

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH
COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT
7.00PM ON MONDAY 16th DECEMBER 2019

Present: Councillor S. Pratt (Chairman)
Councillor P. Warrener
Councillor H. Reynolds
Councillor P. Rowntree
Councillor M. Boon
Councillor E. Hatley
Councillor A. Green
Councillor M. Starr
Councillor S. Sinclair

In Attendance: Emma Harris (Clerk to the Parish Council)

Councillor Pratt proposed that public forum be removed from the agenda as there were no members of the public in attendance.

VOTE: All in favour

175. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

176. TO RECEIVE APOLOGIES FOR ABSENCE:

Councillor Phil Smith (ELDC) sent his apologies.

177. TO RECEIVE DECLARATIONS OF INTEREST:

None received.

**178. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD ON 18TH NOVEMBER 2019 AND THE MINUTES
OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON
11TH DECEMBER 2019:**

It was RESOLVED that the minutes of the full council meeting held on 18th November and the Extraordinary Full Council Meeting held on 11th December be approved.

VOTE: All in favour

179. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:

None received

180. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

None received

181. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A NEW SIGN FOR THE BLANK POST ON THE JUNIOR PLAYING FIELDS – NO DOGS ALLOWED COSTING £79:

It was RESOLVED that a new sign would be purchased for the Junior Playing Field.

VOTE: All in favour

182. PROPOSED BY COUNCILLOR ROWNTREE TO WRITE TO SNAPE DEVELOPMENTS AND THE PLANNING OFFICER AT ELDC AND INVITE THEM TO ATTEND A MEETING REGARDING THE VILLAGE CONTRIBUTION, THE MAINTENANCE CONTRACT FOR THE DEVELOPMENT AND ALSO THE PLANS FOR THE CYCLE PATH:

Councillor Pratt made a counter proposal to write to the planning officer, Kevin Snape and the head of planning to ask questions pertaining to the new housing development to discuss issues such as the cycle path, the maintenance plan, the ditches etc.

VOTE: All in favour

183. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

29th November 2019

CASH BOOK

Balance Brought forward	29/11/2019	
General Account		75,129.83
Burial Account		3,846.83
		<hr/>
		78,976.66
 Add - Income		
General		12,280.82

Receipts			
Burial Receipts		1,233.00	
		<u>13,513.82</u>	
			92,490.48
Less - Expenditure			
General			
Payments		16,776.47	
Burial			
Payments		<u>0.00</u>	
			<u>16,776.47</u>
Balance Carried Forward	29/11/2019		<u><u>75,714.01</u></u>
<u>BANK BALANCES as at</u>	29/11/2019		
General Account per Statement		70,731.58	
less - Outstanding Cheques		<u>97.40</u>	
plus - Receipts not cleared		0.00	
			70,634.18
Burial Account per			
Statement		5,079.83	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>5,079.83</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>75,714.01</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 75,714.01

RESERVES

Parish Council Minimum Reserve	13,000.00	
Village Hall Loan		
Repayments	11,900.00	
Lift - Village Hall	2,944.20	
Community Woodland		
Grant	2,517.13	
District Councillor Grant/War Mem	58.04	
Village Improvement		
Reserve	1,036.92	
muga renovation	139.14	
		31,595.43

Burial Account Bank Balance (upkeep of Cemetery)	<u>5,079.83</u>	
	36,675.26	
PRECEPT RECEIVED IN ADVANCE (see below)		
5		
months	<u>24,925.00</u>	
		<u>61,600.26</u>
*APPROX FUNDS AVAILABLE as at	29/11/2019	<u>14,113.75</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

184. FINANCE REPORT:

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DECEMBER 2019 Payments

GENERAL	Payee	Invoice	
BACS	GLENDALE	8 ACRES	£44.40
BACS	GLENDALE	AMENITY AREA	£528.00
BACS	GLENDALE	JPF	£28.08
BACS	GLENDALE	LEVELLING OF ALLOTMENT	£504.00
DD	BRITISH GAS LITE	ELECTRICITY VILLAGE HALL	£132.80
BACS	VIKING	STATIONERY	£46.58
DD	NPOWER	GAS VILLAGE HALL	£250.76
BACS	SLCC	MEMBERSHIP RENEWAL	£180.00
BACS	NBB	PICNIC BENCH	£444.00
BACS	BOUNCEBACK SAFETY	REPAIR KITS JPF	£360.00
DD	BT	PHONELINE	£28.80
BACS	STAFF/HMRC/NEST	SALARIES/PAYE/PENSION	£2,256.96
BACS	ICO	DATA PROTECTION RENEWAL	£40.00
BACS	MJ ELECTRICAL	DEFIB INSTALLATION	£360.00
		TOTAL	£5,204.38

BARCLAYCARD PAYMENTS	tool station	angle grinder	£99.98
	B&Q	sweeping brush	£7.54
	EBAY	Salt spreader	£33.99
	EBAY	Reception bell	£3.99
			£145.50

185. DATE AND TIME OF NEXT MEETING:

Finance Meeting 6th January 2020

Full Council Meeting 20th January 2020