

MINUTES OF THE REMOTE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD VIA VIDEO CONFERENCE USING THE ZOOM APP.
MONDAY 14th DECEMBER 2020 AT 7PM.

Present: Councillor Paul Rowntree (Chairman)
Councillor Helen Reynolds (Vice Chairman)
Councillor Tina Brack
Councillor Mik Boon
Councillor Patrick Warrener
Councillor Maureen Redford
Councillor Bryan Dicker
Councillor Matt Starr

Councillor Terry Aldridge (East Lindsey District Council)
Councillor Phyll Smith (East Lindsey District Council)

In Attendance: Emma Harris – Clerk to the Parish Council and RFO

113. CHAIRMANS WELCOME:

Councillor Rowntree welcomed all those present and thanked them for their attendance. He wished everyone a happy Christmas and a prosperous New Year.

114. TO RECEIVE APOLOGIES FOR ABSENCE:

None Received.

115. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Reynolds declared an interest as a member of MERC.

**116. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD ON 16th NOVEMBER 2020:**

As per the Parish Councils standing orders, voting was by show of hands. It was

RESOLVED: that the minutes be approved as a true record.

117. TO RECEIVE AN UPDATE FROM MERC:

The Village Hall has closed once again due to the second national lockdown. The caretakers are now on furlough. The new fence has now been installed at the village hall. It is hoped that the hall will re-open in the new year but this depends on the latest government guidelines.

118. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:

Councillor Phyll Smith apologised for his absence at the last full council meeting – it was unavoidable due to technical problems. Vaccinations are being rolled out across the district – the centre for vaccinations was originally planned to be located at Lincoln Hospital but it is now being extended to include Grimsby Hospital so residents from HLC will have more than one option available to them. Councillor Reynolds offered the use of the Village Hall for vaccinations.

119. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

None received – County Councillor not present. No apologies given.

120. TO RECEIVE AN UPDATE FROM COUNCILLOR BOON ON THE MEMORIAL GARDEN FLOWERBEDS:

Councillor Boon said that three people have shown an interest in tending plots on the memorial garden and one lady has asked for two plots. Councillor Boon intends to put up posters around the village to see if it generates more interest.

121. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE 2x CANVASES (60x60CM) SHOWING ALL OF THE PARISH COUNCIL ACHIEVEMENTS FOR THE VILLAGE THROUGH GRANT FUNDING TO BE DISPLAYED IN THE COUNCIL OFFICES. ALSO, TO HAVE THE TWO WINNERS OF THE ART COMPETITION PUT ON TO CANVAS. TOTAL COST £114.83:

It was

RESOLVED: to purchase two canvases depicting the parish councils' achievements through grant funding and also to have the art competition winners printed onto canvas to be hung in the meeting room at the village hall.

122. PROPOSED BY COUNCILLOR BOON TO ASK HIGHWAYS TO ENFORCE THEIR PLANNING REQUIREMENT THAT THE PATH IS JOINED UP TO THE A16 FOOTPATH. ALSO, THAT WE REQUEST THAT THE FOOTPATH IS TAKEN FROM THE SNAPE ESTATE TO THE BUS STOP AND THAT A SAFETY BARRIER IS PUT IN PLACE ALONG THE DITCH EDGE TO STOP ANYONE FALLING IN – CITING THE DEATH THAT WE HAVE ALREADY HAD AS MITIGATION:

It was

RESOLVED: to defer this item until Councillor Smith has looked into the original planning application. He will double check that a footpath was listed on the original plans and if so, a decision will be made as to whether to involve the planning enforcement team. Councillor Smith will also look at the plans for the cycle path on the estate.

123. PROPOSED BY COUNCILLOR REYNOLDS TO APPLY FOR A TESCO GRANT (GRANTSCAPE) FOR THE MAXIMUM AMOUNT OF £1000. THIS IS A RETROSPECTIVE PROPOSAL AS THE CLOSING DATE FOR APPLICATIONS IS 27TH NOVEMBER AND THE GRANT APPLICATION HAS BEEN SUBMITTED.THERE IS NO GUARANTEE WE WILL BE SUCCESSFUL WITH THIS AS A CHOICE OF THREE PROJECTS HAS TO BE ADVERTISED IN STORE FOR SHOPPERS TO CHOOSE THEIR FAVOURITE. IF COUNCILLORS WOULD RATHER NOT PURSUE IT, WE CAN SIMPLY TURN DOWN THE OFFER SHOULD WE RECEIVE ONE:

It was

RESOLVED: to accept a grant from Tesco should the application be successful.

124. TO AGREE THE PRECEPT REQUEST OF £68,402 AS DISCUSSED AT AN INFORMAL FINANCE MEETING OF THE PARISH COUNCIL HELD ON 30TH NOVEMBER 2020. THIS REQUEST REMAINS THE SAME AS THAT OF 2019/20:

It was

RESOLVED: to request the amount of £68,402 precept from the district council. The shortfall for the year is £4697, which the parish council will cover using surplus funds.

