

MINUTES OF THE FULL COUNCIL MEETING IF HOLTON LE CLAY PARISH  
COUNCIL HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY  
AT 7.00PM ON MONDAY 19<sup>TH</sup> MARCH 2018.

Present: Councillor P. Rowntree (Chairman), Councillor H. Reynolds (Vice Chairman), Councillor A. Dulieu, Councillor P. Webster, Councillor P. Weller, Councillor S. Pratt, Councillor P. Warrener.

Councillor T. Aldridge

Dereth Morgan – Orsted

David Morgan - Orsted

Open Forum

District Councillors:

Cllr Aldridge was not happy about District Councillors not having an itemised area on agenda. He has spoken to LALC and the decision is for the Parish Council to make. He asked that his name is detailed on the minutes.

Cllr Weller – lots of people have contacted her re pot holes and all she can do is report them to Lincolnshire County Council as it is their responsibility not ELDC. She did report tyres left at J&B, and rubbish along A16 to Street Scene and they have now been cleared. She has also reported potholes in pavements. HLC and North Thoresby are due to have some streets resurfaced and details are on the website

- unauthorised adverts- highways have cleared the signs along the roadside and will visit monthly to check for more

-4 residents wished to discuss the planning application N/085/00514/17. The following points were made:

The industrial units will be 13m from one resident's front door; some of the soil may be contaminated; there will be a combination of industrial and residential properties. The units will block light to surrounding properties; there will be noise pollution from vehicles turning around.

Councillor Weller advised that a minimum of 10 people will need to raise their objections before it can be called before a planning committee.

- A resident complained that there is a large tree on LCC land outside 50 Pinfold Lane. He asked the Parish Council to consider reducing the size of

the tree and he would be willing to make a contribution to cost. District councillors have visited previously.

Open Forum closed at 7.30pm.

**235. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

**236. TO RECEIVE APOLOGIES FOR ABSENCE:**

None given

**237. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds declared an interest in items 249,250 and 251.

Councillor Webster declared an interest as a member of the NDP.

**238. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19<sup>TH</sup> FEBRUARY 2018:**

It was RESOLVED that the minutes of the full council meeting held on 19<sup>th</sup> February 2018 be approved as a correct record and signed by the Chairman.

**239. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**

- Dong Energy

David Morgan explained that Dong have now become Orsted. The Hornsea One project is now 50% complete with the expected completion date being November 2019.

Project 2 is due to begin in April 2018 and will take 2 years to complete. Funding is not available to run both projects together. A resident asked why a tunnel couldn't have been used. DM answered that this was not feasible as the project is cost sensitive and also Humber Port shipping is too busy.

A resident asked if the Murphy/Orsted site on A16 will be decommissioned. DM it was 50/50 whether to move site for Project 2 or not. Planning will have to be resubmitted for Project 2 but commercial decisions have not yet been made.

Councillor Weller asked if there will be grant funding available for HLC with Project 2 as the village didn't receive a fair share from Project 1.

Dereth Morgan advised that the Parish Council will need to raise the issue with her to discuss this with Grantscape.

Dereth Morgan pointed out that Dong Energy had donated £500 to the village.

Councillor Reynolds said she felt disappointed that the Grantscape application was unsuccessful as the village had put up with so much disruption. David Morgan asked for this to be put in writing.

A resident asked whether a council tax rebate was possible due to his property overlooking the Orsted site. Councillor Weller will check on this.

#### **240. PLANNING MATTERS:**

##### **TO RECEIVE CONSULTEE COMMENTS ON PLANNING APPLICATIONS:**

**N/085/00514/17 OUTLINE ERECTION OF 9no. DWELLINGS (INCLUDING GARAGES), ERECTION OF 3 LIGHT INDUSTRIAL UNITS AND ATTENUATION POND ON THE SITE OF AN EXISTING DWELLING AND OUTBUILDINGS WHICH ARE TO BE DEMOLISHED. 1 LOUTH ROAD.**

Councillor Webster has submitted a report on her assessment of the application.

##### **241. TO ACCEPT DOCUMENTATION REVIEW FOR THE FOLLOWING:**

- ASSET REGISTER**
- GRIEVANCE POLICY**
- SOCIAL MEDIA POLICY**
- FINANCIAL SUPPORT AND GRANTS**

It was RESOLVED that the above documentation be accepted.

**242. PROPOSED BY COUNCILLOR REYNOLDS TO SET UP COUNCILLOR EMAILS. ASGARD SYSTEMS £35 TO SET UP. MARINER COMPUTER SERVICES £900 PLUS VAT INCLUDING WEBSITE SET UP.**

It was RESOLVED that Asgard Systems will be used to set up individual emails for councillors.

