

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH
COUNCIL HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT
7.00PM ON MONDAY 15th JANUARY 2018 at 7PM

Present: Councillor P Rowntree (Chairman), Councillor H Reynolds (Vice Chairman), Councillor P Webster, Councillor A Dulieu, Councillor S Weller, Councillor S Pratt.

2 members of the public.

In Attendance: Emma Harris, Clerk to the Parish Council

The meeting opened at 7.00pm.

196. CHAIRMAN'S WELCOME:

The Chairman welcome all those present and thanked them for their attendance.

197. TO RECEIVE APOLOGIES FOR ABSENCE:

No apologies were given.

198. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Webster declared an interest in the NDP. Councillor Reynolds declared an interest in item 208 as she is a member of MERC.

**199. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD 18th December 2017**

It was PROPOSED, SECONDED and RESOLVED that the minutes of the last full council meeting held on 18th December 2017 be approved as a correct record.

VOTE: all in favour

200. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

8x Admin, police generated

1x Malicious Communications

1x Burglary Dwelling – no burglary had occurred

1x Burglary Other (Garage) attempted burglary, nothing stolen

1x Criminal Damage – car window smashed

1x Violence – domestic related threats

5x Suspicious Circumstances – Two of these incidents were at the same location but in relation to a domestic matter. One incident wasn't suspicious. One incident was threats made in another force area.

The final incident was a male who was found deceased on Louth Road.

3x Traffic Offence

201. TO RECEIVE A REPORT FROM EAST LINDSEY DISTRICT COUNCILLORS:

Councillor Aldridge said that a planning application for 480 new houses in Louth has been refused. He stressed the importance of residents signing up to the Lincs Alert communications so that they can be kept up to date with any criminal activity in the area.

Councillor Weller will enquire as to why pre-paid envelopes were not provided when the questionnaire for the Local Plan was sent out to residents.

202. TO RECEIVE A REPORT FROM COUNTY COUNCILLORS:

None Present.

203. TO RECEIVE REPORTS FROM OUTSIDE BODIES:

NDP – Nothing to report at this time.

204. TO ADJOURN THE MEETING FOR A MAXIMUM OF 30 MINUTES FOR THE PUBLIC FORUM:

The meeting adjourned at 7.15pm

The front of the village hall was once again raised as an issue. 3 people slipped on the flooded area that had turned icy. It was explained that Mark Bainborrow and Vic Sleaford from Highways at Lincolnshire County Council had been out to inspect the area but no time scale has been given as yet for when it will be dealt with.

One member of the public gave thanks for the hard work that has gone into the new additions to the war memorial and also for the kerb edging that has been done in recent weeks.

The meeting reconvened at 7.25pm

205. PLANNING MATTERS:

N/085/02383/17 Planning Permission – Application to vary Condition 3 – Dong Energy Compound (31st January 2018)

This item was struck from the agenda as it was put out for consultation in error. It will go out for consultation in October 2018

N/085/02395/17 Planning Permission – change of use, conversion of, extension and alteration to existing commercial storage building to form a residential dwelling. 111-113 Louth Road. (15th January 2018)

As this is a tandem build and there are many issues with parking in the area, the parish council wish to object to this planning application.

Object.

N/085/02397/17 Planning Permission – erect a house – 42 Langton Road, Holton Le Clay. (2nd February 2018)

This is a tandem development which is unsupported by the parish council.

Object.

No comments as all work has already been completed.

N/085/02173/17 erection of a bungalow and erection of a detached double garage to serve 33 Tetney Lane (19th Dec 2017)

Object.

206. TO RECEIVE AN UPDATE ON PLANS FOR A YOUTH CLUB FROM COUNCILLOR DULIEU:

On 9th January 2017 Councillors Dulieu, Reynolds and Pratt attended a meeting at the YMCA to discuss the options for forming a youth club. To employ a youth worker this would cost £2000 per year and to co-ordinate volunteers this would cost £500 per year.

The youth workers at the YMCA were very keen to explain that there are grants available to help fund the project and that revenue can be created from crowd funding, tuck shop and entry fees etc. If a regular income can be generated then the youth club could eventually move forward in a sustainable manner that would allow it to be self-funded.

Moving forward, Councillor Dulieu would like to use the agreed £20 budget for marketing using the Facebook page to find volunteers. Training courses are available at a cost of £915 for six volunteers. DBS checks are free of charge.

A cost that would also need to be considered is the room hire.

Councillor Dulieu estimates that the start-up cost for the first year would be £4000. He hopes that the following years would see the youth club being

self-sufficient. There are still a lot of questions that need to be answered before anything concrete is put in place.

207. TO RECEIVE AN UPDATE ON THE CRICKET CLUB DEFIBRILLATOR FROM COUNCILLOR DULIEU:

Councillor Rowntree has asked for an outside storage case to be purchased for the cricket club defibrillator. The battery is also dead and needs replacing. The clerk will send a copy of the parish council's defibrillator invoice and send it to Councillor Dulieu. Also, the clerk will write to the cricket club to see whether they would be interested in donating the defibrillator to the parish council.

