

MINUTES OF THE REMOTE FULL COUNCIL MEETING OF HOLTON LE CLAY  
PARISH COUNCIL, HELD VIA VIDEO CONFERENCE USING THE ZOOM APP.  
MONDAY 15<sup>th</sup> MARCH 2021 AT 7PM.

Present: Councillor Paul Rowntree (Chairman)  
Councillor Helen Reynolds (Vice Chairman)  
Councillor Mik Boon  
Councillor Maureen Redford

Councillor Terry Aldridge (East Lindsey District Council)  
Councillor Phyll Smith (East Lindsey District Council)

In Attendance: Emma Harris – Clerk to the Parish Council and RFO

**169. CHAIRMANS WELCOME:**

The chairman welcomed all those present and thanked them for their attendance. He also expressed his condolences towards Mrs Bolton at the sad passing of Bob. The Chairman thanked the NDP group for their hard work on bringing the plan to referendum stage.

**170. TO RECEIVE APOLOGIES FOR ABSENCE:**

Apologies were noted and accepted from Councillor Brack and Councillor Starr.

**171. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds declared an interest as a member of MERC and also in item 180 of the agenda.

**172. TO APPROVE THE MINUTES OF THE FULL COUNCIL  
MEETING HELD ON 15<sup>th</sup> FEBRUARY 2021:**

The minutes were accepted as a true record of the full council meeting held on 15<sup>th</sup> February 2021

RESOLVED

**173. TO RECEIVE AN UPDATE FROM MERC:**

The village hall roof has now been repaired. The committee is awaiting the news of when they can re-open for classes and also as to whether the summer fair can go ahead in August as planned.

MERC offered to pay a contribution towards the reinstatement of the Christmas lights on top of the church but no response was received.

**174. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:**

District Councillors are now coming up to the purdah period in the run up to elections. The budget has now been released which shows a slight increase to Council tax. Several East Coast Grants have been awarded to the council but Holton le Clay will not benefit directly from this.

The Local Plan is in the process of being revised. Councillor Brack attended the options day with regards to planning policies.

Councillor Phyll Smith has been busy looking into the complaint from a resident regarding the relocation of the glass recycling bins. The suggestion that that the bins are moved to the Parish Council side of the car park was not met with much enthusiasm as the noise from the glass bottles will still be heard at neighbouring properties. Councillors Smith has requested different styles of bins that may reduce noise as a temporary solution. In the meantime, he is looking into alternative sites such as Nickerson Way and the Jug and bottle.

The clerk raised the issue of the legislation for holding remote meetings coming to an end on 6<sup>th</sup> May. If face to face meetings are held it will be a breach of the lockdown laws. Councillor Smith suggested continuing with remote meetings until further information is received.

**175. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

The County Councillor was not present.

**176. TO RECEIVE AN UPDATE FROM THE NDP GROUP:**

A report was circulated to parish councillors prior to the meeting and the clerk gave a brief summary. It is with great sadness that the passing of Bob Bolton was announced. Bob worked so hard on the NDP and would have been delighted that the plan is now coming to referendum stage. The referendum will be held some time in May following consultation with neighbouring parishes.

The parish council website has been updated with the latest documents and can now be viewed at [Homepage – Holton Le Clay Parish Council \(lincolnshire.gov.uk\)](http://Homepage – Holton Le Clay Parish Council (lincolnshire.gov.uk))

**177. TO CONSIDER A REQUEST FROM A MEMBER OF THE PUBLIC TO PLACE A NEW LITTER BIN NEAR THE JUG AND BOTTLE WHICH SEEMS TO BE A HOTSPOT FOR LITTERING. PERMISSION IS NOT REQUIRED FROM THE COUNTY COUNCIL ON THIS OCCASION.**

- GLASDON JUBILEE 110L £386.40 PLUS VAT (SAME AS OTHERS IN THE VILLAGE)
- BROXAP MAELOR HIGH SECURITY LITTER BIN 120L £155 PLUS VAT PLUS £34.99 OPTIONAL CONCRETE BASE
- RECYCLING BINS DIRECT HERITAGE SQUARE HOODED LITTER BIN £375 PLUS VAT

It was

RESOLVED: to purchase a litter bin with a concrete base from Broxap.

**178. PROPOSED BY COUNCILLOR REYNOLDS TO PAY THE £2,500 APPLICATION FEE TO HAVE THE PUBLIC RIGHT OF WAY ON THE 8 ACRES (NEAR MAGNOLIA DRIVE) MOVED TO ALLOW THE SALE OF LAND TO GO AHEAD. BY AGREEING THIS EXPENDITURE AHEAD OF THE FOOTPATH OFFICER MAKING HIS INVESTIGATIONS THIS WILL PREVENT ANY FURTHER DELAYS:**

It was

RESOLVED: to pay the £2,500 fee to have the Public Right of Way diverted to allow the sale of land to go ahead.

**179. PROPOSED BY COUNCILLOR REYNOLDS TO PAY THE WEBSITE DESIGNER (WHO HELPED TO SET UP THE PARISH COUNCIL WEBSITE) AN ANNUAL FEE OF £120 IN ORDER FOR THE CLERK TO CALL ON HIM IF ANY PROBLEMS ARE ENCOUNTERED WITH THE SITE:**

It was

RESOLVED: to pay an annual fee of £120 to Intellitech Services for ad hoc I.T services to the clerk.

