

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 21st November 2022 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 14th November 2022

AGENDA

- 115. CHAIRMANS WELCOME:**
- 116. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 117. TO RECEIVE DECLARATIONS OF INTEREST:**
- 118. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17th OCTOBER 2022:**
- 119. TO RECEIVE AN UPDATE FROM MERC:**
- 120. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**
- 121. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 122. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

- 123. PLANNING MATTERS: APPLICATION REFERENCE N/085/01921/22 HAS BEEN RECEIVED AND IS NOW BEING**

CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 16/11/2022. (EXTENSION GRANTED)

PLANNING PERMISSION - ERECTION OF A TWO STOREY DWELLING AND ERECTION OF A DETACHED DOUBLE GARAGE.

71 TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AU

124. TO CONSIDER QUOTES FOR THE GRASS CUTTING CONTRACT. THREE COMPANIES WERE APPROACHED BUT ONLY ONE PROVIDED A QUOTE. PRICES ARE BASED ON 10 CUTS/STRIMS PER YEAR:

GLENDALE – ONE YEAR CONTRACT £6066

GLENDALE – THREE YEAR CONTRACT: YEAR ONE £6066, YEAR TWO £6220.50, YEAR THREE £6366.80

125. PROPOSED BY COUNCILLOR DODGE TO PURCHASE A NEW BENCH TO REPLACE THE ROTTEN BENCH AT THE CEMETERY NEAR THE WALL OF REMEMBRANCE:

- **OXFORD 5FT TEAK MEMORIAL BENCH ENGRAVED WITH INSCRIPTION 'QUEEN ELIZABETH II 1926 TO 2022 £757 INC. VAT AND DELIVERY (REQUIRES NO ONGOING MAINTENANCE)**
- **WINWOOD SPEYSIDE 3 SEATER IN RECYCLED PLASTIC £415 PLUS VAT FROM NBB FURNITURE – A COMMEMORATIVE PLAQUE CAN BE ADDED FOR AN ADDITIONAL COST OF AROUND £54**
- **STAINLESS STEEL SEAT FROM BARRIERS DIRECT £624 PLUS VAT**

126. TO CONSIDER A QUOTE FOR TWO WEED SPRAYS PER YEAR FOR 2023/24. TWO COMPANIES WERE APPROACHED BUT ONLY ONE PROVIDED A QUOTE:

GLENDALE - £1069 PLUS VAT PER SPRAY (£2138 TOTAL)

127. TO CONSIDER QUOTES FOR CEMETERY MAINTENANCE FOR 2023/24:

- **COMPANY A £7,000 (NO VAT)**
- **COMPANY B £9963 PLUS VAT**

- **COMPANY C £3120 PLUS VAT**

128. TO CONSIDER AN OFFER OF £1000 FROM DALCOUR MACLAREN/ORSTED TO CONCLUDE ANY OUTSTANDING COMPENSATION MATTERS RE. THE CONSTRUCTION PHASE. IF THIS OFFER IS ACCEPTED, ORSTED WILL STILL RETAIN RESPONSIBILITY FOR ANY FUTURE PROBLEMS THAT MAY ARISE WITH THE CABLE:

129. TO CONSIDER A RESIDENT REQUEST FOR A LITTER BIN TO BE PLACED NEXT TO THE NHS BENCH ON PINFOLD LANE:

- **GLASDON £224 INC DELIVERY**

- **NBB RECYCLED FURNITURE £330**

130. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES AND IMPLEMENT CHANGES:

CCTV POLICY – NO CHANGE

131. FINANCIAL MATTERS:

NOVEMBER 2022 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	301.09
DD	BRITISH GAS	GAS - VILLAGE HALL	104.52
BACS	E PORTAS	REFUND - PADLOCK, 8 ACRES	£8.99
BACS	RIALTAS	ANNUAL SUPPORT LICENCE	£552.50
BACS	WAVE	CALL OUT CHARGE 2021	£180
BACS	ELAN CITY	SOLAR SPEED SIGNS	£5,400
DD	VIRGIN	broadband	£50.40
BACS	GLENDALE	8 ACRES GRASS	£144.00
BACS	GLENDALE	JPF GRASS	£31.68
BACS	GLENDALE	AMENITY GRASS	£572.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,668.13
BACS	CLOUDNEXT	CLLR EMAIL SUBSCRIPTION RENEWAL	£8.38
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£55.50
BACS	A EDWARDS	MAGAZINE SET UP	£50.00
BACS	DP ENGINEERING	MUGA FENCE REPAIR	£7,194.00
			£18,321.59

CREDIT CARD PAYMENTS

CLOUDNEXT	CLLR EMAIL SUBSCRIPTION	£17.98
GIFF GAFF	MOBILE PHONE TOP UP	12
RBL POPPY APPEAL	LAMP POST POPPIES/WREATHS	£94.00
		£123.98

132. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/10/2022

CASH BOOK

Balance Brought forward	31/10/2022		
General Account			82,617.60
Burial Account			4,388.49
			<u>87,006.09</u>
Add - Income			
General Receipts		1,339.33	
Burial Receipts		4.88	
		<u>1,344.21</u>	
			<u>88,350.30</u>
Less - Expenditure			
General Payments		6,274.28	
Burial Payments		0.00	
		<u>6,274.28</u>	
Balance Carried Forward	31/10/2022		<u><u>82,076.02</u></u>

BANK BALANCES as at 31/10/2022

General Account per Statement		77,682.65	
less - Outstanding Cheques		0.00	
plus - Receipts not cleared		<u>0.00</u>	
			77,682.65
Burial Account per Statement		4,393.37	
plus - receipts not cleared		0.00	
less - Outstanding		<u> </u>	

Cheques

	4,393.37
	<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT	<u>82,076.02</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 82,076.02

RESERVES

Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	13,369.41	
magazine costs reserve	2,242.89	
muga renovation	207.51	
		29,524.81

Burial Account Bank Balance (upkeep of Cemetery)	4,393.37
	<u>33,918.18</u>

PRECEPT RECEIVED IN ADVANCE (see below)

5 months	30,177.91	
		<u>64,096.09</u>

***APPROX FUNDS AVAILABLE as at 31/10/2022 17,979.93**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

133. DATE AND TIME OF NEXT MEETING: 19th DECEMBER 2022 AT 7PM (FINANCE MEETING 12th DECEMBER 2022 AT 7PM)