

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 16<sup>th</sup> JANUARY 2023 AT 7PM

Present: Councillor Mik Boon (Chairman)  
Councillor Helen Reynolds (Vice Chair)  
Councillor Patrick Warrener  
Councillor David Springett  
Councillor Alison Edwards  
Councillor Paul Rowntree  
Councillor Teresa Dodge

In Attendance: Emma Portas – Clerk and RFO  
Councillor Terry Aldridge - East Lindsey District Council  
Councillor Phyll Smith – East Lindsey District Council

No Members of the public

Public Forum cancelled Due to Lack of Attendance

**148. CHAIRMANS WELCOME:**

The Chairman welcomed all those present and thanked them for their attendance.

**149. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

Councillor Redford, and Councillor Wheeler both sent their apologies.  
Councillor Starr was absent.

**150. TO RECEIVE DECLARATIONS OF INTEREST:**

Councillor Reynolds, Councillor Dodge and Councillor Edwards declared an interest as members of MERC. Councillor Boon declared an interest in items 159 and 160.

**151. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20<sup>th</sup> DECEMBER 2022:**

The minutes for the full council meeting held on 20<sup>th</sup> December 2022 were accepted as a true record.

**152. TO RECEIVE AN UPDATE FROM MERC:**

There was a very good turnout at the last afternoon tea and it was nice to see that the new PCSO's are becoming regular visitors. The committee has decided not to do an Easter Egg hunt this year as the church are

organising their own. A Quiz has been organised at the Village Hall on 28<sup>th</sup> January and a Lincs FM D.J will be the quiz master.

**153. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**

The magazine is all running on schedule and the history articles seem to be well received. The delivery route for the magazine is now more efficient and every household in the village is now receiving a copy.

**154. UPDATE FROM DISTRICT COUNCILLOR:**

Councillor Aldridge attended a planning meeting at the new premises in Horncastle recently. A new Travelodge is being built in Skegness and another hotel is to receive some improvements.

Councillor Aldridge has forwarded a complaint form the clerk regarding planning details on the Snape development, to the chief executive of ELDC, in the hope of finally getting some answers.

Councillor Smith has been in contact with a resident who is willing to make a formal complaint to the planning ombudsman regarding the length of time it took to adopt the Neighbourhood Plan.

**155. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

County Councillor not present.

**156. PLANNING MATTERS: APPLICATION REFERENCE N/085/02297/22 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUIRED NO LATER THAN 20/01/2023.**

**PLANNING PERMISSION – EXTENSION TO EXISTING DWELLING TO PROVIDE ADDITIONAL LIVING ACCOMMODATION.**

**18 EVENDINE COURT, HOLTON LE CLAY, DN36 5BB**

It was

RESOLVED: to raise no objections to the revised plans.

**157. TO RECONSIDER THE CURRENT VARIABLE RATE CONTRACT FOR ELECTRICITY WITH BRITISH GAS AND CONSIDER SWITCHING TO A FIXED RATE CONTRACT FOR ONE YEAR:**

	Current Contract	Fixed contract offer
Standing Charge per day	278.81	40.0
Unit rate evening/weekend	93.84	56.13
Unit rate night consumption	93.84	44.26
Unit rate weekday	93.84	67.76
Estimated annual cost		3618.09

It was

RESOLVED: to switch to a fixed term contract for one year.

**158. TO CONSIDER AN OFFER OF £4,000 FROM MERC AS A CONTRIBUTION TO THE GAS, ELECTRICITY AND WATER FOR THE VILLAGE HALL AS PER AN INFORMAL AGREEMENT BETWEEN THE PARISH COUNCIL AND MERC:**

It was

RESOLVED: to accept the donation from MERC.

**159. TO CONSIDER A QUOTE FOR INSTALLING PAVING TO THE CEMETERY BIN STORE FROM D KIRK BUILDERS AT A COST OF £737 PLUS £100 FOR SPOIL DISPOSAL IF NOWHERE TO GET RID OF IT. THE JOB WAS PREVIOUSLY GIVEN TO GLENDALE BUT THEY HAVE NOT FULFILLED THEIR OBLIGATIONS TO COMPLETE THE WORK BEFORE CHRISTMAS, DESPITE NUMEROUS REQUESTS FROM THE CLERK:**

It was

RESOLVED: to request D Kirk Builders to complete the bin store paving.  
One Abstention.