VOTE: All in favour

125. PROPOSED BY COUNCILLOR REYNOLDS TO HIRE A SKIP TO DISPOSE OF THE OLD SANDBAG STORAGE BOX AND VARIOUS ITEMS COLLECTED BY PAUL NOTLEY ON HIS ROUNDS:

- **BROWNS MINI SKIP (APPROX. 25 BIN BAGS) £75 FOR 5 DAYS OR MIDI SKIP (APPROX. 50 BIN BAGS) £110**

- **SKIP HIRE GRIMSBY MINI SKIP £140 FOR UP TO TWO WEEKS OR MIDI £180**
- **CR SKIPS MINI SKIP £85 FOR 7 DAYS OR MIDI SKIP £110 FOR 7 DAYS**

It was

RESOLVED: to order a midi skip from Browns at a cost of £110.

126. PROPOSED BY COUNCILLOR BOON TO PURCHASE A BENCH FOR THE CEMETERY USING THE BUDGET FOR MISCELLANEOUS CEMETERY WORK.

- **GLASDON RECYCLED PLASTIC TWO-SEATER BENCH £375 PLUS VAT**
- **BROXAP RECYCLED PLASTIC TWO-SEATER BENCH £282 PLUS VAT**
- **NBB FURNITURE RECYCLED PLASTIC TWO-SEATER BENCH £250 PLUS VAT**

Councillor Smith and Councillor Aldridge both kindly invited the parish council to apply for district council grants to cover the cost of the bench (£250 – NBB Furniture) and also the cost of installation (approx. £230).

RESOLVED: the parish council will apply for a district council grant to pay for the bench and installation.

127. PROPOSED BY COUNCILLOR BOON TO PURCHASE A FURTHER TWO OR 3 LECTERNS AT THE MILITARY MEMORIAL WITH THE NAMES OF THE AIRMEN WHO GAVE THEIR LIVES FLYING FROM THE AIRFIELD. THERE ARE THREE SQUADRONS – 100, 142 AND 550 – IN TOTAL OVER 800 LIVES HAVE BEEN LOST. THERE IS NO MENTION OF THEIR NAMES ANYWHERE AND IT WOULD BRING LIFE TO THE ENORMITY OF THE SACRIFICE OF THESE YOUNG MEN. WE WILL NEED EITHER TWO OR THREE LECTERNS DEPENDING ON HOW MANY NAMES CAN FIT ON EACH ONE. THIS PROPOSAL IS SUBJECT TO THE APPROVAL OF 100 SQUADRON. THE COST OF THE EXISTING LECTERNS IN 2018 WAS £382 PLUS VAT:

It was

RESOLVED: to purchase two lecterns for the war memorial – one for the 100 squadron and one for the 142 and 550 squadrons.

128. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

30/11/2020

CASH BOOK

Balance Brought forward	30/11/2020	
General		
Account		69,521.13
Burial Account		<u>4,702.26</u>
		74,223.39
Add - Income		
General		
Receipts		687.10
Burial Receipts		<u>571.00</u>
		1,258.10
		<u>75,481.49</u>
Less - Expenditure		
General		
Payments		16,723.94
Burial Payments		<u>0.00</u>
		<u>16,723.94</u>
Balance Carried Forward	30/11/2020	<u><u>58,757.55</u></u>

BANK BALANCES as at

30/11/2020

General Account per Statement		53,484.29
less - Outstanding Cheques		<u>0.00</u>
plus - Receipts not cleared		0.00
		53,484.29
Burial Account per		
Statement		5,273.26
plus - receipts not cleared		0.00
less - Outstanding Cheques		<u>0.00</u>
		<u>5,273.26</u>
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u><u>58,757.55</u></u>

ALLOCATION OF FUNDS-

TOTAL FUNDS, PER ABOVE 58,757.55

RESERVES

Parish Council Minimum Reserve	13,000.00	
Community Woodland Grant	65.13	
District Councillor Grant/War Mem Village Improvement Reserve	58.04	
village sign	9,590.38	
muga renovation	432.44	
	159.21	
		23,305.20
Burial Account Bank Balance (upkeep of Cemetery)		<u>5,273.26</u>
		28,578.46
PRECEPT RECEIVED IN ADVANCE (see below)		
5 months		<u>28,501.25</u>
		<u>57,079.71</u>
*APPROX FUNDS AVAILABLE as at	30/11/2020	<u>1,677.84</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The Financial Matters were accepted as a true record.

VOTE: all in favour

129. DATE AND TIME OF NEXT MEETING: 18th JANUARY 2021
AT 7PM

SIGNED _____

DATED _____