

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT 7.00PM ON MONDAY 17<sup>th</sup> DECEMBER 2018.

Present: Councillor P. Rowntree (CHAIRMAN)  
Councillor H. Reynolds (VICE CHAIRMAN)  
Councillor M. Boon  
Councillor P. Webster  
Councillor M. Bray  
Councillor P. Warrener

In Attendance: Emma Harris – Clerk to the Parish Council

Also Present: Councillor Terry Aldridge (ELDC)  
Councillor Siobhan Weller (ELDC)  
9 members of the public

The public forum opened at 7pm.

One member asked questions regarding the Tetney North Growth Plans from Anglian Water. The group was informed that Anglian Water will be sending out letters to all residents in the next couple of weeks.

One member voiced his concern over the standard of the tarmac that has been laid by Orsted/Murphys following the installation of a sewerage drain. He feels that the tarmac is not to an acceptable standard and would like this issue raising with them. He will forward photographs of the tarmac to the clerk for further action.

Roger Breed from the New Waltham Toll Bar Roundabout Action Group gave an update. He explained that when the work on the roundabout begins, Station Road will be closed from the roundabout which will back up traffic in every other direction. There is no plan in place for emergency services or bus access. There will also be a huge knock on effect on air pollution from standing traffic. The scheme has been delayed twice so far and still no start date has been given.

The public forum closed at 7.30pm.

**142. CHAIRMANS WELCOME:**

Councillor Rowntree welcomed all those present and thanked them for their attendance. He expressed his thanks to Councillor Weller for all of her hard work on the Parish Council and wished her luck in the future.

**143. TO RECEIVE APOLOGIES FOR ABSENCE:**

Apologies were noted from Councillors Pratt and Beech.

**144. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011:**

Councillor Webster declared an interest as a member of the NDP. She also declared an interest in Item 152 on the agenda and agreed to abstain from any decisions on this item.

**145. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 19<sup>th</sup> NOVEMBER 2018:**

It was proposed, seconded and

**Resolved:** That the official minutes of the meeting of the Council held on 19<sup>th</sup> November 2018 be approved as a correct record and signed by the Vice Chairman.

**146. TO RESOLVE TO CO-OPT ALAN GREEN, DAVID SEARLE AND MATTHEW STAR ON TO THE PARISH COUNCIL:**

It was proposed, seconded and

**Resolved:** that Alan Green, David Searle and Matthew Star be co-opted to the Parish Council.

**147. TO RESOLVE TO GRANT FINANCIAL DISPENSATION TO COUNCILLORS GREEN, SEARLE AND STAR SO THAT THEY MAY VOTE ON FINANCIAL MATTERS:**

It was proposed, seconded and

**Resolved:** that Councillors Green, Searle and Star be granted financial dispensation for a period of 4 years.

**148. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:**

PC Richard Precious sent an email regarding the recent burglaries in the area which the clerk read out. There have been 10 burglaries in the village since 1<sup>st</sup> September 2018. Each burglary has the same method of entry – via patio doors, and jewellery and cash are taken from properties. The burglaries are all targeted at properties where the occupants are either on holiday or away

for the night. Fridays and Saturdays are the days when most offences may have occurred.

It is difficult to establish the exact time of the offences – however, the peak time appears to be between 17.00 and 19.00 hours.

As always, PC Precious urges everyone to be extra vigilant and always report anything suspicious to either 101 or 999.

Several members asked questions of the clerk regarding police patrols etc and they were advised to attend the next police panel meeting on 8<sup>th</sup> January 2019.

**149. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR:**

Councillor Weller said that she has thoroughly enjoyed her time as a parish councillor and that she will still attend meetings in her capacity as District Councillor.

A new CEO is now in place at ELDC.

Councillor Aldridge explained that there is a real shortage of police officers and PCSO's at the moment.

