

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax**  
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council meeting of Holton-le-Clay Parish Council, which will be held on Monday 18<sup>th</sup> March 2019 commencing at 7.00 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Signed Emma Harris Clerk to the Parish Council. 8<sup>th</sup> March 2019

**AGENDA**

- 186. CHAIRMANS WELCOME:**
- 187. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 188. TO RECEIVE DECLARATIONS OF INTEREST:**
- 189. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 18<sup>th</sup> FEBRUARY 2019:**
- 190. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:**
- 191. TO RECEIVE AN UPDATE ON BEHALF OF THE DISTRICT COUNCILLOR:**
- 192. TO RECEIVE AN UPDATE ON BEHALF OF THE COUNTY COUNCILLOR:**
- 193. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**

**NDP**

**MERC**

- 194. PROPOSED BY COUNCILLOR REYNOLDS TO CONSIDER USING THE NCS YOUTH GROUP OVER THE SUMMER FOR A PROJECT ON THE 8 ACRES PLAYING FIELD:**
- 195. TO REVIEW THE FOLLOWING DOCUMENTATION:**

- **ASSET REGISTER**
- **GRIEVANCE POLICY**
- **FINANCIAL SUPPORT AND GRANTS**
- **INTERNET/SOCIAL MEDIA**

**196. TO ADOPT THE NEW 'DEATH OF A SENIOR NATIONAL FIGURE POLICY':**

**197. TO RESOLVE WHO WILL TAKE RESPONSIBILITY FOR RAISING AND LOWERING THE FLAG AT THE WAR MEMORIAL ON THE A16 IN THE EVENT OF THE DEATH OF A SENIOR NATIONAL FIGURE:**

**198. TO RESOLVE TO PURCHASE A LENGTH OF BLACK RIBBON COSTING NO MORE THAN £3:**

**199. PROPOSED BY COUNCILLOR ROWNTREE TO BLOCK UP THE ACCESS TO THE VILLAGE HALL CAR PARK FROM A NEIGHBOURING PROPERTY:**

**200. TO RESOLVE TO USE JEN COOPER FOR THE INTERNAL AUDIT. JEN HAS CARRIED OUT THE AUDIT FOR THE LAST THREE YEARS AND IS FAMILIAR WITH THE PARISH COUNCILS SYSTEMS:**

**201. PROPOSED BY COUNCILLOR ROWNTREE TO WRITE TO RESIDENTS ADJACENT TO THE ALLEY AT THE END OF PINFOLD LANE TO REQUEST THAT OVERHANGING TREE BRANCHES ARE CUT BACK:**

**202. TO RESOLVE WHETHER TO ALLOW THE CLERK A BUDGET OF UP TO £20 FOR THE PURCHASE OF TIE WRAPS AND DOG WASTE BAGS FOR THE STUDENT COUNCIL TO MAKE WASTE BAG DISPENSERS FOR USE AROUND THE VILLAGE:**

**203. PROPOSED BY COUNCILLOR GREEN TO APPLY FOR 'FREE TREES FOR COMMUNITIES' FROM THE WOODLAND TRUST. THIS ITEM WAS DEFERRED FROM THE FEBRUARY MEETING IN ORDER FOR A BASIC SURVEY OF THE TREES IN THE VILLAGE TO BE CARRIED OUT BY COUNCILLORS:**

**204. FINANCIAL MATTERS:**

**HOLTON LE CLAY PARISH COUNCIL**

**FINANCIAL REPORT as at**

**1st March 2019**

**CASH BOOK**

Balance Brought forward	1st Feb 2019		
General Account			74,429.96
Burial Account			6,882.89
			81,312.85
Add - Income			
General Receipts		1,431.68	
Burial Receipts		128.00	
			82,872.53
Less - Expenditure			
General Payments		3,327.50	
Burial Payments		0.00	
			3,327.50
<b>Balance Carried Forward</b>	<b>01/03/2019</b>		<b>79,545.03</b>

**BANK BALANCES as at**

**01/03/2019**

General Account per Statement		72,802.10	
less - Outstanding Cheques		267.96	
plus - Receipts not cleared		0.00	
			72,534.14
Burial Account per Statement		7,010.89	
less - Outstanding Cheques		0.00	
			7,010.89

**TOTAL COUNCIL FUNDS AS AT**

**79,545.03**

**ALLOCATION OF FUNDS -**

TOTAL FUNDS , PER ABOVE 79,545.03

**RESERVES**

Parish Council Minimum Reserve		13,000.00
Village Hall Loan Repayments		13,600.00
Village Hall renovation 1st floor		11,300.00

District Councillor Grant/War Mem	450.00		
		38,350.00	
Burial Account Bank Balance ( upkeep of Cemetary )		<u>7,010.89</u>	
		45,360.89	
PRECEPT RECEIVED IN ADVANCE ( see below )			
2 months		<u>9,668.00</u>	
			<u>67,848.75</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>01/03/2019</b>		<b><u>11,696.28</u></b>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

## **205. FINANCE REPORT:**

Report to follow

## **206. DATE AND TIME OF NEXT MEETING: 15<sup>th</sup> April 2019**