

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH
COUNCIL HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY AT
7.00PM ON MONDAY 18TH DECEMBER 2017

Present: Councillor P Rowntree (Chairman), Councillor H Reynolds (Vice Chairman), Councillor P Webster, Councillor A Dulieu, Councillor S Weller, Councillor S Pratt.

One member of the public.

In Attendance: Emma Harris, Clerk to the Parish Council

The meeting opened at 7.00pm.

176. CHAIRMAN'S WELCOME:

The Chairman welcome all those present and thanked them for their attendance. He also expressed his condolences for the family of Liam Toner who sadly passed away at the weekend.

177. TO RECEIVE APOLOGIES FOR ABSENCE:

Apologies were given by Councillor Warrener.

178. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Webster declared an interest in the NDP. Councillor Reynolds declared an interest in item 189 as she is a member of MERC. Councillor Webster declared an interest in item 194.

**179. TO APPROVE THE MINUTES OF THE FULL COUNCIL
MEETING HELD 20th NOVEMBER 2017**

It was PROPOSED, SECONDED and RESOLVED that the minutes of the last full council meeting held on 20th November 2017 be approved as a correct record.

VOTE: all in favour, 1 abstention.

180. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:

1x Admin

2x Police Generated

1x Malicious Communications (Domestic related)

2x Burglary Dwelling – Cash & jewellery was clearly the target at both addresses which were on The Crescent, Holton Le Clay. These are still being investigated.

1x Theft from shop

3x Concern for safety

1x missing person (found)

3x Suspicious Circumstances. One was a mistaken identity, one was a suspicious vehicle on the A16 which could not be located and 1 other was all in order.

1x Transport Hazard/Disruption

1x Traffic Offence

181. TO RECEIVE A REPORT FROM EAST LINDSEY DISTRICT COUNCILLORS:

The new East Lindsey District Council website is now up and running. If anyone has any problems with using it they are to inform Councillor Weller.

182. TO RECEIVE A REPORT FROM COUNTY COUNCILLORS:

None Present.

183. TO RECEIVE REPORTS FROM OUTSIDE BODIES:

Councillor Webster explained that the Neighbourhood Plan is now ready to send to Anne Shorland. The remaining budget of £17385 has to be spent on the work of the Neighbourhood Development Plan. If additional funds are needed, the NDP group is to contact Anne Shorland with an explanation as to what is required and why.

184. TO ADJOURN THE MEETING FOR A MAXIMUM OF 30 MINUTES FOR THE PUBLIC FORUM:

The meeting adjourned at 7.05pm

The front of the village hall is becoming very slippery due to the large puddle of water that seems to collect there. The problem has been reported to highways in the past but nothing has been done to remedy the problem. The clerk will take photographs and send them through to highways again as this is a health and safety hazard. The clerk will also obtain a quote for the work.

185. PLANNING MATTERS:

N/085/02098 – Excavation of land to provide a wildlife pond. (Land adjacent to the golf course, Cheapside). Deadline for comments 20th December 2017.

No objections but clarification is required as to what the pond will be used for and also whether the newt population will be taken into consideration as a protected species.

N/085/02204/17 Planning Permission - Erection of a pair of semi-detached houses on site of the existing hall which is to be

demolished, erection of a boundary fence to the maximum height of 2 metres and construction of vehicular and pedestrian accesses. LAND ADJACENT TO 55 CHURCH LANE, HOLTON LE CLAY (22nd Dec 2017)

No objections.

N/085/02267/17 Extension to existing dwelling to form a sun lounge (works already completed). ROSEMOUNT, 4 BEECH GROVE, HOLTON LE CLAY, GRIMSBY, DN36 5YL (30 Dec 2017)

No comments as all work has already been completed.

N/085/02173/17 erection of a bungalow and erection of a detached double garage to serve 33 Tetney Lane (19th Dec 2017)

Object.

N/085/02057/17 Outline erection of industrial units. Amended site plan. HOLTON LE CLAY GOLF COURSE, CHEAPSIDE, HOLTON LE CLAY

Extension to be requested. The clerk will invite the applicant to attend the next full council meeting in January.

N/085/02112/17 Planning Permission - Erection of 3no. industrial units and provision of parking. Peacefields Business Park, HOLTON LE CLAY (3rd Jan 2018)

No objections.

186. TO RECEIVE AN UPDATE ON PLANS FOR A YOUTH CLUB FROM COUNCILLOR DULIEU:

Councillor Dulieu has been in contact with voluntary community workers and is waiting for them to come back to him with an update.

187. TO RESOLVE WHERE THE COMMUNITY ORCHARD WILL BE PLANTED:

In order to plant a community orchard an area equivalent to the size of a tennis court would be required and this is space we don't currently have. However, the £300 budget could go towards enhancing the new trim trail on the 8 Acres.

Deferred until the next full council meeting.

188. PROPOSED BY CLLR REYNOLDS TO GO AHEAD WITH THE TRIM TRAIL ON THE 8 ACRES PROVIDED IT IS UNDER THE 23K BUDGET:

It was PROPOSED, SECONDED and RESOLVED that the trim trail goes ahead.

