

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT 7.00PM ON MONDAY 15th APRIL 2019

Present: Councillor P. Rowntree (Chairman)
Councillor H. Reynolds (Vice Chairman)
Councillor P. Webster
Councillor M. Star
Councillor D. Searle
Councillor P. Warrener
Councillor S. Pratt

Also Present: Councillor Terry Aldridge (ELDC)

No Members of the Public.

228. CHAIRMAN'S WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

229. TO RECEIVE APOLOGIES FOR ABSENCE:

Councillor Green.

230. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Webster (NDP), Councillor Reynolds (MERC)

231. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 18th MARCH 2019:

It was proposed, seconded and

RESOLVED: that the minutes of the Full Council meeting held on 15th March 2019 be accepted as a true record and signed by the Chairman.

232. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

None received.

233. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR:

Councillor Aldridge gave both a written and verbal update. The planning appeal for land adjacent to 1 Pelham Road, Holton le Clay was refused.

Both the District Council and Parish Council elections were uncontested so there will be no election held on 2nd May 2019.

Councillor Aldridge talked about the ongoing discussion regarding Toll bar Roundabout. The latest concern that has been highlighted in the press is that of air pollution caused by traffic fumes when vehicles are at a stand-still outside the school. The Parish Council decided that it would be prudent for the clerk to write to NELC requesting an update on planned road closures and also clarification on the changes to bus timetables/routes – in particular for the number 51 bus.

234. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:

Councillor Marfleet was not present. No report given.

235. TO RECEIVE REPORTS FROM OUTSIDE BODIES:

NDP – Nothing to report.

MERC – Councillor Reynolds gave an update on the renovation of the 1st floor of the Village Hall. Work is now underway on the 1st floor. Some of the electrical work has started and several walls have been taken down. The main body of work will begin on 7th May 2019 during which the clerk has been given the option to work from home. The windows will be installed w/c 23rd April 2019.

236. PLANNING MATTERS: N/085/00477/19

PLANNING PERMISSION – REAR SINGLE STOREY EXTENSION AND FIRST FLOOR EXTENSION TO EXISTING DWELLING ON THE SITE OF AN EXISTING CONSERVATORY WHICH IS TO BE DEMOLISHED.

76 TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AX

Councillor delivered a report on this planning application and it was agreed that the application would be supported.

N/085/00531/19

PLANNING PERMISSION EXTENSION AND ALTERATIONS TO THE EXISTING DWELLING TO PROVIDE A SUN LOUNGE ON THE SITE OF AN EXISTING CONSERVATORY WHICH IS TO BE DEMOLISHED.

59 LINDSEY DRIVE, HOLTON LE CLAY, GRIMSBY, DN36 5EX

Councillor delivered a report on this planning application and it was agreed that the application would be supported.

237. PROPOSED BY COUNCILLOR ROWNTREE TO TRANSFER THE CEMETERY MAINTENANCE FEES OF £4208 TO THE GENERAL ACCOUNT:

It was proposed, seconded and

Resolved: that the cemetery fees are transferred to the general account.

238. PROPOSED BY COUNCILLOR ROWNTREE TO CHANGE 3 LAMPS IN THE VILLAGE HALL WITH LED'S AT A COST OF £50:

It was proposed, seconded and

Resolved: To change the lamps in the village hall.

239. PROPOSED BY COUNCILLOR REYNOLDS TO SPEND £100 ON BULBS FOR THE CEMETERY DRIVEWAY:

It was proposed, seconded and

Resolved: to spend £100 on bulbs in September.

240. PROPOSED BY COUNCILLOR ROWNTREE TO TRANSFER THE COST OF THE CEMETERY SOFTWARE PACKAGE FEES OF £231.60 TO THE GENERAL ACCOUNT:

It was proposed, seconded and

Resolved: to transfer the costs of the software from the burial account to the general account.

