

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 20TH SEPTEMBER 2021 AT 7PM.

Present: Councillor Helen Reynolds (Vice Chairman – In the Chair)
Councillor Matthew Starr
Councillor Patrick Warrener
Councillor Anne Wheeler
Councillor Paul Rowntree
Councillor Maureen Redford

2 Members of the public

Councillor Phyll Smith – East Lindsey District Council

In Attendance: Emma Harris – Clerk to the Parish Council and RFO

Two members of the public raised the issue of anti - social behaviour on the Junior Playing Fields in Garth way. They have had children climbing the trees to access their garden and have been subjected to vandalism, fires, and verbal abuse.

They will contact the neighbouring properties to see whether they would be willing to share the cost of erecting a high fence between the gardens and the trees on the junior playing fields as the parish council is in agreement with this. In the meantime, anti - vandal paint will be applied where possible in order to deter the kids from causing further problems.

71. CHAIRMAN'S WELCOME:

Councillor Helen Reynolds welcomed those present and thanked them for their attendance. She also congratulated everyone on their continued commitment to parish council business during the pandemic.

72. TO RECEIVE APOLOGIES FOR ABSENCE:

Councillor Terry Aldridge, Councillor Hugo Marfleet and Councillor Brack and Councillor Boon sent their apologies.

73. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Reynolds declared an interest as a member of MERC.

74. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 26th JULY 2021 AND THE MINUTES OF THE

**EXTRAORDINARY FULL COUNCIL MEETING HELD ON 13TH
SEPTEMBER 2021:**

The minutes of the full council meeting held on 26th July 2021 and the extraordinary full council meeting held on 13th September 2021 were approved as a true record.

RESOLVED

75. TO RECEIVE AN UPDATE FROM MERC:

Councillor Reynolds acknowledged the huge amount of time and effort that the volunteers have put in to refurbishing the village hall over the years. As a result of their dedication the village hall value has increased dramatically and it is a real asset to the village. There will be a village hall open day to be held on 16th October from 10am till 2pm and councillors are strongly encouraged to attend.

Most of the classes are back to normal now and other events such as parties and the fashion show etc are back up and running.

76. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

Councillor Phyll Smith gave an update: - the recycling bins continue to pose a problem due to their relocation and he is still receiving complaints on this. There is no news as to when the new bins will arrive but there is a possibility of the council moving to kerb side collections. He doesn't anticipate this to happen for at least another year. In the meantime, new purple bins will be given to residents for their paper and cardboard recycling.

The County Council has now moved their headquarters to Horncastle as part of the new strategic alliance with Boston Borough Council.

Ongoing discussions are taking place regarding the proposed nuclear waste site at Mablethorpe.

77. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

No update has been received.

78. PLANNING APPLICATION TO BE CONSIDERED:

**APPLICATION REFERENCE N/085/01215/21 HAS BEEN
RECEIVED AND IS NOW BEING CONSIDERED. YOUR
OBSERVATIONS ARE REQUESTED NO LATER THAN
24/09/2021.**

**APPLICATION FOR APPROVAL OF RESERVED MATTERS
(APPEARANCE, LANDSCAPING, LAYOUT AND SCALE) FOR
233NO. DWELLINGS ON PART PHASE A AND PHASES B AND C
PURSUANT TO OUTLINE PLANNING PERMISSION REF. NO.
N/085/01207/20.**

LAND EAST OF, LOUTH ROAD, HOLTON LE CLAY

The planning application has been discussed at length by the parish council and meetings have been held with the NDP Group and the property developers, Gleeson's. Comments will be submitted to the planning portal and objections to the development will be made. Residents are encouraged to make their own comments as soon as possible.

**79. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE
FOOTBALL PITCH VERTI-DRAINED AT A COST OF £230 PLUS
VAT PER PITCH:**

It was

RESOLVED: to have the pitch verti-drained.

**80. PROPOSED BY COUNCILLOR REYNOLDS TO PAY FOR THE
REPAIR OF THE MOWER FOR THE SEVEN SEAS FOOTBALL
TEAM USING FUNDS RECEIVED FOR PITCH HIRE. THE COACH
ARRANGES FOR THE PITCH TO BE CUT AND MARKED OUT
BEFORE EACH GAME. FUNDS FROM PITCH HIRE CURRENTLY
STAND AT £320 AND THE REPAIR IS QUOTED AT £118:**

It was

RESOLVED: to pay for the repair of the mower on the provision that an invoice is produced.

