

MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE, HOLTON LE CLAY, DN36 5DL MONDAY 20th FEBRUARY 2023 AT 7PM

Present: Councillor Mik Boon (Chairman)
Councillor Helen Reynolds (Vice Chair)
Councillor Patrick Warrener
Councillor David Springett
Councillor Alison Moore
Councillor Paul Rowntree
Councillor Teresa Dodge
Councillor Anne Wheeler

In Attendance: Emma Portas – Clerk and RFO
Councillor Terry Aldridge - East Lindsey District Council
Councillor Phyll Smith – East Lindsey District Council

No Members of the public

Public Forum cancelled Due to Lack of Attendance

166. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

167. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Councillor Starr sent his apologies.

168. TO RECEIVE DECLARATIONS OF INTEREST:

Councillor Reynolds, Councillor Dodge and Councillor Moore declared an interest as members of MERC.

169. TO APPROVE THE MINUTES OF THE FULL

COUNCIL MEETING HELD ON 16th JANUARY 2023:

The minutes for the full council meeting held on 16th January 2023 were accepted as a true record.

170. TO RECEIVE AN UPDATE FROM MERC:

There was a very good turnout at the last afternoon tea with at least 90 residents in attendance. MERC have applied for grants from the Co-Op and Spar for support with the running costs of the magazine. They plan to make a donation to the Turkey/Syria earthquake disaster fund that has

been started by the church. Plans are now underway for the summer fayre.

171. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:

The magazine is running smoothly, with editor Alison Moore busy interviewing residents for local interest stories. She took the opportunity to canvas residents at the last afternoon tea regarding the content of the magazine and the feedback was 100% positive. The magazine group is currently on the lookout for local sponsors to help with the running costs.

172. UPDATE FROM DISTRICT COUNCILLOR:

There isn't a lot to report this month, other than there is a full council meeting due to be held on 1st March where the budget will be discussed. The last planning committee meeting was cancelled.

173. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

County Councillor not present.

174. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **FINANCIAL RISK MANAGEMENT (NO CHANGE)**
- **HEALTH AND SAFETY (NO CHANGE)**
- **PUBLICATION POLICY – UPDATED WITH NEW COUNCILLOR DETAILS**

It was

RESOLVED: to adopt the above policies with suggested changes.

175. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE HALF A DOZEN 'NO DOG FOULING' SIGNS TO REPLACE THE OLD ONES AROUND THE VILLAGE:

- **SAFETY SIGNS 4 LESS: 6x RIGID PLASTIC 150mmX200mm £27.12 PLUS VAT**
- **SIGNS EXPRESS £36.00 PLUS VAT 6 x RIGID PLASTIC – SUPPLIED WITH DRILLED HOLES AT TOP AND BOTTOM AND TWO CABLE TIES PER SIGN**

It was

RESOLVED: to order 6x Dog Fouling signs from Signs Express.

176. TO CONSIDER ALLOWING THE CLERK TO ATTEND MEMORIALS TESTING TRAINING AT SCOTTER VILLAGE HALL ON 24TH APRIL 2023 AT A COST OF £185.00 PLUS VAT. THERE IS CURRENTLY £200 REMAINING IN THE TRAINING BUDGET:

It was

RESOLVED: to allow the clerk to attend memorials training.

177. PROPOSED BY COUNCILLOR REYNOLDS TO MAKE A FORMAL COMPLAINT TO ELDC REGARDING THE LACK OF RESPONSE TO QUESTIONS RAISED OVER THE LAST THREE YEARS ON THE SNAPE DEVELOPMENT. THE REPLY RECEIVED ON 30/01/23 DID NOT ADDRESS THE QUESTIONS THAT WERE POSED TO ANDREW BOOTH AND THE LENGTH OF TIME THAT IT HAS TAKEN TO GET ANY RESPONSE IS NOT ACCEPTABLE:

It was

RESOLVED: to make a formal complaint to the joint chief executives, Craig Leyland and Rob Barlow and also to the planning portfolio holder, Tom Ashton.

