

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 17th October 2022 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 11th October 2022

AGENDA

- 96. CHAIRMANS WELCOME:**
- 97. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 98. TO RECEIVE DECLARATIONS OF INTEREST:**
- 99. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 26th SEPTEMBER 2022 AND THE CONFIDENTIAL MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022:**
- 100. TO RECEIVE AN UPDATE FROM MERC:**
- 101. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**
- 102. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 103. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**
- 104. PLANNING MATTERS: Application reference N/085/01845/22 has been received and is now being**

considered. Your observations are requested no later than 21/10/2022.

Section 73 application in relation to condition no. 9 (works to highway) as imposed on planning permission N/085/00883/15 which was for hybrid application consisting of outline erection of up to 300 dwellings with means of access to be considered and full planning permission for change of use of land from agricultural land to a recreation ground (incorporating sports pavilion, car park, play area, allotment gardens and cemetery extension).

LAND EAST OF, LOUTH ROAD, HOLTON LE CLAY

105. TO CONSIDER QUOTES FOR THE GRASS CUTTING CONTRACT. THREE COMPANIES WERE APPROACHED FOR QUOTES BUT ONLY ONE PROVIDED A QUOTE:

GLENDALÉ – ONE YEAR CONTRACT £12,623.60

GLENDALÉ – THREE YEAR CONTRACT: YEAR ONE £12,623.60, YEAR TWO £12,945.30, YEAR THREE £13,249.88

106. PROPOSED BY COUNCILLOR REYNOLDS TO INSTALL THE NEW BENCH ON PELHAM GREEN AT A COST OF £460 (NO VAT) :

107. PROPOSED BY COUNCILLOR REYNOLDS TO INSTALL THE NEW SELF WATERING PLANTERS AT THE ENTRANCE TOP THE VILLAGE NEAR THE TRAFFIC LIGHTS ON LOUTH ROAD:

108. TO CONSIDER APPLYING FOR A NEW KISSING GATE AT THE MAGNOLIA DRIVE ENTRANCE TO THE 8 ACRES PLAYING FIELD BY COMPLETING AN AUTHORISATION OF STRUCTURES FORM WITH LINCONSHIRE COUNTY COUNCIL HIGHWAYS:

109. TO CONSIDER QUOTES FOR NEW SIGNAGE AT THE JUNIOR PLAYING FIELD TO SIMPLIFY THE EXISTING RANGE OF SIGNS THAT ARE CURRENTLY IN PLACE – GRAPHICS PREVIOUSLY CIRCULATED:

SIGN OF THE TIMES £108 PLUS VAT

SIGNS EXPRESS £79.85 INC VAT

110. TO CONSIDER ADOPTING A NEW HOME WORKING POLICY – PREVIOUSLY CIRCULATED:

111. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES AND IMPLEMENT CHANGES:

- **LONE WORKING POLICY – NO CHANGE**
- **DISCIPLINARY POLICY – NO CHANGE**
- **COUNCIL FREEDOM OF INFORMATION POLICY – NO CHANGE**
- **DATA PROTECTION POLICY – NO CHANGE**

112. FINANCIAL MATTERS:

OCTOBER 2022 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	239.5
DD	BRITISH GAS	GAS - VILLAGE HALL	82.32
DD	DUNCAN TOPLIS	PAYROLL SERVICES	55.5
BACS	VIKING	INK CARTRIDGE, 1st CLASS STAMPS	85.82
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING	336.6
BACS	LINCS COUNTY COUNCIL	SIGN REPLACEMENT LOUTH RD	250
DD	VIRGIN	broadband	£50.40
BACS	GLENDALE	8 ACRES GRASS	£96.00
BACS	GLENDALE	JPF GRASS	£31.68
BACS	GLENDALE	AMENITY GRASS	£572.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,553.97
BACS	SERENITY MEMORIALS	A16 MEMORIAL REFURBISHMENT	£713.00
BACS	APEX ENGINEERING	SHUTTER REPAIR	£132.00
BACS	BEST VALUE PEST CONTROL	WASP NEST TREATMENT	£95.00
BACS	SIGNS EXPRESS	MEMORIAL PLAQUE	£54.00
BACS	A EDWARDS	MAGAZINE SET UP	£50.00
BACS	PLATERS	8 ACRES FENCE REPAIR	£255.00
	CREDIT CARD PAYMENTS		£5,653.19
	Statement not received at time of printing agenda		

113. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 30/09/2022

CASH BOOK

Balance Brought forward 30/09/2022

General Account		57,075.41	
Burial Account		<u>3,013.49</u>	
			60,088.90
Add - Income			
General Receipts		37,480.50	
Burial Receipts		<u>1,375.00</u>	
			<u>38,855.50</u>
			98,944.40
Less - Expenditure			
General Payments		11,938.31	
Burial Payments		<u>0.00</u>	
			<u>11,938.31</u>
Balance Carried Forward	30/09/2022		<u><u>87,006.09</u></u>
<u>BANK BALANCES as at</u>	30/09/2022		
General Account per Statement		82,617.60	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		82,617.60	
			82,617.60
Burial Account per Statement		4,388.49	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>4,388.49</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>87,006.09</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 87,006.09

RESERVES

Parish Council Minimum Reserve	13,000.00
Junior Playing Field New Equipment	705.00
Village Improvement Reserve	14,213.58

magazine costs reserve	2,573.39	
muga renovation	207.51	
		30,699.48
Burial Account Bank Balance (upkeep of Cemetery)		<u>4,388.49</u>
		35,087.97
PRECEPT RECEIVED IN ADVANCE (see below)		
6		
months		<u>36,213.50</u>
		71,301.47
*APPROX FUNDS AVAILABLE as at	30/09/2022	<u>15,704.62</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

114. DATE AND TIME OF NEXT MEETING: 21ST NOVEMBER 2022