**81. PROPOSED BY COUNCILLOR ROWNTREE TO WRITE TO
RESIDENTS OF GARTHWAY/LOUTH RD TO SEE WHETHER
THEY WOULD BE WILLING TO LOCK THE GATE TO THE
JUNIOR PLAYING FIELD ON AN EVENING IN ORDER TO
PREVENT PEOPLE FROM USING THE PARK AFTER HOURS:**

It was

RESOLVED: to write to residents of Garth way and Louth Road to see whether anyone would be willing to lock the gates on an evening or check that they are locked. If not, Councillor Rowntree has agreed to do it on his way to work until March next year.

82. PROPOSED BY COUNCILOR BOON TO ALTER THE OPENING HOURS OF THE JUNIOR PLAYING IN ORDER TO COMBAT ANTI SOCIAL BEHAVIOUR. TO CLOSE THE PARK AT 10PM IN THE SUMMER AND DUSK IN THE WINTER. NEW SIGNAGE WILL BE NEEDED FOR THIS:

This item was deferred until March 2022.

83. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE THE GROUP SWING ON THE JUNIOR PLAYING FIELDS REPAIRED. THE EXTRUSION BAND AROUND THE SWING HAS SPLIT. THE SWING WILL NEED TO BE TAKEN OFF SITE FOR REPAIR AT THE MANUFACTURERS:

- PLAYDALE £1520.53

It was

RESOLVED: to have the swing repaired by Playdale.

84. TO CONSIDER A QUOTE FOR THE REDUCTION IN HEIGHT AND TRIMMING OF A PLUM TREE IN THE JUNIOR PLAYING FIELD. TWO COMPANIES APPROACHED FOR QUOTES:

- MOWNS N GROWNS – QUOTE NOT PROVIDED AS EQUIPMENT NOT ADEQUATE FOR THE JOB (PRICE WOULD HAVE BEEN IN EXCESS OF £1000 DUE TO NEED FOR EQUIPMENT HIRE)
- WOODPECKER TREES LTD £480 INC.VAT

It was

RESOLVED: to instruct Woodpecker Trees to reduce and trim the plum tree with the proviso that the resident maintains it in the future.

85. TO CONSIDER A QUOTE TO HAVE THE WAR MEMORIAL/MONUMENT REFURBISHED:

- LEAKES MASONRY £820 + VAT
- SERENITY MEMORIALS £713 INC. VAT

It was

RESOLVED: to instruct Serenity Memorials to carry out the refurbishment of the war memorial monument. The work won't be done until the Spring when the weather is drier. The clerk has applied for a Community Champions

grant from the Co-Op to help with the cost of this but in the mean time she will look at other funding options that may be available.

86. TO CONSIDER A QUOTE TO INSTALL FLOODLIGHTING CABLES AND TRENCH TO THE MUGA PLUS A PAVED AREA AROUND THE 8 ACRES ENTRANCE TO THE DEFIBRILLATOR. MJ ELECTRICAL AND BYATT BUILDING AND JOINERY REQUESTED TO PROVIDE QUOTES:

BYATT BUILDING AND JOINERY QUOTE TO DIG OUT TRENCH FOR POWER SUPPLY AND BACK FILL, CREATE PATHWAY WITH GRASSLOCK FROM BEECH GROVE TO MUGA £21,900 INC vat

M&J ELECTRICAL SUPPLY AN FIT POWER CABLES FROM BEECH GROVE TO THE MUGA PLUS INSTALL NEW CONSUMER UNIT IN NEW KIOSK WITH MAINS SWITCH £10,200 INC VAT

This item was deferred until such time that the required funds are available.

87. TO CONSIDER A QUOTE TO HAVE THE WOODEN FENCE REPAIRED AT THE ENTRANCE TO THE 8 ACRES PLAYING FIELD. MORE THAN ONE COMPANY HAS BEEN APPROACHED BUT PLATERS IS THE ONLY COMPANY THAT INSTALLS THIS TYPE OF FENCING:

- **PLATERS £381 INC. VAT**

It was

RESOLVED: to instruct Platers to carry out the fence repair.