178. PROPOSED BY COUNCILLOR REYNOLDS TO PROVIDE OLDEN THYMES GARDENERS WITH A FURTHER £100 BUDGET FOR THE NEW PLANTERS. IT IS ALSO PROPOSED THAT CORDYLIN AND LAVENDER ARE AMONG THE PLANTS THAT ARE PURCHASED IN ORDER TO MAKE THE PLANTERS MORE EYE CATCHING TO PASSERS BY:

It was

RESOLVED: to allow a budget of £100 for more plants to be added to the planters on the A16.

179. TO CONSIDER COMPLETING AN 'EXPRESSION OF INTEREST' FORM WITH REGARDS TO APPLYING FOR FUNDING FOR THE SKATE PARK THROUGH THE SHARED RURAL PROSPERITY FUND:

It was

RESOLVED: to complete an Expression of Interest form for the Rural Prosperity Fund.

180. FINANCIAL REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/01/2023

CASH BOOK

Balance Brought forward	31/01/2023	
General Account		58,117.78
Burial Account		<u>5,148.37</u>
		63,266.15
Add - Income		
General Receipts	3,066.16	
Burial Receipts	<u>202.40</u>	
	3,268.56	<u>66,534.71</u>
Less - Expenditure		
General Payments	5,229.52	
Burial Payments	<u>0.00</u>	
		<u>5,229.52</u>
Balance Carried Forward	31/01/2023	<u><u>61,305.19</u></u>

BANK BALANCES as at 31/01/2023

General Account per Statement	55,954.42	
less - Outstanding Cheques	<u>0.00</u>	
plus - Receipts not cleared		55,954.42
Burial Account per Statement	5,350.77	
plus - receipts not cleared	0.00	
less - Outstanding Cheques	<u>0.00</u>	
		<u>5,350.77</u>
		<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT		<u><u>61,305.19</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 61,305.19

RESERVES

Parish Council Minimum Reserve 13,000.00

Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	2,235.24	
magazine costs reserve	1,371.64	
muga renovation	207.51	
		17,519.39
Burial Account Bank Balance (upkeep of Cemetery)		5,350.77
		<u>22,870.16</u>
PRECEPT RECEIVED IN ADVANCE (see below) 2 MONTHS		12,071.14
		<u>34,941.30</u>
*APPROX FUNDS AVAILABLE as at	31/01/2023	<u>26,363.89</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true record.

181. FINANCE MATTERS:

FEBRUARY 2023 Payments

GENERAL	Payee	Invoice	NOT YET RECD
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	
DD	BRITISH GAS	GAS - VILLAGE HALL	357.4
BACS	OLDEN THYMES	CEMETERY MAINTENANCE - JAN	£552
BACS	OLDEN THYMES	CEMETERY MAINTENANCE - FEB	£552
BACS	SIGNS EXPRESS	8 ACRES SIGNAGE	139.63
BACS	KONIKA MINOLTA	PRINTER HIRE/USAGE	41.58
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,652.21
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	LCC HIGHWAYS	SPEED SIGN POSTS	£600.00
BACS	VIKING DIRECT	LARGE STAPLER	£38.12
BACS	VIKING DIRECT	6x PACKS STAPLES	£16.82
BACS	VIKING DIRECT	FIRST CLASS STAMPS	£59.50

BACS	BURDENS GROUP	3x STIHL EDGER BLADES	£36.97
			£5,154.24
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL SET UP	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	WHITE ENVELOPES	£20.97
	AMAZON	RADIATOR BLEED KEY	£7.28
	AMAZON	MCAFFEE ANTIVIRUS PROTECTION	£9.95
			£68.18

The invoices were all accepted for payment.

182. DATE AND TIME OF NEXT MEETINGS:

- ANNUAL PARISH MEETING 13TH MARCH 2023.

- FULL COUNCIL MEETING 20TH MARCH 2023