**150. TO RECEIVE A REPORT FROM REPRESENTATIVES OF ANGLIAN WATER REGARDING THE UPCOMING WORK PLANNED FOR TETNEY LANE, PINFOLD LANE, SILVER STREET AND LOUTH ROAD:**

Three representatives from Anglian Water gave an explanation of the Tetney Water Mains Replacement Scheme which will affect Tetney Lane, Pinfold Lane, Silver Street and Louth Road. The work is due to begin in February 2019 and the aim is to have it completed by the summer.

Councillor Reynolds asked if provisions had been made for the extra demands upon the sewerage systems when the new housing development work begins. The representatives could not answer this question and promised to return with an answer. Councillor Reynolds also asked whether a financial contribution would be made to the parish council and the village for the inconvenience caused to residents by the planned works. Amber Richardson – Customer Service Co-Coordinator – explained that they do offer a volunteer service for tree planting etc. Councillor Reynolds felt that funding towards the play parks in the village would be preferable.

Miss Richardson suggested that councillors have a think about what they would like to receive from Anglian Water and to send their requests to her by email.

The clerk was advised to send any names of elderly or vulnerable residents who may be affected by the planned works, to Anglian Water so that a home visit could be arranged.

It was suggested that a public meeting is held once residents have received the letter informing them of the plans.

**151. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**

**NDP:** Councillor Webster read out a statement from Alex Murphy at ELDC:

*Following the examination, the Inspector will issue a report to the local authority and yourselves as neighbourhood planning body. If the plan meets the basic conditions, the examiner will recommend that the plan proceed to the referendum stage. However, they may and usually do, recommend modifications that need to be made to the plan in order to meet the basic conditions, before it can proceed to the referendum.*

*Once the plan has been found satisfactory it will be for East Lindsey's elections team to arrange for the referendum to take place. The local authority is required to publish information about the neighbourhood plan 28 working days before the date of the referendum. Then 25 working days before the date of the referendum, they are required to give notice that a referendum is taking place and the date of the poll. You may as the neighbourhood planning body wish to encourage voting and publicise the referendum but other than that there is not much more input required by yourselves.*

**MERC:** Councillor Reynolds said that she is still waiting for a quote from the builders for the village hall 1<sup>st</sup> floor renovation.

**152. PLANNING MATTERS: PLANNING PERMISSION –  
EXTENSION AND ALTERATIONS TO EXISTING BUNGALOW TO  
INCLUDE THE RAISING OF THE ROOF HEIGHT AND PROVIDE  
2no. FIRST FLOOR BEDROOMS AND A BATHROOM AND  
PROVISION OF DORMER WINDOWS:**

**191 LOUTH ROAD, HOLTON LE CLAY, GRIMSBY. DN36 5AE**

The Parish Council has no objections to this planning application.

Clerk to send out the Good Councillors Guide to Planning to the new councillors.

**153. PROPOSED BY COUNCILLOR REYNOLDS TO ALLOW THE CLERK AND MAINTENANCE OPERATIVE AN EXTRA DAY OFF ON CHRISTMAS EVE:**

It was RESOLVED that the clerk and maintenance operative will be given Christmas Eve off.

VOTE: all in favour

**154. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE OVERHANGING BRANCHES REMOVED FROM THE VILLAGE HALL CAR PARK AT A COST OF £50:**

It was RESOLVED that the branches will be removed for Health and Safety reasons

VOTE: All in favour

**155. TO CONSIDER A SECTION 137 GRANT APPLICATION FROM HOLTON LE CLAY JUNIOR SCHOOL FOR £60 FOR THE PURCHASE OF NEW BOOKS FOR THE SCHOOL LIBRARY. THE CHILDREN HAVE RAISED £61.90 THEMSELVES THROUGH VARIOUS ACTIVITIES AND WOULD LIKE TO REQUEST THAT THE PARISH COUNCIL MATCHES THEIR CONTRIBUTION:**

It Was RESOLVED that the parish council would give £60 to the school.