**243. PROPOSED BY COUNCILLOR REYNOLDS TO ACCEPT A QUOTE FOR THE CEMETERY CONTRACT FOR 2018/19 FROM ONE OF THE FOLLOWING:**

**COMPANY A - £4086 PLUS £11 PER GRAVE TOP UP (3 YEAR OPTION 2019/20 £4208; 2020/21 £4334)**

**COMPANY B - £7,200 PLUS £15 PER GRAVE TOP UP. NO OPTION GIVEN FOR THREE YEAR CONTRACT.**

It was RESOLVED that the cemetery contract will be renewed with Company A for a period of three years.

**244. PROPOSED BY COUNCILLOR WEBSTER TO CREATE A 'MAINTENANCE ASSESSMENT' FORM FOR OUTDOOR AREAS UNDER THE CONTROL OF THE PARISH COUNCIL. THIS CAN BE USED FOR h&s, PREVENTATIVE MAINTENANCE AND ACTION PLANS:**

This item was deferred in order that Councillor Webster can bring a sample form to the next full council meeting in April.

**245. PROPOSED BY COUNCILLOR WEBSTER TO OBTAIN PRICES FOR CREATING A DISABLED ENTRANCE TO THE EIGHT ACRES PLAYING FIELD AND TO RESURFACE THE AREA SURROUNDING THE ENTRANCE:**

Councillor Rowntree pointed out that there is existing access for disabled users in Magnolia Drive. It was suggested that grass lock may be used around the kissing gate. Councillor Webster will bring prices to the May meeting. She will also contact Playdale and Mowns and Growns to obtain a price for installation.

**246. PROPOSED BY COUNCILLOR ROWNTREE TO APPLY FOR THE COMMUNITY WILDLIFE GRANT FOR PURCHASE AND INSTALLATION OF AN OWL BOX AND TWO BIRD/BAT BOXES IN CONJUNCTION WITH THE COMMUNITY ORCHARD:**

It was RESOLVED that the Community Wildlife Grant will be applied for.

**247. PROPOSED BY COUNCILLOR REYNOLDS TO ENTER THE BEST KEPT VILLAGE COMPETITION 2018:**

It was RESOLVED that Councillor Reynolds will complete the entry for Best Kept Village this year.

**248. TO DISCUSS OUTSTANDING ITEMS ON THE WISH LIST – COMMUNITY ORCHARD £300 AND CRICKET NET BAYS £1200:**

Councillor Webster has researched various areas around the village but has been unable to find a suitable area for an orchard. Councillor Reynolds suggested a naturewatch area on the Junior Playing Fields – working with the local school to install lecterns depicting the wildlife in the area.

It was suggested that funds be put back into the village improvement fund and a proposal to be made again in May.

As there has been no contact from the cricket club regarding installation of hard surfaces and practice nets it was decided that the £1200 will be put back into the village improvement fund.

**249. PROPOSED BY COUNCILLOR PRATT TO ALLOCATE £2000 FOR THE PRODUCTION OF DESIGNS, DRAWINGS AND PLANNING APPLICATION FOR THE REFURBISHMENT OF THE UPSTAIRS AREA PLUS ANY ADDITIONAL COSTS CHARGED BY THE LOCAL AUTHORITY:**

It was RESOLVED that the Parish Council will pay £2500 in order to encompass any further costs incurred in the planning application.

One abstention.

SP proposed PC spend £5k towards renovation of first floor village hall and include in proposal amount to be put in by MERC 22k. seconded by AD

HR abstained

**250. PROPOSED BY COUNCILLOR PRATT TO SPEND £5000 TOWARDS THE REFURBISHMENT OF THE VILLAGE HALL FIRST FLOOR:**

It was RESOLVED that £5000 will be spent towards the renovation of the first floor of the village hall alongside MERCS £22,000.

One abstention.

**251. PROPOSED BY COUNCILLOR PRATT TO RING FENCE A SUM OF £5000 AS A CONTINGENCY FIGURE SHOULD THERE BE ANY PROBLEMS THAT ARE CURRENTLY UNKNOWN:**

Deferred pending review once the planning application has been made.

One abstention

**252. FINANCE REPORT:**

It was RESOLVED that the Finance Report was accepted as a true account of the Parish Councils income and expenditure.

**253. FINANCIAL MATTERS:**

It was RESOLVED that the orders for payment be accepted.

**254. AGENDA ITEMS FOR NEXT MEETING:**

Data Protection clarification.