**160. TO CONSIDER A QUOTE FROM D KIRK BUILDERS TO REMOVE AND DISPOSE OF THE ROTTEN BENCH AT THE CEMETERY**

**AND INSTALL THE NEW COMMEMORATIVE BENCH IN ITS PLACE AT A COST OF £140 (NO VAT)**

It was

RESOLVED: to ask D Kirk Builders to complete the task of installing the new bench and removing the old one. One abstention.

**161. PROPOSED BY COUNCILLOR BOON TO REQUEST THAT THE RECYCLING BINS ARE REMOVED FROM PEACEFIELDS NOW THAT RESIDENTS HAVE THE BENEFIT OF KERBSIDE COLLECTIONS:**

Councillor Smith advised that it is the intention of the district council to remove the recycling bins from the Peacefields estate in the next couple of months.

Proposal Withdrawn

**162. TO RETROSPECTIVELY AGREE TO APPLY FOR A FCC COMMUNITIES FOUNDATION GRANT FOR THE AMOUNT OF £75,000 FOR THE CONTINUED RENOVATION OF THE TENNIS COURTS:**

Councillor Reynolds amended the proposed figure to £80,250 to cover resurfacing and new skate equipment.

It was

RESOLVED: to agree to apply for the FCC Communities Grant.

**163. TO REVIEW THE FOLLOWING DOCUMENTS AND IMPLEMENT CHANGES:**

**- PARISH COUNCILLOR PROTOCOL. CONSIDER UPDATING THE EXISITING DOCUMENT WITH THE NALC MODEL PARISH COUNCILLOR PROTOCOL AS PART OF THE CIVILITY AND RESPECT INITIATIVE. COPY CIRCULATED TO MEMBERS.**

It was

RESOLVED: to adopt the NALC model Parish Councillor Protocol. One abstention.

## **164. FINANCIAL REPORT:**

### **HOLTON LE CLAY PARISH COUNCIL**

#### **FINANCIAL REPORT as at 30/12/2022**

##### **CASH BOOK**

Balance Brought forward	30/12/2022		
General Account			61,914.19
Burial Account			<u>5,094.37</u>
			67,008.56
Add - Income			
General Receipts		1,744.68	
Burial Receipts		<u>54.00</u>	
		1,798.68	<u>68,807.24</u>
Less - Expenditure			
General Payments		5,541.09	
Burial Payments		<u>0.00</u>	
			<u>5,541.09</u>
<b>Balance Carried Forward</b>	<b>30/12/2022</b>		<b><u><u>63,266.15</u></u></b>

##### **BANK BALANCES as at 30/12/2022**

General Account per Statement		58,131.78	
less - Outstanding Cheques		<u>14.00</u>	
plus - Receipts not cleared			58,117.78
Burial Account per Statement		5,134.37	
plus - receipts not cleared		<u>14.00</u>	
less - Outstanding Cheques			<u>5,148.37</u>
			<u>7,157.55</u>

##### **TOTAL COUNCIL FUNDS AS AT**

**63,266.15**

##### **ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE 63,266.15

##### **RESERVES**

Parish Council Minimum Reserve	13,000.00
Junior Playing Field New Equipment	705.00
Village Improvement Reserve	2,874.41

magazine costs reserve	1,912.39	
muga renovation	207.51	
		18,699.31
Burial Account Bank Balance (upkeep of Cemetery)		5,148.37
		23,847.68
PRECEPT RECEIVED IN ADVANCE (see below)		
3		
months		18,106.71
		41,954.39
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>30/12/2022</b>	<b>21,311.76</b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true record.

## **165. FINANCE MATTERS:**

### JANUARY 2023 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	
DD	BRITISH GAS	GAS - VILLAGE HALL	323.28
BACS	GLENDALE	CUT/TIDY OF DITCH/VERGE A16	£510
DD	UNITY TRUST	SERVICE CHARGE	3.60
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,652.21
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - JAN	£252.00
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - DEC	£288.75
			£4,137.85
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL SET UP	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	12
	POST OFFICE COUNTER	DEFIB PACK POSTAGE	£11.15
	SLCC ENTERPRISES	MEMBERSHIP RENEWAL	£222.00
	MEMORIAL BENCHES LTD	MEMORIAL BENCH	£767.00

AMAZON MARKETPLACE

JCB SHOVEL

£31.99

£1,062.12

The invoices were all accepted for payment.

**166. DATE AND TIME OF NEXT MEETING: MONDAY 20<sup>th</sup>  
FEBRUARY 2023**