

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 19<sup>th</sup> DECEMBER 2022 AT 7PM

Present: Councillor Mik Boon (Chairman)  
Councillor Helen Reynolds (Vice Chair)  
Councillor Patrick Warrener  
Councillor David Springett  
Councillor Alison Edwards  
Councillor Paul Rowntree  
Councillor Anne Wheeler

In Attendance: Emma Portas – Clerk and RFO  
Councillor Terry Aldridge - East Lindsey District Council

No Members of the public

Public Forum cancelled Due to Lack of Attendance

**134. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

**135. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

Councillor Redford, Councillor Starr and Councillor Dodge all sent their apologies.

**136. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds and Councillor Edwards declared an interest as members of MERC.

**137. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21<sup>st</sup> NOVEMBER 2022:**

The minutes for the full council meeting held on 21<sup>st</sup> November 2022 were accepted as a true record.

**138. TO RECEIVE AN UPDATE FROM MERC:**

Councillor Reynolds provided the following updates: the Christmas afternoon tea was a great success with around 70 people attending and a surprise visit from Santa, who gave out presents. Representatives from Cadent attended and handed out chocolates and goodies to everyone and answered questions from residents on the recent gas works taking place in the village. They also agreed to do some community planting in the

spring to replace the bulbs that have been dug up during the programme of work.

Classes in the village hall have started winding down for Christmas but it is still very busy with lots of parties planned.

**139. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**

The magazine is all running on schedule with the January edition already printed and ready for delivery. The committee is still on the look out for some new articles for future editions and asks that any local businesses who are interested in writing a piece to please get in touch.

**140. UPDATE FROM DISTRICT COUNCILLOR:**

Councillor Aldridge provide the following updates: the next full council meeting is due to be held in March 2023 but it is to be held at the old offices in Manby.

The new housing development at North Thoresby has now been approved.

At the HLC afternoon tea Councillor Aldridge was approached by several residents who wished to complain about the Stagecoach bus service to Grimsby. The bus provided is only a single decker and cannot cope with the number of passengers who need to use the service. Clerk to contact Stagecoach in the first instance to raise the concern.

**141. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

County Councillor not present.

**142. TO AGREE THE PRECEPT REQUEST FOR THE YEAR 2023/24 AS DISCUSSED AT THE INFORMAL FINANCE MEETING HELD ON 12TH DECEMBER 2022.**

- **OPTION 1: PRECEPT REMAINS THE SAME AS LAST YEAR RESULTING IN A SHORTFALL OF £8680 TO BE COVERED BY THE PARISH COUNCIL USING SURPLUS FUNDS. THIS WILL APPEAR AS A £56.01 CHARGE ON BAND D COUNCIL TAX**
- **OPTION 2: INCREASE PRECEPT BY £4067 LEAVING A SHORTFALL OF £4613 OR 5.6% TO BE COVERED BY THE PARISH COUNCIL USING SURPLUS FUNDS. THIS WILL**

**APPEAR AS A £59.16 CHARGE ON BAND D COUNCIL TAX  
(APPROX 0.26p PER MONTH INCREASE)**

- **OPTION 3: INCREASE THE PRECEPT BY £8680 OR 12% TO COVER ALL OUTGOINGS, BRINGING THE PRECEPT UP TO £81,107. THIS WILL APPEAR AS A £62.72 CHARGE ON BAND D COUNCIL TAX (0.55p PER MONTH INCREASE)**
- **OPTION 4: INCREASE THE PRECEPT BY 3% OR £2033 LEAVING A SHORTFALL OF £6647 TO BE COVERED BY THE PARISH COUNCIL USING SURPLUS FUNDS. THIS WILL APPEAR AS A £57.58 CHARGE ON BAND D COUNCIL TAX (13p PER MONTH INCREASE)**

At the informal finance meeting the clerk advised that it was best practice to increase the precept each year in order to minimise the impact on residents in future years if the parish council could no longer afford to bridge the gap between the precept and budget.

The budget of £81,107 is an increase of 12% on the previous year.

It was

RESOLVED: to choose Option 1 – keeping the precept the same as last year. Councillor Reynolds said that MERC will make a substantial contribution to the utility costs incurred by usage of the village hall thus assisting the parish council with bridging the shortfall of £8680 which will be covered by using surplus funds. One abstention.

**143. PLANNING MATTERS: APPLICATION REFERENCE N/085/02297/22 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 21/12/2022.**

**PLANNING PERMISSION - EXTENSION TO EXISTING DWELLING TO PROVIDE ADDITIONAL LIVING ACCOMMODATION.**

**18 EVENDINE COURT, HOLTON LE CLAY, GRIMSBY, DN36 5BB**

It was

RESOLVED: to object to this application on the basis that the design and materials are not in keeping with surrounding properties. The height of the extension is intrusive to neighbouring properties as it appears to be higher than other first floor extensions.

