MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 21st FEBRUARY 2022 AT 7PM

Present:

Councillor Helen Reynolds (Vice Chair)

Councillor Patrick Warrener

Councillor Anne Wheeler

Councillor Paul Rowntree

Councillor Terry Aldridge and Councillor Phyll Smith East Lindsey District Council

1 member of the public

**Public Forum 7pm**

Alison Edwards, Graphic Designer, was invited to attend the meeting to discuss her input with the Village Magazine. She is willing to take ownership of the magazine each month. There will be a start-up fee as well as a monthly one.

**161. CHAIRMANS WELCOME:**

Councillor Helen Reynolds took the chair in the absence of the Chairman and welcomed all those present.

**162**. **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

Councillor Mik Boon, Councillor Maureen Redford, Councillor Matthew Starr and Emma Portas, Clerk, all gave their apologies.

**163. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds declared an interest as a member of MERC.

**164.** **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17th JANUARY 2022:**

The minutes of the meeting held on 17th January 2022 were accepted.

**165.TO RECEIVE AN UPDATE FROM MERC:**

The Village Hall Committee has received an Omicron grant for the amount of £2667**.** They have also applied to the National Lottery for a grant to provide new tables at the Village Hall.

The local Sewing Club is having a trial run of classes in one of the newly renovated rooms on the first floor of the Village Hall.

The next afternoon tea will be held on 1st March. A special Platinum Jubilee afternoon tea is being planned.

**166. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:** ELDC has released a special bulletin regarding celebrations for the Queens Platinum Jubilee. They have also provided residents with details of the new Household Support Fund.

There continues to be correspondence between Councillor Aldridge and Lincolnshire County Council regarding tarmac being used to overlay grass verges.

It was reported that the footpath between Pinfold Lane and Picksley Crescent is very uneven.

Councillor Smith informed the group that any excess of his allowable grants would be given to help with publication of the Village Magazine.

Unlit street lamps were an issue where no department would take responsibility.

**167. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

Not present.

**168. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES:**

* **FINANCIAL RISK ASSESSMENT – UPDATED WITH NAME CHANGES, GAS SAFETY/BOILER SERVICE DATE**
* **HEALTH AND SAFETY (no change)**
* **PUBLICATION SCHEME UPDATED WITH NAME CHANGE FOR CLERK, REMOVED EX COUNCILLORS AND NEW COUNCILLOR ADDED**

The policies have been reviewed and any changes accepted.

**169. TO CONSIDER HAVING THE VILLAGE MAGAZINE COLLATED, PRINTED AND DESIGNED BY A-Z PROMOTIONS FOR THE PRICE OF £495 PER MONTH. THIS WILL BE A FULL COLOUR GLOSSY BROCHURE AND THE COMPANY WILL DO ALL OF THE GRAPHIC DESIGN TO PRODUCE A MAGAZINE THAT THE VILLAGE CAN BE PROUD OF. THE COST IS AN EXTRA £3000 TO WHAT WAS ORIGINALLY SET ASIDE FROM THE SURPLUS FUNDS BUT IT WILL ELIMINATE THE NEED FOR THE CLERK TO WORK EXTRA HOURS AND IT WILL ALSO TAKE THE ADDED PRESSURE AWAY ON TOP OF EVERYTHING ELSE SHE HAS TO TAKE CARE OF:**

It was

RESOLVED: to revert to the original decision and explore other options to spend less money. Referred back to the magazine working group which Councillor Smith stated he would attend and give any help he could with regards to printing.

**170**. **SUGGESTED BY THE CLERK TO CONSIDER PURCHASING A PLATINUM JUBILEE BENCH SIMILAR TO THE NHS BENCH ON PINFOLD LANE:**

**- DAVID OGILVIE £1143 +VAT (INCLUDES DELIVERY, BOLT DOWN KIT, STAINLESS STEEL PLAQUE**

**- ROLL AND SCROLL1 £1300 + VAT (INCLUDES DELIVERY, BRASS PLAQUE)**

It was

RESOLVED: to purchase a bench from Roll and Scroll and to purchase a bolt down kit if needed. (An Immobile Property Agreement will be required from the County Council prior to purchase.)