VOTE: all in favour.

189. PROPOSED BY CLLR ROWNTREE FOR THE PARISH COUNCIL TO CONTRIBUTE 50% OF THE COST OF THE CHERRY PICKER HIRE FOR INSTALLING XMAS LIGHTS SO THAT MERC DOESN'T INCUR THE FULL COSTS:

It was PROPOSED, SECONDED and RESOLVED that the application for the section 137 grant is awarded to MERC.

VOTE: all in favour.

190. PROPOSED BY COUNCILLOR PRATT THAT THE PARISH COUNCIL REPLACES THE 2 CRADLE SWING SEATS, CHAINS AND SHACKLES £618 PLUS VAT; REPLACE THE 2 FLAT SWING SEATS, CHAINS AND SHACKLES £638 PLUS VAT, ON THE JPF AS PER THE RECENT INSPECTION REPORT:

It was PROPOSED, SECONDED and RESOLVED that the budget allocated to recycling facilities is to be spent on the repairs to the swings.

Councillor Pratt amended his proposal to include the wooden bench for repair and to replace end caps on the metal benches.

VOTE: all in favour.

191. FINANCE REPORT:

December 2017 Payments
out of committee/For Authorisation

GENERAL			
CHQ NO	PAYEE	DETAILS	TOTAL
124	Scottish Power	Gas usage - Nov/Dec	£256.00
BACS	E Harris	Salary	£1,091.07
BACS	P Notley	Salary	£447.88
BACS	Natwest	AOE	£23.62
BACS	HMRC	PAYE Liabilities	£113.52
DD	VIRGIN MEDIA	BROADBAND VILLAGE HALL	£78.91
BACS	GLENDALE	JPF	£28.08
BACS	GLENDALE	8 ACRES	£88.80

BACS	GLENDALE	AMENITY AREA	£528.00
BACS	S Pratt	Pipe insulation - Cemetery	£2.00
BACS	Play dale	Roundabout JPF	£6,065.05
bacs	MOWNS N GROWNS	Parish Gardens Noticeboard	£90.00
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£133.87
BACS	Viking Direct	wall Planner	£10.07
BACS	Lincolnshire Co-Op	CCTV Legal fees for licence agreement	£240.00
BACS	LALC	Data protection training	£25.00
		Total	£9,221.87

192. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 27th November 2017

CASH BOOK

Balance Brought forward	27/10/2017		
General Account			95,161.33
Burial Account			4,875.33
			<u>100,036.66</u>
Add - Income			
General Receipts		22,320.67	
Burial Receipts		283.00	
			<u>22,603.67</u>
			<u>122,640.33</u>
Less - Expenditure			
General Payments		5,616.69	
Burial Payments		0.00	
			<u>5,616.69</u>
Balance Carried Forward	27/11/2017		<u>117,023.64</u>

BANK BALANCES as at 27/11/2017

General Account per Statement		111,923.06	
less - Outstanding Cheques		41.00	
plus - Receipts not cleared		0.00	
			<u>111,882.06</u>
Burial Account per Statement		5,158.33	
less - Outstanding Cheques		0.00	
			<u>5,158.33</u>

	<u>5,158.33</u>
TOTAL COUNCIL FUNDS AS AT	<u><u>117,040.39</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE 117,040.39

RESERVES

Parish Council Minimum Reserve	13,000.00
Village Hall Loan Repayments	15,300.00
Village improvement	18,092.51
8 Acres Tesco Grant	21,000.00
	67,392.51

Burial Account Bank Balance (upkeep of Cemetery)	<u>5,158.33</u>
	72,550.84

PRECEPT RECEIVED IN ADVANCE (see below)

4 months	<u>19,333.00</u>
	<u>91,883.84</u>

***APPROX FUNDS AVAILABLE as at 27/11/2017 25,156.55**

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*3637.00 of surplus monies is for cemetery upkeep

193. CLERKS REPORT:

The recent Data Protection training attended by the clerk raised the issue of councillors needing to have a corporate email address that is separate to their work or personal email. The clerk is in the process of obtaining quotes for this to be put in place.

Under new guidelines the Data Protection Officer can no longer be the clerk or a councillor. LALC and NALC are currently working to find a resolution to this as there are currently no firm guidelines in place.

The clerk was recently asked to obtain quotes for weed spraying in the village but has since been informed by ELDC that the parish council does not have permission or a licence to work on the highways. Councillor Reynolds will contact Vic Sleaford in Highways to discuss this.

194. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC AND REPRESENTATIVES OF THE PRESS AND BROADCAST MEDIA BE EXCLUDED FROM THE MEETING DURING THE CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS AS PUBLICITY WOULD BE PREJUDICIAL TO THE PUBLIC INTEREST BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED.

195. PARISH GARDENS

196. STAFFING MATTERS

197. AGENDA ITEMS FOR NEXT MEETING: