

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH
COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT
7.00PM ON MONDAY 18th NOVEMBER 2019

Present: Councillor S. Pratt (Chairman)
Councillor P. Warrener
Councillor M. Starr
Councillor H. Reynolds
Councillor P. Rowntree
Councillor M. Boon
Councillor E. Hatley

Councillor Phil Smith (East Lindsey District Council)

In Attendance: Emma Harris (Clerk to the Parish Council)

6 members of the public

PC Richard Precious, PCSO Justin Mekkaoui

Public forum opened at 7pm

One member asked about the rolling out of broadband provision in Holton Le Clay. He stated the importance of efficient broadband to healthcare providers, students, business owners etc. He asked whether a meeting could be held with the Lincolnshire Broadband Programme Manager, Steve Brookes in order to discuss the gigabit voucher scheme.

Another resident said that he wrote to his local MP regarding the poor broadband service in the village. His son stated that it takes several hours for him to download the documents he needs to help with his studies. A member of the NDP stated that better broadband is included in the Neighbourhood Development Plan.

One member of the public wanted to reiterate the importance of having heightened security on residential properties following a burglary at the home of a family member.

PC Richard Precious informed everyone that there has been a recent increase in the number of burglaries in Holton le Clay and the surrounding villages. There appears to be more than one group operating in the area but they all use the same method of entry – through patio doors. They are very well organised and do not leave any traces of DNA. They are deliberately targeting homes that are unoccupied – mainly on a Friday and Saturday and often detached properties with no security systems.

Richard also mentioned the problem of children in the village riding their bikes without lights and said that several of them have been identified and have been given unacceptable behaviour orders.

The public forum closed at 7.40pm.

146. CHAIRMANS WELCOME:

The Chairman welcomed everyone and thanked them for their attendance. He passed on his thanks to MERC for their tremendous efforts on Remembrance Day and he also thanked Paul Notley for his work in planting 400 trees around the village.

147. TO RECEIVE APOLOGIES FOR ABSENCE:

Apologies were received from Councillor Green and Councillor Aldridge (ELDC)

148. TO RECEIVE DECLARATIONS OF INTEREST:

Declarations of Interest were received from Councillor Reynolds as a member of MERC and Councillor Hatley as a member of the Community Centre Committee.

149. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st OCTOBER 2019:

It was RESOLVED that the minutes for the full council meeting held on 21st October be approved.

VOTE: all in favour

150. TO CONSIDER THE CO-OPTION OF MRS SUE SINCLAIR – LETTER OF INTEREST PREVIOUSLY CIRCULATED TO COUNCILLORS:

It was RESOLVED that Ms Sue Sinclair be co-opted on to the Parish Council.

VOTE: all in favour

151. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:

Councillor Smith said that very little business had been transacted lately and that there was nothing to report.

152. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

The County Councillor was not present.

153. TO RECEIVE A REPORT FROM OUTSIDE BODIES:

MERC – Councillor Reynolds gave the following report:

- the lift installation is now complete
- the Remembrance Day service and veterans' lunch were both very successful and there was a good turnout this year
- the village hall is hosting a play on 30th November called Bouncers
- The Christmas Tree lights will be switched on on 29th November 2019. Father Christmas will be travelling around the village on his sleigh
- The Christmas afternoon tea will be held on 3rd December 2019

NDP – The NDP Team was asked by the parish council at the last meeting to source a consultant who can bring the plan to completion. Having consulted with ELDC they have now found a consultant who is a professional town planner with over 30 years of experience. His quote for up to 6 days of support is £2,600, for which he will provide a contract agreement. The NDP would like to arrange a meeting with the Parish Council to review the documents, look at the quote and draft a contract.

There is £7962 remaining in the NDP fund from the original £10,000.

Community Centre – Nothing to report.

154. PLANNING MATTERS:

APPLICANT: BT Payphones, PROPOSAL: Removal of existing telephone kiosk. LOCATION: TELEPHONE BOX, LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, LINCOLNSHIRE, DN36 5AD

It was RESOLVED that the Parish Council will object to the removal of the phone box on Louth Road.

VOTE: All in favour

155. TO ADOPT THE CCTV POLICY – CIRCULATED TO COUNCILLORS ON 12TH NOVEMBER 2019:

The CCTV Policy was adopted with one abstention.

156. PROPOSED BY COUNCILLOR PRATT TO INSTALL THE DEFIBRILLATOR AT THE 8 ACRES AT A COST OF £360.00 INC VAT (TWO COMPANIES APPROACHED FOR QUOTES – ONLY ONE RECEIVED):

It was RESOLVED that the defibrillator be installed at a cost of £360.

VOTE: All in favour

157. PROPOSED BY COUNCILLOR SINCLAIR TO HAVE A DROP IN SESSION AT THE VILLAGE HALL ONCE A MONTH SO THAT RESIDENTS WITHOUT ACCESS TO A COMPUTER CAN BE HELPED BY THE CLERK OR A COUNCILLOR TO APPLY FOR BUS PASSES/BLUE BADGES ETC, AND ALSO TO ASK QUESTIONS/REPORT FAULTS ETC:

The clerk will contact the Community Campervan to see what services they offer and whether they will be extending their visits to the village. The clerk will order some blue badge forms from the County Council so that they are available in the village hall for those that need them. Councillor Phil Smith volunteered to hold a drop-in session once a month starting from January as long as he has the support of another councillor.

158. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE TWO INFORMATION TABLES FOR THE WILDLIFE AREA AT A COST OF £365 EACH PLUS VAT – TO BE TAKEN FROM THE CO-OP COMMUNITY CHAMPIONS GRANT:

It was RESOLVED to purchase two information tables for the wildlife area of the Junior Playing Fields.

