

MINUTES OF THE FULL COUNCIL MEETING IF HOLTON LE CLAY PARISH  
COUNCIL HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY  
AT 7.00PM ON MONDAY 16<sup>th</sup> April 2018.

Present: Councillor P. Rowntree (Chairman), Councillor H. Reynolds (Vice Chairman), Councillor P. Webster, Councillor S. Weller, Councillor S. Pratt, Councillor H. Marfleet

Open Forum began at 7pm

6 members of the public present.

Roger Breed from New Waltham Parish Council gave an update on recent protests at Toll Bar Roundabout. He is looking for more locations to install banners and placards. The railings at the traffic lights at the entrance to the village were suggested.

One member of the public raised the issue of loose grass cuttings being left on the pavements after the grass has been cut.

Eddie Coulbeck gave an update on grant funding for MERC. They have now received a grant for the refurbishment of the porch area of the village hall along with the purchase of two new containers to be situated in the village hall car park.

Councillor Marfleet explained that street lights will not be turned back outside the designated hours despite complaints from residents. There is a lamp post in Nursery Gardens that is not switched on at all as it is unadopted. Councillor Marfleet will look into this.

There is a large tree in Silver Street that needs trimming back. It is owned by LCC and is on a grass verge. Councillor Marfleet will look into this also.

Open Forum closed at 7.30pm.

**255. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance. He also gave thanks to Allen Tacey for his help in repairing the village hall post box.

**256. TO RECEIVE APOLOGIES FOR ABSENCE:**

Councillor Dulieu, Councillor Warrener and Councillor Aldridge sent their apologies.

**257. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Webster declared an interest as a member of the NDP.

**258. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19<sup>th</sup> March 2018:**

It was RESOLVED that the minutes of the full council meeting held on 19<sup>th</sup> March 2018 be approved as a correct record and signed by the Chairman.

**259. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**

Ann Shorland will be publishing an article in the local press to confirm that the plan has now been submitted. Consultation for the NDP proposal will begin on 26<sup>th</sup> April. Copies of the plan are available from Tedder Hall and the clerks office.

**262. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS:**

Councillor Weller has made enquiries as to whether villagers can obtain a dispensation on Council Tax if they live close to the Hornsea Two Project. There is currently no policy in place for this.

**261. PLANNING MATTERS:**

**TO RECEIVE CONSULTEE COMMENTS ON PLANNING APPLICATIONS:**

**N/085/00514/17 OUTLINE ERECTION OF 9no. DWELLINGS (INCLUDING GARAGES), ERECTION OF 3 LIGHT INDUSTRIAL UNITS AND ATTENUATION POND ON THE SITE OF AN EXISTING DWELLING AND OUTBUILDINGS WHICH ARE TO BE DEMOLISHED. 1 LOUTH ROAD.**

Councillor Webster has submitted a report on her assessment of the application. Vote: Against.

**262. TO CONSIDER AN APPLICATION FOR GRANT AID OF £250 FROM HOLTON LE CLAY CRICKET CLUB FOR THE PROVISION OF A BATTERY FOR THEIR DEFIBRILLATOR:**

It was PROPOSED that once the funds have been raised for the purchase of a cabinet and the defibrillator has been checked to make sure it still works – then the parish council will give the application further consideration.

Deferred.

## 263. FINANCE REPORT:

### HOLTON LE CLAY PARISH COUNCIL

#### FINANCIAL REPORT as at

29th March 2018

#### CASH BOOK

Balance Brought forward	29/03/2018		
General Account			85,499.41
Burial Account			6,698.24
			<u>92,197.65</u>
Add - Income			
General Receipts		0.00	
Burial Receipts		800.00	
			<u>800.00</u>
			92,997.65
Less - Expenditure			
General Payments		7,866.29	
Burial Payments		0.00	
			<u>7,866.29</u>
			85,131.36
<b>Balance Carried Forward</b>	<b>29/03/2018</b>		<b><u><u>85,131.36</u></u></b>

#### BANK BALANCES as at

29/03/2018

General Account per Statement		77,633.12	
less - Outstanding Cheques			
plus - Receipts not cleared		0.00	
			<u>77,633.12</u>
Burial Account per Statement		7,498.24	
less - Outstanding Cheques		0.00	
			<u>7,498.24</u>

#### **TOTAL COUNCIL FUNDS AS AT**

**85,131.36**

#### ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE 85,131.36

#### RESERVES

Parish Council Minimum Reserve	13,000.00
Village Hall Loan Repayments	15,300.00
Village improvement	11,056.51
8 Acres Tesco Grant	10,271.40

	49,627.91
Burial Account Bank Balance ( upkeep of Cemetery )	<u>7,498.24</u>
	57,126.15
PRECEPT RECEIVED IN ADVANCE ( see below )	
1 month	<u>4,833.00</u>
	<u>61,959.15</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>28/03/2018</b>
	<b><u>23,172.21</u></b>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*3637.00 of surplus monies is for cemetery upkeep

It was RESOLVED that the Finance Report was accepted as a true account of the Parish Councils income and expenditure.

## 264. FINANCIAL MATTERS:

#NAME? April 2018 Payments

GENERAL	Payee	Invoice	Total
L			
BACS	HMRC	PAYE Liabilities	£1,363.23
DD	Scottish Power	gas usage village hall	£614.26
BACS	Mowns and Growns	cemetery contract	£165.37
BACS	Mowns and Growns	fence panels removal	£40.00
DD	Virgin	Broadband village hall	£78.18
BACS	viking direct	stationery	£28.07
DD	bt	email usage	£28.80
BACS	Playdale	Trim Trail	£12,874.32
BACS	Norton Protect	internet protection renewal	£49.99
BACS	Duncan Toplis	Payroll services	£40.80
BACS	Staff	Salary	£1,790.19
DD	Scottish Power	electricity usage	£99.00
BACS	RBS	Cemeteries software support	£226.80
BACS	Konika Minolta	Photocopier/printer usage	£87.38
DD	PWLB	Village Hall Loan	£4,604.31
BACS	Staff	Refund for cable ties	£3.00
BACS	LALC	Annual subscription	£763.27
		Total	£22,856.97

It was RESOLVED that the orders for payment be accepted.

**265. AGENDA ITEMS FOR NEXT MEETING:**

Consider invitations for Annual Parish Meeting.