

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT 7.00PM ON MONDAY 17th FEBRUARY 2020

Present: Councillor S. Pratt (Chairman)
Councillor P. Warrener
Councillor A. Green
Councillor P. Rowntree
Councillor S. Sinclair
Councillor H. Reynolds (Vice Chair)
Councillor E. Hatley

Councillor Phil Smith (East Lindsey District Council)

In Attendance: Emma Harris (Clerk to the Parish Council)

Councillor Pratt proposed that public forum be removed from the agenda as there were no members of the public in attendance.

211. CHAIRMANS WELCOME:

The Chairman welcomed everyone and thanked them for their attendance.

212. TO RECEIVE APOLOGIES FOR ABSENCE:

Apologies were received from Councillor Starr. Councillor Terry Aldridge also sent his apologies.

213. TO RECEIVE DECLARATIONS OF INTEREST:

Declarations of Interest were received from Councillor Reynolds as Chair of MERC and Councillor Sinclair as a member of MERC, and Councillor Hatley as a member of the Community Centre Committee.

214. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20th JANUARY 2020:

It was RESOLVED that the minutes the Full Council Meeting held on 20TH January 2020 be approved as a true record.

215. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR:

Councillor Phil Smith said that there had been very little business transacted in recent weeks. He has attended a meeting on planning policies and Neighbourhood Development Plans. It was suggested that perhaps neighbouring parishes who are putting together neighbourhood plans could work together to support each other but this was dismissed. The district council is very pleased with the Holton Le Clay plan so far. The Corporate Plan was put out for public consultation but only one person from this area commented.

216. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

None given/County Councillor not present.

217. TO RESOLVE TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION FOLLOWING AN APPLICATION FROM MRS TINA BRACK:

It was RESOLVED to Co-Opt Tina Brack on to the parish council.

VOTE: All in favour

218. TO GRANT FINANCIAL DISPENSATION TO TINA BRACK:

It was RESOLVED that financial dispensation be granted to Tina Brack.

VOTE: All in favour

219. TO RECEIVE A REPORT FROM OUTSIDE BODIES:

MERC – the upstairs renovation invoice has been received and paid. Blinds are being fitted upstairs, in the meeting room and in the clerk’s office courtesy of MERC. The grand opening of the 1st floor will be tied in with the Annual Parish Meeting in May with a second open day to be held the following weekend.

NDP – Nothing to report

Community Centre – Councillor Hatley met with the county council last week. All of the meetings that have been held with them over the past year have sadly been for nothing as the project has now been handed over to a new member of staff who knows very little of the history. They are looking at drawing up a lease for the building but the new committee is reluctant to commit to anything at this stage as there is a lot of work that needs to be done on the building and the county council has not agreed to any works as yet.

Councillor Reynolds suggested that the clerk writes to Lincolnshire County Council and copy in Councillor Hugo Marfleet to say that the building should be made available to our community and also to ask what work will be done in order to prepare the building for use as a community centre.

220. TO RECEIVE AN UPDATE FROM COUNCILLOR SINCLAIR REGARDING HER MEETING WITH STAGECOACH:

The meeting with Stagecoach went very well. The managing director was in attendance along with several other members of staff. Councillor Sinclair said that she felt very positive when she left the meeting and felt confident that some positive changes will be made as a result. She will provide a further update once she receives more feedback from Stagecoach.

221. TO RECEIVE AN UPDATE FROM COUNCILLOR GREEN REGARDING THE TOLL BAR ROUNDABOUT MEETING HELD AT NEW WALTHAM PARISH COUNCIL:

Councillor Green said that the meeting at New Waltham Parish Council was well attended by members of the public, councillors and representatives from Engie and NELC Highways. There will be a 100-space car park put in at Toll Bar school in order to provide a safe pick up and drop off point for parents. New Waltham Parish Council requested that the Toucan Crossing on Station Road East is moved. Roadworks will begin during the third week of July and will last until Christmas. There will be one or two evening road closures for resurfacing weeks and this is expected to last up to 2 weeks maximum. The laybys in front of the school will be removed and the bus stops relocated. Different open evenings hosted by Highways and NELC will be held nearer to the work commencing.

222. PLANNING MATTERS:

N/085/00107/20

Planning Permission - Extensions and alterations to an existing bungalow to provide a ground floor en suite bathroom, utility room, gym/therapy room, therapy pool, glazed sun room, carport, level access and detached hobbies room and store.

64 TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AT

CLOSING DATE 18TH FEBRUARY 2020

Councillor Pratt stated that the planning working group had no objections to this application and that permission is recommended.

VOTE: all in favour

N/085/00159/20

Planning Permission - Rear extension to existing dwelling to form a ground floor bedroom and en-suite.

**47 PICKSLEY CRESCENT, HOLTON LE CLAY, GRIMSBY,
LINCOLNSHIRE, DN36 5DR**

CLOSING DATE 20TH FEBRUARY 2020

Councillor Pratt stated that the planning working group had no objections to this application and that permission is recommended.

VOTE: all in favour

223. TO REVIEW THE FOLLOWING POLICIES AND UPDATE WITH ANY CHANGES:

- **FINANCIAL RISK ASSESSMENT (NO CHANGE)**
- **PUBLICATION SCHEME – UPDATED WITH NEW COUNCILLORS DETAILS AND EX COUNCILLOR NAMES REMOVED**

It was RESOLVED that the above policies be adopted.

