

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 21<sup>st</sup> NOVEMBER 2022 AT 7PM

Present: Councillor Mik Boon (Chairman)  
Councillor Helen Reynolds (Vice Chair)  
Councillor Maureen Redford  
Councillor Teresa Dodge  
Councillor Patrick Warrener  
Councillor David Springett  
Councillor Alison Edwards  
Councillor Paul Rowntree  
Councillor Matthew Starr  
Councillor Anne Wheeler

Councillor Phyll Smith - East Lindsey District Council  
Councillor Terry Aldridge – East Lindsey District Council

No Members of the public

Public Forum cancelled Due to Lack of Attendance

**115. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

**116. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

None received.

**117. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds, Councillor Dodge and Councillor Edwards declared an interest as members of MERC.

**118. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17<sup>th</sup> OCTOBER 2022:**

The minutes for the full council meeting held on 17<sup>th</sup> October 2022 were accepted as a true record.

**119. TO RECEIVE AN UPDATE FROM MERC:**

Councillor Reynolds provided the following updates: The Remembrance Day lunch was very well attended with around 20 veterans coming to the hall to enjoy a buffet and drinks. Mr Bonner of the 100 Squadron was very happy with the organisation of the event. The Christmas shopping event was held last Saturday and had a good attendance throughout the

day. The Christmas lights switch on is planned for Friday 25<sup>th</sup> November at the Four Candles.

**120. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**

Lots of new articles have been received for future editions of the magazine including more cost-effective recipes. The magazine group could do with more local interest groups writing articles for the New Year.

**121. UPDATE FROM DISTRICT COUNCILLOR:**

Officers from the district council will be moving to the new Horncastle premises in December.

**122. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

County Councillor not present. Councillor Reynolds provided an update. Councillor Reynolds and the clerk met with Councillor Marfleet and Leila Hardy from Highways last week to discuss the cycle path being joined up to the A16. At the moment there is no designated cycle path on the Snape development but there is a footpath that stops short of the junction on the A16 Louth Road. There is no filter light at the junction and the children are in danger when they try to cross the road on the school run.

The issue of flooding on the Louth Road junction in the village was raised and Councillor Marfleet and Leila both agreed to take a look at it.

The clerk has asked Councillor Marfleet to look at the issue of parking on verges. Cars are often parked on the grass verges outside properties and the county council has reported back that this is not a highways offence.

Councillor Marfleet also looked at the issue of parking outside the shops on Louth Road and saw first hand that it was dangerous when pulling out of the car park there due to poor visibility as a result of cars being parked on the road. He is going to look into the option of having yellow lines put in.

**123. PLANNING MATTERS: APPLICATION REFERENCE N/085/01921/22 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 16/11/2022. (EXTENSION GRANTED)**

**PLANNING PERMISSION - ERECTION OF A TWO STOREY DWELLING AND ERECTION OF A DETACHED DOUBLE GARAGE.**

**71 TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AU**

There are several issues with this application – the main one being that it is a proposed tandem build, which historically has never been permitted in the village. Secondly, the proposed building materials are not in keeping with the village character or with other properties in the area. The garage appears to almost as big as the proposed property and it is not clear as to what the property is going to be used for i.e., residential or business use. Access and utilities need to be taken into consideration – in particular, access to the driveway for emergency vehicles. The recent adoption of the Neighbourhood Development plan must be taken into consideration on all new planning applications. The building styles, as identified by the Village Character assessment should be reflected. The residential properties in Tetney Lane are traditionally built of brick and tile and it is expected that any new development will follow this.

**124. TO CONSIDER QUOTES FOR THE GRASS CUTTING CONTRACT. THREE COMPANIES WERE APPROACHED BUT ONLY ONE PROVIDED A QUOTE. PRICES ARE BASED ON 10 CUTS/STRIMS PER YEAR:**

**GLENDALE – ONE YEAR CONTRACT £6066**

**GLENDALE – THREE YEAR CONTRACT: YEAR ONE £6066,  
YEAR TWO £6220.50, YEAR THREE £6366.80**

It was

RESOLVED: to appoint Glendale for ten cuts/strims per year on a three-year contract.

**125. PROPOSED BY COUNCILLOR DODGE TO PURCHASE A NEW BENCH TO REPLACE THE ROTTEN BENCH AT THE CEMETERY NEAR THE WALL OF REMEMBRANCE:**

- **OXFORD 5FT TEAK MEMORIAL BENCH ENGRAVED WITH INSCRIPTION 'QUEEN ELIZABETH II 1926 TO 2022 £757 INC. VAT AND DELIVERY (REQUIRES NO ONGOING MAINTENANCE)**
- **WINWOOD SPEYSIDE 3-SEATER IN RECYCLED PLASTIC £415 PLUS VAT FROM NBB FURNITURE – A COMMEMORATIVE PLAQUE CAN BE ADDED FOR AN ADDITIONAL COST OF AROUND £54**
- **STAINLESS STEEL SEAT FROM BARRIERS DIRECT £624 PLUS VAT**

It was

RESOLVED: to purchase a teak bench for the cemetery from  
4memorialbench.co.uk

**126. TO CONSIDER A QUOTE FOR TWO WEED SPRAYS PER YEAR FOR 2023/24. TWO COMPANIES WERE APPROACHED BUT ONLY ONE PROVIDED A QUOTE:**

**GLENDALE - £1069 PLUS VAT PER SPRAY (£2138 TOTAL)**

It was

RESOLVED: to appoint Glendale as the weed spraying contractor for the coming year.