88. TO CONSIDER OPTIONS FOR THE REMOVAL OF SPOILS LEFT BEHIND BY THE GRAVE DIGGERS.

MINI SKIP (25 BIN BAGS) £75 FOR FIVE DAYS (BROWNS SKIP HIRE)

HIPPO BAGS: 1 TONNE BAG £13.34 PLUS VAT PLUS £94 COLLECTION FEE OR 1.5 TONNE BAG £12.96 PLUS VAT PLUS £114 COLLECTION. BAGS MUST BE LEFT AT THE ENTRANCE TO THE CEMETERY DRIVEWAY SO MIGHT NOT BE A FEASIBLE OPTION

This item was deferred until the October meeting when further options have been considered.

89. TO REVIEW THE FOLLOWING POLICY DOCUMENT AND UPDATE WITH ANY CHANGES:

- **FINANCIAL REGULATIONS (NO CHANGE)**
- **COMMUNITY ENGAGEMENT (NO CHANGE)**
- **TRAINING (NO CHANGE)**
- **SICKNESS ABSENCE (NO CHANGE)**
- **CEMETERY HANDBOOK (NO CHANGE)**

The above policies were reviewed adopted for the year 2021/22

90. FINANCIAL MATTERS

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31/08/2021

CASH BOOK

Balance Brought forward	31/08/2021		
General			
Account			61,211.18
Burial Account			<u>4,952.26</u>
			66,163.44
 Add - Income			
General			
Receipts		896.67	
Burial Receipts		<u>0.00</u>	
		896.67	<u>67,060.11</u>
 Less - Expenditure			
General			
Payments		7,880.57	
Burial			
Payments		<u>0.00</u>	
			<u>7,880.57</u>
 Balance Carried Forward	31/08/2021		<u><u>59,179.54</u></u>

BANK BALANCES as at

31/08/2021

General Account per Statement		54,227.28	
less - Outstanding			
Cheques		<u>0.00</u>	

plus - Receipts not cleared	0.00	54,277.28
Burial Account per Statement	4,952.26	
plus - receipts not cleared	0.00	
less - Outstanding Cheques	0.00	
	<u>4,952.26</u>	7,157.55
TOTAL COUNCIL FUNDS AS AT		<u>59,179.54</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		59,179.54
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Improvement Reserve	22,125.92	
muga renovation	207.51	
	35,333.43	
Burial Account Bank Balance (upkeep of Cemetery)	4,952.26	
	<u>40,285.69</u>	
PRECEPT RECEIVED IN ADVANCE (see below)		
2 months	11,400.32	
	<u>11,400.32</u>	
		<u>51,686.01</u>
*APPROX FUNDS AVAILABLE as at	31/08/2021	<u>7,493.53</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The Financial Matters were accepted as a true record.

91. FINANCE REPORT:

September 2021 Payments

GENERAL		Invoice	
	Payee		
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS/MILEAGE	£2,466.92
DD	BRITISH GAS	GAS SUPPLY VILLAGE HALL	£55.56
BACS	BRITISH GAS	ELECTRICITY VILLAGE HALL	£63.29
BACS	JB RURAL	WEED SPRAY TURNING CIRCLE/CEMETERY	£54.00
BACS	GLENDALE	8 acres grass	£140.40
BACS	GLENDALE	JPF GRASS	£30.72
BACS	GLENDALE	AMENITY GRASS	£561.60
BACS	TIM LAWSON	PAT TESTING VILLAGE HALL	£219.60
BACS	TIM LAWSON	LED LIGHT REPLACEMENT PLUS NEW BOX	£167.71
BACS	WAVE	WATER VILLAGE HALL	£57.88
BACS	P NOTLEY	PETROL REFUND	£6.70
BACS	SADS UK	DEFIBRILLATOR PADS	£79.31
BACS	SIGN OF THE TIMES	2xLECTURNS WAR MEMORIAL	£996.00
BACS	KONIKA MINOLTA	PRINTER HIRE	£41.58
DD	PWLB	VILLAGE HALL LOAN	£4,604.31
BACS	VIKING	RECHARGEABLE BATTERIES/PAPER/INK	£84.51
BACS	VIKING		
			£9,680.49
CREDIT CARD PAYMENTS FOR AUGUST			
	ARCO	2 PAIRS WORK TROUSERS - PAUL	83.4
	GIFFGAFF	MOBILE TOP UP	12
	CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
	GREENBARNES	NOTICEBOARD	823.28
			933.06

The finances were accepted for payment.

92. DATE AND TIME OF NEXT MEETING: MONDAY 18th OCTOBER 2021