VOTE: All in favour

224. TO CONSIDER A GRANT APPLICATION FROM HOLTON LE CLAY JUNIOR FOOTBALL CLUB. THEY ARE REQUESTING FUNDING OF £619.99 FOR A NEW SET OF GOAL POSTS AS LARGER ONES ARE NEEDED. THE PARISH COUNCIL PREVIOUSLY FUNDED GOAL POSTS IN 2017 AT A COST OF £490. THE GOAL POSTS WILL BE HANDED BACK TO THE PARISH COUNCIL SO THAT THEY CAN BE SOLD:

Councillor Reynolds proposed that ownership of the existing goal posts is transferred to the football club so that they can sell them and put the proceeds towards a new set of goals.

VOTE: All in favour

225. PROPOSED BY COUNCILLOR BOON TO PURCHASE 7 METAL POPPY STAKES FOR THE A16 MEMORIAL AT A COST OF £4.99 EACH. ALSO, TO PURCHASE TWO 10x4 INCH SILENT SOLDIER PLAQUES TO BE MOUNTED ON THE TREES. THIS CAN BE TAKEN FROM THE DISTRICT COUNCILLOR GRANT OF WHICH THERE IS £58.04 IN THE

BUDGET. THE TOTAL COST OF 7 POPPIES AND 2 PLAQUES WOULD BE £54.93:

It was RESOLVED that 7 ornamental poppies will be purchased for the war memorial.

VOTE: all in favour

The proposal for 2 silent soldier plaques was not seconded.

226. PROPOSED BY COUNCILLOR REYNOLDS TO ALLOCATE £100 FROM THE GPC/S137 BUDGET FOR 2020/21 TO PURCHASE TROPHIES AND PRIZES FOR THE COMMUNITY CHAMPION COMPETITION:

It was RESOLVED that the parish council will allocate £100 of the GPC budget for 2020/21 to purchase trophies and gift vouchers for the community champions competition.

VOTE: all in favour

227.FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31st January 2020

CASH BOOK

Balance Brought forward	31/12/2020		
General Account			55,771.22
Burial Account			<u>6,021.83</u>
			61,793.05
Add - Income			
General Receipts		7,151.86	
Burial Receipts		<u>210.47</u>	
		7,362.33	<u>69,155.38</u>
Less - Expenditure			
General Payments		6,652.71	
Burial Payments		<u>0.00</u>	
			<u>6,652.71</u>
Balance Carried Forward	31/01/2020		<u><u>62,502.67</u></u>

<u>BANK BALANCES as at</u>	31/01/2020	
General Account per Statement	56,362.17	
less - Outstanding Cheques	<u>91.80</u>	
plus - Receipts not cleared	0.00	56,270.37
Burial Account per Statement	6,232.30	
plus - receipts not cleared	0.00	
less - Outstanding Cheques	<u>0.00</u>	6,232.30
		<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT		<u>62,502.67</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 62,502.67

RESERVES

Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	11,900.00	
Community Woodland Grant	2,147.13	
District Councillor Grant/War Mem	58.04	
Village Improvement Reserve	156.92	
muga renovation	139.14	
		27,401.23
Burial Account Bank Balance (upkeep of Cemetery)	<u>6,232.30</u>	
		33,633.53
PRECEPT RECEIVED IN ADVANCE (see below)		
3 months	<u>14,955.00</u>	
		<u>48,588.53</u>

***APPROX FUNDS AVAILABLE as at 31/01/2020 13,914.14**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The Financial Matters were accepted as a true record of the parish councils' finances.

VOTE: all in favour

228.Finance Report

0 FEBRUARY 2020 Payments

	Payee		
BACS	SADS UK	Defib Pads - Garage	£90.00
DD	BRITISH GAS LITE	electricity - village hall	£108.08
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£263.00
DD	NPOWER	GAS USAGE VILLAGE HALL	£255.65
DD	esso/wex	fuel card	£54.00
BACS	CLLR REFUND	BATTERIES	£9.40
BACS	KONIKA MINOLTA	PRINTER HIRE	£32.89
BACS	SIGN OF THE TIMES	8xA4 LECTERNS	£940.80
BACS	SIGN OF THE TIMES	1x NO DOGS SIGN	£94.80
BACS	SIGN OF THE TIMES	2xLECTERNS	£918.00
BACS	OXLEY SHUTTERS	ANNUAL SERVICE	£510.00
BACS	CLLR REFUND	MILEAGE	£31.50
BACS	LINDSEY GARDEN	ROCKERY STONE X2	£90.00
BACS	STAFF/HMRC/PENSION/DWP	STAFF/HMRC/PENSION/DWP	£2,128.38
BACS	CLLR REFUND	PAINT - VILLAGE HALL FENCE	£12.00
		TOTAL	£5,538.50
BARCLAYCARD PAYMENTS	naturespy	wildlife cam and lock	£318.98
	amazon	padlock	£16.76
	amazon	condolence books x2	£30.00
	safety signs 4 less	cctv signage	£23.10
	radmore n tucker	replacement blades strimmer	£18.77

amazon

fire extinguisher sign

£3.65

£411.26

The Finance Report was accepted and all invoices were accepted for payment.

VOTE: all in favour

229.DATE AND TIME OF NEXT MEETING:

16th March 2020

SIGNED _____

DATED _____