241. PROPOSED BY COUNCILLOR REYNOLDS TO DECIDE WHO WILL TAKE RESPONSIBILITY FOR CARRYING OUT FIRE ALARM CHECKS ON THE VILLAGE HALL EACH WEEK:

It was decided that a more in depth view needs to be taken on the risk assessments for the village hall and Councillors Pratt and Boon have agreed to look at this.

Agenda item 241 was deferred until the May 2019 meeting.

242. TO REVIEW THE FOLLOWING DOCUMENTATION:

- **EQUAL OPPORTUNITIES**
- **SAFEGUARDING**
- **PRESS AND MEDIA**

It was proposed, seconded and

Resolved: that the documentation be adopted with no changes.

243. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31st March 2019

CASH BOOK

Balance Brought forward	1st March 2019		
General Account			72,534.14
Burial Account			<u>7,010.89</u>
			79,545.03
Add - Income			
General Receipts		691.55	
Burial Receipts		<u>146.66</u>	
			<u>80,383.24</u>
Less - Expenditure			
General Payments		3,781.79	
Burial Payments		<u>0.00</u>	
			<u>3,781.79</u>
Balance Carried Forward	31/03/2019		<u><u>76,601.45</u></u>
<u>BANK BALANCES as at</u>	31/03/2019		
General Account per Statement		69,458.90	
less - Outstanding Cheques		<u>15.00</u>	
plus - Receipts not cleared		0.00	
			69,443.90
Burial Account per Statement		7,142.55	
plus - receipts not cleared		15.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>7,157.55</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>76,601.45</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE		76,601.45
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	13,600.00	
Community Woodland Grant	350.00	
Village Hall renovation 1st floor	11,300.00	
District Councillor Grant/War Mem	450.00	
	38,700.00	
Burial Account Bank Balance (upkeep of Cemetery)	7,142.55	
	<u>45,842.55</u>	
PRECEPT RECEIVED IN ADVANCE (see below)		
1 month	4,844.00	
	<u>67,848.75</u>	
*APPROX. FUNDS AVAILABLE as at	31/03/2019	<u>8,752.70</u>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account Representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

It was proposed, seconded and

Resolved: that the financial matters be accepted as a true account of the councils finances.

244. FINANCE REPORT:

GENERAL	Payee	Invoice	
DD	npower	GAS USAGE VILLAGE HALL	£590.95
BACS	PWLB	PUBLIC WORKS LOAN	£4,604.31
DD	ANGLIAN WATER	CEMETERY CHARGE	£120.14
DD	ANGLIAN WATER	VILLAGE HALL CHARGE	£132.19
BACS	OXLEY SHUTTERS	REPAIR TO MOTOR	£348.00
BACS	KONIKA MINOLTA	PRINTER/COPIER	£85.61

DD	BRITISH GAS LITE	ELECTRICITY VILLAGE HALL	£330.12
CREDIT CARD	AMAZON	STAPLES FOR MAINT OPERATIVE	£5.63
CREDIT CARD	PLATERS	3X FENCE PANELS	£62.00
CREDIT CARD	PAPERSTONE	OFFICE STATIONERY	£128.30
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£135.75
BACS	RBS	CEMETERY SOFTWARE	£231.60
DD	VIRGIN MEDIA	BROADBAND	£84.59
BACS	MOWNS N GROWNS	PICKSLEY VERGES	£320.00
BACS	LALC	ANNUAL SUBSCRIPTION	£658.08
BACS	ELDC	COUNCIL TAX - CEMETERY	£120.79
BACS	STAFF/HMRC/NEST	SALARIES/PAYE/PENSION	£2,223.85
CREDIT CARD	poundstretcher	dog waste bags	£9.75
BACS	GLENDALE	JPF	£28.08
BACS	GLENDALE	8 ACRES	£88.80
BACS	GLENDALE	AMENITY AREA	£528.00
		Total	£11,801.79

The Finance Report was accepted as a true record of payments to be made.

Resolved

245. DATE OF NEXT MEETING:

20th May 2019