

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 18th November 2019 commencing at 7.30pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 13th November 2019

AGENDA

- 146. CHAIRMANS WELCOME:**
- 147. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 148. TO RECEIVE DECLARATIONS OF INTEREST:**
- 149. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st OCTOBER 2019:**
- 150. TO CONSIDER THE CO-OPTION OF MRS SUE SINCLAIR – LETTER OF INTEREST PREVIOUSLY CIRCULATED TO COUNCILLORS:**
- 151. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLORS:**
- 152. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**
- 153. TO RECEIVE A REPORT FROM OUTSIDE BODIES:**
 - MERC**
 - NDP**

- COMMUNITY CENTRE

154. PLANNING MATTERS:

APPLICANT: BT Payphones, PROPOSAL: Removal of existing telephone kiosk. LOCATION: TELEPHONE BOX, LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, LINCOLNSHIRE, DN36 5AD

155. TO ADOPT THE CCTV POLICY – CIRCULATED TO COUNCILLORS ON 12TH NOVEMBER 2019:

156. PROPOSED BY COUNCILLOR PRATT TO INSTALL THE DEFIBRILLATOR AT THE 8 ACRES AT A COST OF £360.00 INC VAT (TWO COMPANIES APPROACHED FOR QUOTES – ONLY ONE RECEIVED):

157. PROPOSED BY COUNCILLOR SINCLAIR TO HAVE A DROP IN SESSION AT THE VILLAGE HALL ONCE A MONTH SO THAT RESIDENTS WITHOUT ACCESS TO A COMPUTER CAN BE HELPED BY THE CLERK OR A COUNCILLOR TO APPLY FOR BUS PASSES/BLUE BADGES ETC, AND ALSO TO ASK QUESTIONS/REPORT FAULTS ETC:

158. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE TWO INFORMATION TABLES FOR THE WILDLIFE AREA AT A COST OF £365 EACH PLUS VAT – TO BE TAKEN FROM THE CO-OP COMMUNITY CHAMPIONS GRANT:

159. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A WHEELCHAIR INCLUSIVE PICNIC BENCH FOR THE JUNIOR PLAYING FIELD AT A COST OF –

£370 PLUS VAT NBB FURNITURE

£460 PLUS VAT EARTH ANCHORS

£699 BROXAP

PLUS INSTALLATION COSTING £560 (TWO COMPANIES APPROACHED FOR QUOTES BUT ONLY ONE RECEIVED)

160. TO RESOLVE WHETHER OR NOT TO ENTER INTO THE PARISH AGREEMENT FOR GRASS CUTTING FOR 2020/21. THE CONTRIBUTION FROM LCC FOR THE YEAR WILL BE £2510.14:

- 161. PROPOSED BY COUNCILLOR BOON TO PURCHASE 8X INFORMATION PLAQUES USING THE COMMUNITY CHAMPIONS GRANT RECEIVED FROM THE CO-OP AT £784 PLUS VAT:**
- 162. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A TRAIL CAM FOR THE JUNIOR PLAYING FIELD IN ORDER TO DETER/PREVENT VANDALISM ON THE PARK. THE CAMERA THAT IS MOST RECOMMENDED IS A BUSHNELL CORE DS LOW GLOW THAT HAS DAY AND NIGHT MODE AND CAN TAKE VIDEOS OR STILLS AND HAS A BATTERY LIFE OF APPROXIMATELY ONE YEAR. £278.99:**
- 163. PROPOSED BY COUNCILLOR BOON TO PURCHASE A DOZEN SETS OF BIKE LIGHTS TO BE GIVEN TO LOCAL CHILDREN TO ENCOURAGE ROAD SAFETY (HALFORDS SUPER SLIM BIKE LIGHT SET £5):**
- 164. PROPOSED BY COUNCILLOR BOON TO INCREASE THE SECURITY OF THE CLERKS OFFICE BY INSTALLING A STAIRGATE OR STABLE DOOR. AWAITING QUOTE:**
- 165. FINANCIAL MATTERS:**

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

31st October 2019

CASH BOOK

Balance Brought forward	31/10/2019		
General Account			98,031.64
Burial Account			3,331.61
			<u>101,363.25</u>
Add - Income			
General Receipts		5,384.91	
Burial Receipts		805.08	
		<u>6,189.99</u>	
			<u>107,553.24</u>
Less - Expenditure			
General Payments		28,286.72	

Burial Payments		289.86	
			<u>28,576.58</u>
Balance Carried Forward	31/10/2019		<u>78,976.66</u>
 <u>BANK BALANCES as at</u>			
	31/10/2019		
General Account per Statement		75,129.83	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			75,129.83
Burial Account per Statement		3,846.83	
plus - receipts not cleared		0.00	
less - Outstanding Cheques		<u>0.00</u>	
			<u>3,846.83</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u>78,976.66</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE			78,976.66
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Village Hall Loan Repayments	11,900.00		
Lift - Village Hall	10,304.70		
Community Woodland Grant	2,762.12		
District Councillor Grant/War Mem	58.04		
Village Improvement Reserve	3,475.92		
muga renovation	139.14		
		41,639.92	
Burial Account Bank Balance (upkeep of Cemetery)		<u>3,846.83</u>	
			45,486.75
 PRECEPT RECEIVED IN ADVANCE (see below)			
6 months			<u>29,910.00</u>

75,396.75

APPROX FUNDS AVAILABLE as at 31/10/2019*3,579.91**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

166. FINANCE REPORT:

0

NOVEMBER 2019 Payments

GENERAL	Payee	Invoice	
BACS	GLENDALE	8 ACRES	£88.80
BACS	GLENDALE	AMENITY AREA	£528.00
BACS	GLENDALE	JPF	£28.08
DD	BRITISH GAS LITE	ELECTRICITY VILLAGE HALL	£103.18
DD	NPOWER	GAS VILLAGE HALL	£153.26
BACS	MOWNS N GROWNS	CEMETERY CONTRACT	£141.50
BACS	SIGNS EXPRESS	PLAQUES FOR BENCHES	£126.00
BACS	GRIMSBY LIFTS	LIFT INSTALLATION	£8,832.60
BACS	GLENDALE	TREE FELLING JPF	£1,696.80
BACS	STAFF/HMRC/NEST	SALARIES/PAYE/PENSION	£2,268.86
BACS	ABATIS	5X BULK HEAD REPLACEMENT	£210.00
BACS	CLLR	MARKER PAINT	£4.99
BACS	DUNCAN TOPLIS	PAYROLL SERVICES	£63.00
CHQ 45	BRITISH LEGION	POPPY APPEAL	£44.00
		TOTAL	£14,289.07
BARCLAYCARD PAYMENTS	MPC SERVICES	STEEL KIOSK	£450.00
	B&Q	TORCH AND POST CRETE	£21.23
			£471.23

**167. DATE AND TIME OF NEXT MEETING:
16th DECEMBER 2019 AT 7PM**