**171.** **IN LINE WITH THE CLERKS SUGGESTION TO CONSIDER PURCHASING A BENCH, COUNCILLOR ROWNTREE PROPOSES HAVING A ROSEBED EITHER SIDE OF THE BENCH. THIS WILL REQUIRE A CULTIVATION LICENCE FROM THE COUNTY COUNCIL AND UPKEEP OF THE FLOWERBEDS WILL NEED TO BE CONSIDERED:**

Proposal withdrawn.

**172. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE BUSHES CLEARED THAT RUN ALONG THE FRONT OF THE SNAPE ESTATE ON THE A16:**

It was

RESOLVED: to proceed with instructing Glendale to carry out this work. Councillor Reynolds to check with Land Registry before instructing contractor.

**173.**  **FINANCE REPORT:**

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| |  |  |  |  | | --- | --- | --- | --- | |  | February 2022 Payments | |  | |  |  |  |  | |  |  |  |  | | GENERAL |  | Invoice |  | |  | Payee |  |  | | DD | BRITISH GAS | ELECTRICITY VILLAGE HALL | 356.43 | | BACS | RIALTAS RBS | YEAR END CLOSEDOWN | 720 | | BACS | LALC | MEMBERSHIP RENEWAL | 732.49 | | BACS | RED ENGINEERING | VILLAGE SIGNS - FRAMES PLUS INSTALLATION | 1100 | | BACS | WOODPECKER TREES | JPF TREE WORK | 2520 | | BACS | JB RURAL | CEMETERY MAINTENANCE | 475 | | BACS | JB RURAL | COMPOST AREA CLEARANCE PLUS SCREENING | 1380 | | DD | VIRGIN | broadband | £50.40 | | BACS/DD | NEST/STAFF/HMRC | PAYE/SALARIES/PENSIONS/MILEAGE | £2,389.32 | | BACS | D GIBB | BUS SHELTERS CLEANED | £60.00 | | BACS | MJ ELECTRICAL | NEW HAND DRYERS VILLAGE HALL | £444.00 | | BACS | MICK HENRY | GAS SAFETY / BOILER SERVICE | £288.00 | | DD | DUNCAN TOPLIS | PAYROLL SERVICES | £157.50 | | BACS | PLAYDALE | SWING REPAIR | £1,520.53 | | BACS | SIGN OF THE TIMES | REPLACE ROTTEN SIGN POST ON VILLAGE MAP | £117.60 | | BACS | SIGN OF THE TIMES | JPF SIGNAGE - NO DOGS/CCTV | £112.80 | | BACS | SIGN OF THE TIMES | JPF SIGNAGE - ANTI VANDAL PAINT | £75.84 | |  |  |  | £12,499.91 | | CREDIT CARD PAYMENTS | |  |  | |  | GIFFGAFF | MOBILE TOP UP | 12 | |  | PHOTOBOX LTD | VILLAGE PHTO ENLARGEMENTS | 13.48 | |  | SAM TURNERS | STRIMMER PART | 25.6 | |  | ZOOM | REMOTE MEETING SUBSCRIPTION | 14.39 | |  | CLOUDNEXT | CLLR EMAIL SUBSCRIPTION | 14.38 | |  | ELDC | GREEN WASTE RENEWAL x2 | 100 | |  | AMAZON DIGITAL | MCAFFEE SOFTWARE PROTECTION | 12.49 | |  |  |  | 192.34 | |  |  |

The Finance Report was agreed and accepted for payment.

**174. DATE AND TIME OF NEXT MEETING:**

Monday 21st March 2022. Early apologies from District Councillor Phyll Smith and Councillor Anne Wheeler.