208. PROPOSED BY CLLR REYNOLDS TO ACCEPT HLC MERCS OFFER OF £886.35 RAISED AS CO-OP CHAMPIONS TO PUT TOWARDS A NEW NOTICEBOARD IN THE VILLAGE – PROVIDED A PLAQUE IS INSTALLED IN RECOGNITION OF THE CO-OP:

It was PROPOSED, SECONDED and RESOLVED that the donation would be accepted. The funds will be ring-fenced for usage in April.

VOTE: all in favour.

209. TO RESOLVE AND AGREE THE PRECEPT FOR 2018/2019 AT £58,000 – NO INCREASE ON THE PREVIOUS YEAR:

It was PROPOSED, SECONDED and RESOLVED that the precept is set at £58,000.

Vote: all in favour, one abstention

210. FINANCE REPORT:

JANUARY 2018 Payments
out of committee/For Authorisation

GENERAL			
CHQ NO	PAYEE	DETAILS	TOTAL
BACS	KONIKA MINOLTA	PRINTER/PHOTOCOPIER	£87.68
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£26.25
DD	SCOTTISH POWER	ELECTRICITY VILLAGE HALL	£66.00
DD	ANGLIAN WATER	VILLAGE HALL WATER	£47.42
DD	ANGLIAN WATER	CEMETERY WATER	£37.57
DD	NEST	EMPLOYEE PENSION	£12.62
DD	VIRGIN MEDIA	BROADBAND VILLAGE HALL	£82.20
BACS	Viking Direct	4X LITTER BINS	£643.20
BACS	MICK HENRY PLUMBING	BOILER REPAIR	£54.00

BACS	P NOTLEY	MAINT. OP SALARY	£490.63
BACS	E HARRIS	STAFF SALARY	£1,061.37
bacs	CTAE	AOE	£25.87
BACS	Decorating Direct	Graffiti remover	£65.98
BACS	HMRC	PAYE Liabilities	£113.52
BACS	HMCTS	AOE	£25.87
Cheque25	P Brookes	Xmas Lights S137	£384.00
cheque26	ELDC	2X GREEN WASTE RENEWAL	£80.00
		Total	£3,304.18

It was PROPOSED, SECONDED and RESOLVED that the January invoices were accepted for payment'

VOTE: all in favour

211. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31st December 2017

CASH BOOK

Balance Brought forward	31/12/2017	
General Account		111,882.06
Burial Account		<u>5,158.33</u>
		117,040.39
Add - Income		
General Receipts		9,872.42
Burial Receipts		<u>473.91</u>
		<u>127,386.72</u>
Less - Expenditure		
General Payments		9,596.13
Burial Payments		<u>0.00</u>
		<u>9,596.13</u>
Balance Carried Forward	31/12/2017	<u><u>117,790.59</u></u>

BANK BALANCES as at

31/12/2017

General Account per Statement	112,172.35
less - Outstanding Cheques	<u>14.00</u>
plus - Receipts not cleared	0.00

		112,158.35
Burial Account per Statement	5,632.24	
less - Outstanding Cheques	<u>0.00</u>	
		<u>5,632.24</u>
TOTAL COUNCIL FUNDS AS AT		<u><u>117,790.59</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE		117,790.59
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	15,300.00	
Village improvement	17,892.51	
8 Acres Tesco		
Grant	21,000.00	
		67,192.51
Burial Account Bank Balance (upkeep of Cemetery)	<u>5,632.24</u>	
		<u>72,824.75</u>
PRECEPT RECEIVED IN ADVANCE (see below)		
3months	<u>14,500.00</u>	
		<u>87,324.75</u>
*APPROX FUNDS AVAILABLE as at 31/12/2017		<u><u>30,465.84</u></u>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*3637.00 of surplus monies is for cemetery upkeep

It was PROPOSED, SECONDED and RESOLVED that the financial matters were accepted as an accurate representation of the parish council finances.

VOTE: all in favour

212. CLERKS REPORT:

The CCTV is now up and running in the village hall. The camera on the Co-Op is due to be installed shortly. It has received a good response on the Facebook page.

The gas safety check has been booked for 8th Feb. The shutters have all now had their annual service.

The swing seats and chains are due to be replaced and the frames repainted on the junior playing fields. This will be done in April.

The green waste subscription has been renewed and a second bin ordered.

The Extraordinary meeting due to be held with Simon Williams will be cancelled as it is too early for discussions to take place.

Councillor Marfleet has made himself available for a walkabout of the village on 20th January. As the parish council has resolved the highways issues, this meeting will not be required.

The clerk's office will be closed on 8th February for training purposes.

213. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

214. STAFFING MATTERS

215. AGENDA ITEMS FOR NEXT MEETING: