

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 21st October 2019 commencing at 7.30pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 16th October 2019

AGENDA

- 127. CHAIRMANS WELCOME:**
- 128. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 129. TO RECEIVE DECLARATIONS OF INTEREST:**
- 130. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 16TH SEPTEMBER 2019, THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 30TH SEPTEMBER 2019 AND THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON 4TH OCTOBER 2019:**
- 131. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**
- 132. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**
- 133. TO RECEIVE A REPORT FROM OUTSIDE BODIES:**
 - MERC**
 - NDP**

- **COMMUNITY CENTRE**

134. TO REVIEW THE FOLLOWING DOCUMENTATION AND UPDATE WITH ANY CHANGES:

- **LONE WORKING**
- **DISCIPLINARY POLICY**
- **HARRASSMENT POLICY**
- **FREEDOM OF INFORMATION**
- **DATA PROTECTION**

135. PLANNING MATTERS:

Application reference N/085/01729/19 has been received and is now being considered. Your observations are requested no later than 29/10/2019.

Planning Permission - Erection of 6 no. column lights and construction of a vehicular access road, erection of 2 no. electricity kiosks and erection of fencing to a maximum height of 1.8 metres.

HOLTON LE CLAY GOLF COURSE, CHEAPSIDE, HOLTON LE CLAY

Application reference N/085/01816/19 has been received and is now being considered. Your observations are requested no later than 30/10/2019.

Outline erection of a bungalow (with means of access to be considered).

9 BEAUMONDE, HOLTON LE CLAY, GRIMSBY, DN36 5HH

Application reference N/178/01838/19 has been received and is now being considered. Your observations are requested no later than 04/11/2019.

Planning Permission - Installation of field drainage to support the construction of the Hornsea Project One onshore export cable route.

PROPOSED CABLE ROUTE FOR HORNSEA OFFSHORE WIND FARM ZONE, HUMBERSTON ROAD, TETNEY

- 136. PROPOSED BY COUNCILLOR BOON TO PURCHASE 8 MEMORIAL PLAQUES TO BE PLACED AT THE TREE BASES AROUND THE A16 MEMORIAL SITE AS A TRIBUTE TO EACH SOLDIER WOUNDED OR KILLED IN ACTION DURING MILITARY SERVICE. THE PLAQUES WILL COST £784 PLUS VAT:**
- 137. PROPOSED BY COUNCILLOR BOON TO APPLY FOR A DISTRICT COUNCILLORS GRANT OF £784 FOR THE PURCHASE OF 8 MEMORIAL PLAQUES FOR THE A16 MEMORIAL:**
- 138. PROPOSED BY COUNCILLOR GREEN TO REPLACE THE TOOLS THAT WERE BROKEN IN DISMANTLING THE CLIMBING FRAME ON THE JUNIOR PLAYING FIELD. THE WORK WAS CARRIED OUT FOR FREE BUT THE TOOLS USED WERE DAMAGED BEYOND REPAIR. IT WOULD COST IN THE REGION OF £99 TO REPLACE:**
- 139. PROPOSED BY COUNCILLOR GREEN TO PAY THE SCRAP METAL WORKER £250 FOR HIS TIME DISMANTLING AND DISPOSING OF THE OLD CLIMBING FRAME:**
- 140. TO CONSIDER THE COMMUNITY SPEEDWATCH PROGRAMME FOR THE VILLAGE FOLLOWING AN ENQUIRY MADE BY A RESIDENT AS TO HOW TRAFFIC CALMING MEASURES CAN BE INTRODUCED TO REDUCE THE SPEED OF VEHICLES PASSING THROUGH THE VILLAGE. A SEPARATE ENQUIRY HAS ALSO BEEN MADE REGARDING THE LACK OF 30MPH SPEED LIMIT SIGNS AROUND THE VILLAGE:**
- HAND HELD RADAR £229 PLUS £10 P&P**
 - HIGH VIS VESTS £8.25 EACH WITH LOGOS PLUS £6.25 P&P**
 - COMPLETE SIGN KIT £68.20 PLUS £12.50 P&P**
- 141. TO RESOLVE TO TAKE OUT A NEW CONTRACT FOR PRINTER/COPIER HIRE. THE CLERK HAS LOOKED IN TO SEVERAL OPTIONS INCLUDING PURCHASING INSTEAD OF LEASING BUT LEASING IS FOUND TO BE MORE COST EFFECTIVE:**

KONIKA MINOLTA – 3 YEAR LEASE AT £366.84 PER YEAR OR 5 YEAR LEASE AT £235.32 PER YEAR. FULL ON SITE REPAIR, SERVICE, PARTS AND TONER.

TWO OTHER COMPANIES WHERE APPROACHED BUT NEITHER COULD BEAT THE QUOTE FROM KONIKA AND DECLINED TO PUT IN A PRICE:

142. TO CONSIDER A QUOTE FOR GRASS CUTTING FOR THE NEXT THREE YEARS FROM GLENDALE. TWO OTHER COMPANIES WERE APPROACHED BUT HAVE NOT RESPONDED:

SITE	OPERATION	2020	2021	2022	FREQUENCY
AMENITY	CUT/STRIM	455.00	468.00	477.00	21 CUTS
8 ACRES	CUT	38.00	39.00	40.00	21 CUTS
8 ACRES	STRIM	38.00	39.00	40.00	21 CUTS
JPF	CUT	20.00	20.60	21.20	17 CUTS
JPF	STRIM	5.00	5.00	5.20	16 CUTS

143. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 30th September 2019

CASH BOOK

Balance Brought forward	30/09/2019	
General Account		79,692.57
Burial Account		3,306.61
		<hr/>
		82,999.18
 Add - Income		
General Receipts		48,259.31
Burial Receipts		25.00
		<hr/>
		131,283.49
 Less -		
Expenditure		
General		
Payments		29,920.24
Burial Payments		0.00
		<hr/>

		29,920.24
Balance Carried Forward	30/09/2019	<u>101,363.25</u>
<u>BANK BALANCES as at</u>	30/09/2019	
General Account per Statement		98,055.64
less - Outstanding Cheques		<u>24.00</u>
plus - Receipts not cleared		0.00
		98,031.64
Burial Account per Statement		3,331.61
plus - receipts not cleared		0.00
less - Outstanding Cheques		<u>0.00</u>
		3,331.61
		<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT		<u>101,363.25</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 101,363.25

RESERVES

Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	11,900.00	
Lift - Village Hall	10,304.70	
Community Woodland Grant	350.00	
District Councillor Grant/War Mem	58.04	
Village Improvement Reserve	12,402.88	
JPF Lottery grant	10,000.00	
		58,015.62

Burial Account Bank Balance (upkeep of Cemetery)	<u>3,331.61</u>
	61,347.23

PRECEPT RECEIVED IN ADVANCE (see below)

1 month	<u>4,985.00</u>
---------	-----------------

66,332.23

***APPROX FUNDS AVAILABLE as at 30/09/2019**

35,031.02

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

144. FINANCE REPORT:

0

OCTOBER 2019 Payments

GENERAL	Payee	Invoice	
BACS	GLENDALE	8 ACRES	£133.20
BACS	GLENDALE	AMENITY AREA	£528.00
BACS	GLENDALE	JPF	£28.08
DD	BRITISH GAS LITE	ELECTRICITY VILLAGE HALL	£64.02
DD	NPOWER	GAS VILLAGE HALL	£48.80
BACS	MOWNS N GROWNS	WEED SPRAYING	£465.00
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£401.07
BACS	BRITISH GAS LITE	METER FOR 8 ACRES	£24.60
BACS	SAFETY SIGNS 4 LESS	SAFETY SIGNS METER CABINET	£10.86
BACS	SADS UK	DEFIB PADS/CHARGER	£90.00
BACS	FAWNS PLAYTIME	CLIMBING FRAME	£13,174.20
BACS	EVERTON CONSTRUCTION	CEMETERY TURNING CIRCLE	£6,309.12
DD	VIRGIN MEDIA	BROADBAND	£50.74
BACS	ROSPA	PLAY INSPECTION	£556.20
BACS	ABATIS	CCTV, FIRE, LIGHTING RISK ASS	£597.60
BACS	ABATIS	FIRE EXTINGUISHER REMEDIALS	£292.80
BACS	KONIKA MINOLTA	PHOTOCOPIER HIRE	£91.72
		TOTAL	£22,866.01
BARCLAYCARD PAYMENTS	MOW DIRECT	LAWNMOWER	£239.00

PAPER STONE

STATIONERY

£50.86

£289.86

145. DATE AND TIME OF NEXT MEETING:

18TH NOVEMBER 2019 AT 7PM