

MINUTES OF THE REMOTE FULL COUNCIL MEETING OF HOLTON LE CLAY  
PARISH COUNCIL, HELD VIA VIDEO CONFERENCE USING THE WHEREBY  
APP. MONDAY 21<sup>ST</sup> SEPTEMBER 2020 AT 7PM

Present: Councillor H. Reynolds (Vice Chairman – in the Chair)  
Councillor M. Boon  
Councillor T. Brack  
Councillor S. Sinclair

Councillor Terry Aldridge (ELDC)

Sean Rodwell – HLC Football Team

In attendance: Emma Harris – Clerk to the parish Council

No Members of the Public.

**50. CHAIRMANS WELCOME:**

Councillor Reynolds welcomed everyone present and thanked them for their attendance. She informed the group that Steve Pratt has now resigned from the parish council and wished him well.

**51. TO RECEIVE APOLOGIES FOR ABSENCE:**

Apologies were received and accepted from Councillor Rowntree and Councillor Warrener.

**52. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds and Councillor Sinclair declared an interest as members of MERC.

**53. TO APPROVE THE MINUTES OF THE FULL COUNCIL  
MEETING HELD ON 20<sup>th</sup> JULY 2020:**

As per the Parish Councils Standing Orders, voting was by show of hands. It was

RESOLVED: that the minutes be approved as a true record.

**54. TO RECEIVE AN UPDATE FROM MERC:**

The Village Hall re-opened on 1<sup>st</sup> September and classes are slowly beginning to resume now that the premises are considered Covid secure.

**55. TO RECEIVE AN UPDATE FROM THE DISTRICT COUNCILLORS:**

Councillor Aldridge gave an update on the ditches that have been reported as overflowing during heavy rainfall – around the Carmen Crescent area. The flooding and drainage officer at East Lindsey District Council is investigating the flooding and is also looking into exactly who is responsible for their maintenance and clearance. Councillor Aldridge has been out to look at the ditches himself and identified at least one blockage.

The Parish Council should have been contacted by the county councillor, Hugo Marfleet regarding the planned devolution of the council but nothing has come through as yet. It is proposed that East Lindsey District Council will join forces with North East Lincolnshire Council and part of West Lindsey and this will possibly lead to parish councils being given more responsibilities in the future.

**56. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

Not present.

**57. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MR BRYAN DICKER:**

It was

RESOLVED: that Bryan Dicker was Co-Opted onto the Parish Council.

**58. TO WITNESS THE SIGNING OF THE ACCEPTANCE OF OFFICE BY BRYAN DICKER:**

Councillor Dicker duly signed the Declaration of Acceptance of Office, as witnessed by the Clerk and the Parish Council.

**59. TO GRANT FINANCIAL DISPENSATION TO BRYAN DICKER:**

It was

RESOLVED: to grant financial dispensation to Cllr Bryan Dicker.

**60. TO DISCUSS PURCHASING A NEW STREET CLEANERS CART FOR THE MAINTENANCE OPERATIVE USING SURPLUS FUNDS:**

- **Glasdon £880.90 plus VAT with Free delivery**
- **Amazon £1187 plus Vat plus £22.83 P&P**

- **Alliance UK £1706.61 plus VAT plus P&P**

It was

RESOLVED: to purchase a street cleaners' cart from Glasdon at a cost of £880.90 plus VAT.

- 61. TO CONSIDER EMPLOYING INTELLITECH SERVICES TO TRANSFER ALL OF THE OLD WEBSITE DATA ACROSS TO THE NEW LCC WEBSITE AT A COST OF £300. THIS WILL MAKE THE WEBSITE FULLY COMPLIANT WITH ACCESSIBILITY REGULATIONS AND ALSO INCLUDES A SET OF NOTES FOR THE CLERK TO USE WHEN UPLOADING MORE DOCUMENTS:**

It was

RESOLVED: to employ Intellitech Services to transfer the website data across to the new website.

- 62. PROPOSED BY COUNCILLOR BRACK TO PURCHASE A MOBILE PHONE FOR COUNCIL BUSINESS. EMMA HAS BEEN USING HER PERSONAL MOBILE FOR COUNCIL BUSINESS AND THIS MAKES IT VERY DIFFICULT FOR HER TO SWITCH OFF AFTER HER SHIFT. SHE ALSO NEEDS THE USE OF A WORKS MOBILE SO THAT COUNCILLORS ARE ONLY ABLE TO CONTACT HER DURING HER WORKING HOURS:**

- **SIM FREE NOKIA 2.3 32GB £99.95 ARGOS £97.97 AMAZON**
- **SIM FREE MOTOROLA G7 32GB £89.95 ARGOS £134 AMAZON**
- **NOKIA 5.3 64GB £129.95 ARGOS £126.99 AMAZON**

**GIFF GAFF SIM £12 PER MONTH.**

It was

RESOLVED: to purchase the Nokia 5.3 64gb phone costing £129.95 with a Giff Gaff Sim at £12 per month.