VOTE: All in favour, 1 abstention

**156. TO RESOLVE WHETHER TO TAKE OUT BT PREMIUM MAIL NOW THAT WE HAVE FULL COUNCIL. OUR CURRENT EMAIL SYSTEM ONLY ALLOWS FOR 9 BUSINESS EMAIL ADDRESSES SO MORE ARE REQUIRED. THIS WOULD COST £9.50 PER MONTH. VIRGIN DOES NOT OFFER THIS SERVICE:**

It was RESOLVED that the BT Email system will be upgraded to BT Premium Mail.

VOTE: All in favour.

**157. TO CONSIDER UPGRADING THE VIRGIN MEDIA BROADBAND ROUTER AS THE CURRENT ONE IS 4 YEARS OLD AND VIRGIN NO LONGER SUPPLY IT. THIS MEANS THAT IF THERE IS A FAULT IT WILL TAKE MORE THAN 20 DAYS TO**

**SORT OUT. A NEW UPGRADED ROUTER WILL COST £50.  
OTHER SUPPLIERS HAVE NOT BEEN LOOKED AT AS VIRGIN IS  
THE MOST RELIABLE FOR THIS AREA:**

Councillor Green felt that the current broadband for the village hall is too expensive and he would like to negotiate with Virgin for a better price. This item was deferred.

**158. FINANCIAL MATTERS:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at**

**30th November 2018**

**CASH BOOK**

Balance Brought forward	30/11/2018		
General Account			87,344.79
Burial Account			<u>5,377.75</u>
			92,722.54
Add - Income			
General Receipts		119.30	
Burial Receipts		<u>404.00</u>	
			<u>93,245.84</u>
Less - Expenditure			
General Payments		6,690.92	
Burial Payments		<u>0.00</u>	
			<u>6,690.92</u>
<b>Balance Carried Forward</b>	<b>30/11/2018</b>		<b><u><u>86,554.92</u></u></b>

**BANK BALANCES as at**

**30/11/2018**

General Account per Statement		80,846.67	
less - Outstanding Cheques		<u>73.50</u>	
plus - Receipts not cleared		0.00	
			80,773.17
Burial Account per Statement		5,781.75	
less - Outstanding Cheques		<u>0.00</u>	
			<u>5,781.75</u>

TOTAL COUNCIL FUNDS AS AT

86,554.92

**ALLOCATION OF FUNDS -**

TOTAL FUNDS , PER ABOVE		86,554.92
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	13,600.00	
Village Hall renovation 1st floor	11,300.00	
		37,900.00
Burial Account Bank Balance ( upkeep of Cemetery )		<u>5,781.75</u>
		43,681.75
PRECEPT RECEIVED IN ADVANCE ( see below )		
5 months		<u>24,167.00</u>
		<u>67,848.75</u>
<b>*APPROX. FUNDS AVAILABLE as at</b>	<b>30/11/2018</b>	<b><u>18,706.17</u></b>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

It was RESOLVED that the Finance Matters be accepted as a true account of the Parish Councils finances.

VOTE: All in favour

**159. FINANCE REPORT:**

0 December 2018 Payments

GENERAL	Payee	Invoice	
DD	LAIC	CLLR TRAINING	£24.00
BACS	VIKING DIRECT	STATIONERY ORDER	£12.82
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£135.75
DD	VIRGIN	BROADBAND VILL HALL	£84.26

BACS	glendale	amenity area	£528.00
BACS	glendale	JPF	£28.08
bacs	glendale	8 ACRES	£44.40
BACS	SIGNS EXPRESS	WALL OF REMEMBRANCE	£54.00
BACS	SLCC	MEMBERSHIP RENEWAL	£156.00
DD	SCOTTISH POWER	ELECTRICITY VILL HALL	£77.00
DD	NPOWER	GAS USAGE VILLAGE HALL	
bacs	STAFF	SALARIES	£1,869.67
		Total	£3,013.98

The Finance Report was accepted as a true record of the December payments.

VOTE: All in favour

**160. DATE AND TIME OF NEXT MEETING:**

**21<sup>ST</sup> JANUARY 2019**

**DATE AND TIME OF FINANCE MEETING: 7<sup>TH</sup> JANUARY 2019**