VOTE: All in favour

159. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A WHEELCHAIR INCLUSIVE PICNIC BENCH FOR THE JUNIOR PLAYING FIELD AT A COST OF –

£370 PLUS VAT NBB FURNITURE

£460 PLUS VAT EARTH ANCHORS

£699 BROXAP

PLUS INSTALLATION COSTING £560 (TWO COMPANIES APPROACHED FOR QUOTES BUT ONLY ONE RECEIVED)

It was RESOLVED that a wheelchair inclusive picnic bench will be purchased from NBB Furniture.

VOTE: All in favour

160. TO RESOLVE WHETHER OR NOT TO ENTER INTO THE PARISH AGREEMENT FOR GRASS CUTTING FOR 2020/21. THE CONTRIBUTION FROM LCC FOR THE YEAR WILL BE £2510.14:

It was RESOLVED that the Parish Council will enter into the grass cutting agreement for 2020/21.

VOTE: all in favour

161. PROPOSED BY COUNCILLOR BOON TO PURCHASE 8X INFORMATION PLAQUES USING THE COMMUNITY CHAMPIONS GRANT RECEIVED FROM THE CO-OP AT £784 PLUS VAT:

It was RESOLVED to purchase the 8 information plaques to be placed at the A16 memorial.

VOTE: All in favour

162. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A TRAIL CAM FOR THE JUNIOR PLAYING FIELD IN ORDER TO DETER/PREVENT VANDALISM ON THE PARK. THE CAMERA THAT IS MOST RECOMMENDED IS A BUSHNELL CORE DS LOW GLOW THAT HAS DAY AND NIGHT MODE AND CAN TAKE VIDEOS OR STILLS AND HAS A BATTERY LIFE OF APPROXIMATELY ONE YEAR. £278.99:

It was RESOLVED that a trail cam is ordered for the Junior Playing Field.

VOTE: all in favour

163. PROPOSED BY COUNCILLOR BOON TO PURCHASE A DOZEN SETS OF BIKE LIGHTS TO BE GIVEN TO LOCAL CHILDREN TO ENCOURAGE ROAD SAFETY (HALFORDS SUPER SLIM BIKE LIGHT SET £5):

It was felt by the parish council that the local police are addressing this issue by handing our unacceptable behaviour orders and that it is really the responsibility of parents to ensure their children's bikes are adequately lit.

Rejected

164. PROPOSED BY COUNCILLOR BOON TO INCREASE THE SECURITY OF THE CLERKS OFFICE BY INSTALLING A STAIRGATE OR STABLE DOOR. AWAITING QUOTE:

Deferred until other options have been explored.

165. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31st October 2019

CASH BOOK

Balance Brought forward	31/10/2019		
General Account			98,031.64
Burial Account			<u>3,331.61</u>
			101,363.25
Add - Income			
General Receipts		5,384.91	
Burial Receipts		<u>805.08</u>	
		6,189.99	<u>107,553.24</u>
Less - Expenditure			
General Payments		28,286.72	
Burial Payments		<u>289.86</u>	
			<u>28,576.58</u>
Balance Carried Forward	31/10/2019		<u>78,976.66</u>

BANK BALANCES as at 31/10/2019

General Account per Statement		75,129.83	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			75,129.83

Burial Account per Statement	3,846.83	
plus - receipts not cleared	0.00	
less - Outstanding Cheques	0.00	
		<u>3,846.83</u>
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u><u>78,976.66</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		78,976.66
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	11,900.00	
Lift - Village Hall	10,304.70	
Community Woodland Grant	2,762.12	
District Councillor Grant/War Mem	58.04	
Village Improvement Reserve	3,475.92	
muga renovation	139.14	
		41,639.92
Burial Account Bank Balance (upkeep of Cemetery)		<u>3,846.83</u>
		45,486.75
PRECEPT RECEIVED IN ADVANCE (see below)		
6 months		
		<u>29,910.00</u>
		75,396.75
*APPROX FUNDS AVAILABLE as at 31/10/2019		<u><u>3,579.91</u></u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The finance summary was accepted as a true record of the parish councils accounts.

VOTE: All in favour

166. FINANCE REPORT:

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NOVEMBER 2019 Payments

GENERAL	Payee	Invoice	
BACS	GLENDALE	8 ACRES	£88.80
BACS	GLENDALE	AMENITY AREA	£528.00
BACS	GLENDALE	JPF	£28.08
DD	BRITISH GAS LITE	ELECTRICITY VILLAGE HALL	£103.18
DD	NPOWER	GAS VILLAGE HALL	£153.26
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£141.50
BACS	SIGNS EXPRESS	PLAQUES FOR BENCHES	£126.00
BACS	GRIMSBY LIFTS	LIFT INSTALLATION	£8,832.60
BACS	GLENDALE	TREE FELLING JPF	£1,696.80
BACS	STAFF/HMRC/NEST	SALARIES/PAYE/PENSION	£2,268.86
BACS	ABATIS	5X BULK HEAD REPLACEMENT	£210.00
BACS	CLLR	MARKER PAINT	£4.99
BACS	DUNCAN TOPLIS	PAYROLL SERVICES	£63.00
CHQ 45	BRITISH LEGION	POPPY APPEAL	£44.00
		TOTAL	£14,289.07
BARCLAYCARD PAYMENTS	MPC SERVICES	STEEL KIOSK	£450.00
	B&Q	TORCH AND POST CRETE	£21.23
			£471.23

The clerk added two additional items to the list of invoices: Virgin Media £53.40 and Nest Pension Contribution.

The finance report was accepted and all payments agreed.

VOTE: all in favour

167. DATE AND TIME OF NEXT MEETING:

16th DECEMBER 2019 AT 7PM