- 63. PROPOSED BY MIK BOON TO INSTAL EXTENSIONS TO THE FRONT AND SIDE GATES OF THE JUNIOR PLAYING FIELD WITH MESH PANELLING. THIS IS TO HELP COMBAT THE RISING CASES OF ANTI SOCIAL BEHAVIOUR ON THE PLAY PARK.**

**THREE QUOTES HAVE BEEN REQUESTED BUT ONLY ONE RECEIVED:  
COMPANY A £2565 PLUS VAT**

It was

RESOLVED: to employ Company A to instal extensions to the front and side gates of the Junior Playing Field.

- 64. TO CONSIDER APPOINTING A SPORTS AND RECREATION COMMITTEE TO OVERSEE THE FOOTBALL TEAMS THAT PLAY ON THE 8 ACRES. A MINIMUM OF THREE MEMBERS ARE NEEDED FOR THIS:**

It was

RESOLVED: to appoint a Sports and Recreation Committee that will be served by Councillor Reynolds, Councillor Dicker and Councillor Boon.

- 65. TO APPOINT A CHAIRMAN OF THE SPORTS AND RECREATION COMMITTEE:**

It was

RESOLVED: to appoint Councillor Mik Boon as Chairman of the Sports and Recreation Committee.

- 66. TO ADOPT TERMS OF REFERENCE FOR THE SPORTS AND RECREATION COMMITTEE (PREVIOUSLY CIRCULATED TO FULL COUNCIL):**

It was

RESOLVED: to adopt the terms of reference for the Sports and Recreation Committee.

- 67. PROPOSED BY COUNCILLOR REYNOLDS TO DRAW UP AN AGREEMENT BETWEEN THE PARISH COUNCIL AND EACH OF THE FOUR FOOTBALL TEAMS TO MAKE A FORMAL ARRANGEMENT FOR THEM TO USE THE PITCHES. THIS WILL ALSO GENERATE AN INCOME OF £15 PER GAME FOR THE PARISH COUNCIL – DRAFT CONTRACT CIRCULATED TO COUNCILLORS:**

It was

RESOLVED: to use the contract / agreement circulated to councillors and the football teams.

- 68. PROPOSED BY COUNCILLOR REYNOLDS TO CONTRIBUTE £500 TOWARDS THE COST OF A NEW FENCE AT THE VILLAGE HALL AND A NEW SAND BAG STORAGE. THE TOTAL COST OF**

**THE FENCE IS £4080 AND THE SAND BAG STORE IS £600 WHICH MERC IS FUNDING. FULL DETAILS OF PROPOSAL CIRCULATED TO COUNCILLORS):**

It was

RESOLVED: that the Parish Council will contribute £500 towards the cost of a new fence and sand bag storage at the Village Hall.

**69. FINANCE REPORT:**

0		September 2020 Payments	
GENERAL	Payee	Invoice	
BACS	GLENDAL	8 ACRES GRASS	£91.20
BACS	GLENDAL	JPF GRASS	£30.72
BACS	GLENDAL	AMENITY GRASS	£530.59
DD	PWLB	VILLAGE HALL LOAN	£4,604.31
DD	KONIKA MINOLTA	PRINTER HIRE	£44.92
BACS	ABATIS	REPLACE EMERGENCY LIGHTS	£171.16
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£428.00
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£43.72
DD	N POWER	GAS VILLAGE HALL	£47.48
DD	VIRGIN	broadband	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,669.27
BACS		TOTAL	£8,711.77
CREDIT CARD PAYMENTS FOR AUGUST		whereby app	8.22
		EUROFFICE - INK CARTRIDGE	38.08
		ZOOM APP	£14.39
		ARCO - WORKWEAR	269.49
		AMAZON - PRESSURE SPRAYER	36.95
		AMAZON - SANITISER 10 LITRES	31.95
		AMAZON - 4x MEMORY CARDS	29.56
		NISBETS - SANITISER/WIPES/GLOVES	120.26
			548.9

It was

RESOLVED: that the invoices were accepted for payment.

**70. DATE AND TIME OF NEXT MEETING:  
19<sup>TH</sup> OCTOBER AT 7PM**

SIGNED \_\_\_\_\_

DATED \_\_\_\_\_