**144. TO CONSIDER A REQUEST FROM THE AIRBORNE FORCES MEMORIAL GROUP TO INSTALL A COMMEMORATIVE BENCH AT THE CEMETERY IN HOLTON LE CLAY IN TRIBUTE TO THE LATE BEN CASEY:**

This item was discussed at length and it was felt by councillors that the cemetery was not the appropriate location for a stainless-steel bench, mainly because it wouldn't be in keeping with the area. It was proposed by Councillor Rowntree that three options are given – a) to allow a wooden bench to be installed at the cemetery, b) to offer the A16 Memorial (to the right of the flag pole) as an alternative location or c) to allow a wall of remembrance to be built at the A16 memorial.

RESOLVED with one abstention.

**145. PROPOSED BY COUNCILLOR REYNOLDS TO MAKE A FORMAL COMPLAINT TO GLENDALE REGARDING THE POOR CONDITION OF THE GRASS VERGES. DESPITE BEING ASKED SEVERAL TIMES FOR A FINAL CUT FOR THE YEAR, IT HAS NOT BEEN DONE AND WILL NOW BE DELAYED UNTIL THE NEW YEAR:**

It was

RESOLVED: to write a letter of complaint to Glendale.

**146. TO CONSIDER ADOPTING THE NEW MODEL CODE OF CONDUCT ISSUED BY THE LOCAL GOVERNMENT ASSOCIATION (PREVIOUSLY CIRCULATED):**

It was

RESOLVED: to adopt the new Model Code of Conduct to replace the existing one.

**147. FINANCIAL REPORT:**

HOLTON LE CLAY PARISH COUNCIL

**FINANCIAL REPORT as at** 30/11/2022

**CASH BOOK**

Balance Brought forward	30/11/2022	
General Account		77,682.65
Burial Account		4,393.37
		<hr/>
		82,076.02

Add - Income			
General			
Receipts		3,204.25	
Burial Receipts		701.00	
		<u>3,905.25</u>	
			85,981.27
Less - Expenditure			
General			
Payments		18,972.71	
Burial			
Payments		0.00	
		<u>18,972.71</u>	
			18,972.71
<b>Balance Carried Forward</b>	<b>30/11/2022</b>		<b><u>67,008.56</u></b>

<b><u>BANK BALANCES as at</u></b>	<b>30/11/2022</b>		
General Account per Statement		61,914.19	
less - Outstanding			
Cheques		0.00	
plus - Receipts not cleared		0.00	
			61,914.19
Burial Account per			
Statement		5,094.37	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques			
		<u>5,094.37</u>	
			7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>			<b><u>67,008.56</u></b>

**ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE		67,008.56
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement		
Reserve	2,874.41	
magazine costs reserve	2,192.89	
muga renovation	207.51	
		18,979.81
Burial Account Bank Balance (upkeep of Cemetery)		5,094.37
		<u>24,074.18</u>

PRECEPT RECEIVED IN ADVANCE (see below)

4  
months

24,142.28

48,216.46

**\*APPROX FUNDS AVAILABLE as at**

**30/11/2022**

**18,792.10**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true record.

## **148. FINANCE MATTERS:**

### DECEMBER 2022 Payments

#### GENERAL

#### Invoice

	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	76.62
DD	BRITISH GAS	GAS - VILLAGE HALL	
DD	ICO	DATA PROTECTION RENEWAL FEE	£40
BACS	konika minolta	PRINTER HIRE USAGE	£18
DD	VIRGIN	broadband	£50.40
BACS	OLDEN THYMES LTD	CEMETERY MAINTENANCE NOV	£552.00
BACS	SIGNS EXPRESS	ENGRAVED PLAQUES x2	£18.00
BACS	OLDEN THYMES LTD	CEMETERY MAINTENANCE DEC/PLANTERS	£666.54
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,778.11
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING	£280.50
BACS	SIGNS EXPRESS	JPF SIGN	£79.87
BACS	WAVE	VILLAGE HALL WATER	£93.70
			£4,710.85
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL SET UP	£132.00
	GIFF GAFF	MOBILE PHONE TOP UP	12
	CLOUDNEXT	CLLR EMAIL PLUS RENEWAL	£26.36
	DEFIBRILLATOR WAREHOUSE	DEFIB PADS / CHARGER STICK	£177.60
			£347.96

The invoices were all accepted for payment.

**149. DATE AND TIME OF NEXT MEETING: MONDAY 16<sup>th</sup>**  
**JANUARY 2023**