**127. TO CONSIDER QUOTES FOR CEMETERY MAINTENANCE FOR 2023/24:**

- **COMPANY A £7,000 (NO VAT)**
- **COMPANY B £9963 PLUS VAT**
- **COMPANY C £3120 PLUS VAT**

It was

RESOLVED: to appoint Company A as the cemetery maintenance contractor for the coming new year.

**128. TO CONSIDER AN OFFER OF £1000 FROM DALCOUR MACLAREN/ORSTED TO CONCLUDE ANY OUTSTANDING COMPENSATION MATTERS RE. THE CONSTRUCTION PHASE. IF THIS OFFER IS ACCEPTED, ORSTED WILL STILL RETAIN RESPONSIBILITY FOR ANY FUTURE PROBLEMS THAT MAY ARISE WITH THE CABLE:**

It was

RESOLVED: to accept the offer of £1000 from Dalcour Maclaren/Orsted.

**129. TO CONSIDER A RESIDENT REQUEST FOR A LITTER BIN TO BE PLACED NEXT TO THE NHS BENCH ON PINFOLD LANE:**

- **GLASDON £224 INC DELIVERY**
- **NBB RECYCLED FURNITURE £330**

It was

RESOLVED: to request that LCC moves the existing bin from the verge opposite the Indian takeaway and positions it next to the NHS bench.

**130. TO REVIEW THE FOLLOWING POLICIES FOR UPDATES AND IMPLEMENT CHANGES:**

**CCTV POLICY – NO CHANGE**

The CCTV policy was adopted with no changes.

**131. FINANCIAL MATTERS:**

NOVEMBER 2022 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	301.09
DD	BRITISH GAS	GAS - VILLAGE HALL	104.52
BACS	E PORTAS	REFUND - PADLOCK, 8 ACRES	£8.99
BACS	RIALTAS	ANNUAL SUPPORT LICENCE	£552.50
BACS	WAVE	CALL OUT CHARGE 2021	£180
BACS	ELAN CITY	SOLAR SPEED SIGNS	£5,400
DD	VIRGIN	broadband	£50.40
BACS	GLENDALE	8 ACRES GRASS	£144.00
BACS	GLENDALE	JPF GRASS	£31.68
BACS	GLENDALE	AMENITY GRASS	£572.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£3,668.13
BACS	CLOUDNEXT	CLLR EMAIL SUBSCRIPTION RENEWAL	£8.38
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£55.50
BACS	A EDWARDS	MAGAZINE SET UP	£50.00
BACS	DP ENGINEERING	MUGA FENCE REPAIR	£7,194.00
			£18,321.59
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL SUBSCRIPTION	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	12
	RBL POPPY APPEAL	LAMP POST POPPIES/WREATHS	£94.00
			£123.98

All invoices accepted for payment

RESOLVED

**132. FINANCE REPORT:**

HOLTON LE CLAY PARISH COUNCIL

**FINANCIAL REPORT as at**

**31/10/2022**

**CASH BOOK**

Balance Brought forward	31/10/2022		
General Account			82,617.60
Burial Account			<u>4,388.49</u>
			87,006.09
Add - Income			
General Receipts		1,339.33	
Burial Receipts		<u>4.88</u>	
		1,344.21	<u>88,350.30</u>
Less - Expenditure			
General Payments		6,274.28	
Burial Payments		<u>0.00</u>	
			<u>6,274.28</u>
<b>Balance Carried Forward</b>	<b>31/10/2022</b>		<b><u><u>82,076.02</u></u></b>

**BANK BALANCES as at****31/10/2022**

General Account per Statement		77,682.65	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			77,682.65
Burial Account per Statement		4,393.37	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>4,393.37</u>
			7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b><u><u>82,076.02</u></u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE		82,076.02
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	13,369.41	
magazine costs reserve	2,242.89	
muga renovation	207.51	

		29,524.81
Burial Account Bank Balance (upkeep of Cemetery)		<u>4,393.37</u>
		33,918.18
PRECEPT RECEIVED IN ADVANCE (see below)		
5		
months		<u>30,177.91</u>
		<u>64,096.09</u>
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>31/10/2022</b>	<b><u>17,979.93</u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true record

RESOLVED

**114. DATE AND TIME OF NEXT MEETING: MONDAY 19<sup>th</sup> DECEMBER 2022 AT 7pm. (FINANCE MEETING 12<sup>th</sup> DECEMBER 2022)**