**180. PROPOSED BY COUNCILLOR REYNOLDS TO PAY A CONTRIBUTION OF £1000 TOWARDS THE RESURFACING OF CLAY LANE WHICH IS AN UNADOPTED ROAD. THE RESIDENTS HAVE BEEN QUOTED £2000 FOR THE WORK AND EACH**

**RESIDENT IS WILLING TO PAY £100 EACH TOWARDS THE DIFFERENCE IF THE PARISH COUNCIL CONTRIBUTES HALF:**

It was

RESOLVED with one abstention: to pay a contribution of £1000, on production of an invoice, towards the resurfacing of Clay Lane.

**181. TO CONSIDER PAYING FOR A SKIP TO BE PLACED AT THE CEMETERY EVERY 6 MONTHS OR SO IN ORDER TO KEEP THE AREA TIDY. THE GRAVE DIGGERS HAVE BEEN PUTTING THE GRAVE SPOILS INTO THE HEDGES AND IT IS STARTING TO LOOK A MESS. OTHER ALTERNATIVES SUCH AS HIPPO BAGS HAVE BEEN CONSIDERED BUT LOGISTICALLY THESE ARENT PRACTICAL DUE TO THEM HAVING TO BE LEFT AT THE ENTRANCE TO THE DRIVEWAY FOR COLLECTION.**

- **BROWNS MINI SKIP (APPROX. 25 BIN BAGS) £75 FOR 5 DAYS OR MIDI SKIP (APPROX. 50 BIN BAGS) £110**
- **SKIP HIRE GRIMSBY MINI SKIP £140 FOR UP TO TWO WEEKS OR MIDI £180**
- **CR SKIPS MINI SKIP £85 FOR 7 DAYS OR MIDI SKIP £110 FOR 7 DAYS**

An amendment to this item was proposed by Councillor Rowntree following a further quote received by the clerk. The proposal was to consider a quote from JB Rural Services to clear the cemetery waste at a cost of £225 plus VAT.

It was

RESOLVED: to employ JB Rural to clear all waste from the site.

**182. TO CONSIDER QUOTES FOR A MEMORIAL SIGN TO BE INSTALLED AT THE A16 MEMORIAL (DESIGN PREVIOUSLY CIRCULATED TO COUNCILLORS). HIGHWAYS HAVE BEEN APPROACHED FOR PERMISSION TO INSTALL A NEW SIGN AND THEY HAVE SAID PERMISSION IS NOT REQUIRED ON THIS OCCASION:**

**BLACKROW ENGINEERING £66.21 PLUS VAT FOR THE SUPPLY OF A NEW SIGN**



Payments			
Burial Payments		150.00	
			4,248.99
<b>Balance Carried Forward</b>	<b>26/02/2021</b>		<b>45,075.17</b>
<b><u>BANK BALANCES as at</u></b>			
	<b>26/02/2021</b>		
General Account per Statement		37,233.91	
less - Outstanding Cheques		0.00	
plus - Receipts not cleared		0.00	
			37,233.91
Burial Account per Statement		7,841.00	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		0.00	
			7,841.00
			7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b>45,075.17</b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE			45,075.17
RESERVES			
Parish Council Minimum Reserve	13,000.00		
District Councillor Grant/War Mem	0.17		
Village Improvement Reserve	6,443.00		
village sign	432.44		
muga renovation	207.51		
		20,083.12	
Burial Account Bank Balance (upkeep of Cemetery)		7,841.00	
		27,924.12	
PRECEPT RECEIVED IN ADVANCE (see below)			
2 months		11,400.50	
			39,324.62
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>26/02/2021</b>		<b>5,750.55</b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account

representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true reflection of the parish Council Finances.

## **186. FINANCIAL MATTERS:**

### March 2021 Payments

GENERAL		Invoice	
	Payee		
DD	N POWER	Gas supply Village hall	awaiting bill
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£42.77
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,415.22
DD	PWLB	VILLAGE HALL LOAN	£4,604.31
BACS	LALC	CLLR TRAINING	£54.00
BACS	KONIKA	PRINTER HIRE	£42.14
DD	BT	LANDLINE	£50.40
BACS	MICK HENRY PLUMBING	GAS SERVICE/SAFETY CHECK	£260.00
BACS	SIGN OF THE TIMES	VILLAGE MAPS	£586.80
BACS	APEX ROOFING	VILLAGE HALL ROOF REPAIR	£160.00
			£8,266.04
CREDIT CARD PAYMENTS			
	ZOOM	REMOTE MEETINGS APP	14.39
	BRITISH GAS	DEFIB ELECTRICITY	£12.01
	CLOUDNEXT	EMAIL SUBSCRIPTION	14.38
	THE SIGN SHED	WAYMARKERS	30.12
	TONER GIANT	INK CARTRIDGE	38.18
	MY POST SHOP	ERGONOMIC MOUSE	55.34

GIFF GAFF	MOBILE CONTRACT	12
BLUEBELLS	SYMPATHY FLOWERS	25
ELDC	GREEN WASTE x2	80
		281.42

The Financial Matters were accepted for payment.

**187. DATE AND TIME OF NEXT MEETING: 26<sup>th</sup> APRIL 2021 AT 7PM TO ALLOW FOR THE CLERKS ANNUAL LEAVE**