

**HOLTON-LE-CLAY PARISH COUNCIL**  
**Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire**  
**DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax**  
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 16<sup>th</sup> January 2023 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 6<sup>th</sup> January 2023

**AGENDA**

- 150. CHAIRMANS WELCOME:**
- 151. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**  
**TO RECEIVE DECLARATIONS OF INTEREST IN**  
**ACCORDANCE WITH THE REQUIREMENTS OF THE**  
**LOCALISM ACT 2011:**
- 152. TO APPROVE THE MINUTES OF THE FULL**  
**COUNCIL MEETING HELD ON 20<sup>th</sup> DECEMBER 2022:**
- 153. TO RECEIVE AN UPDATE FROM MERC:**
- 154. TO RECEIVE AN UPDATE FROM THE MAGAZINE**  
**COMMITTEE:**
- 155. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 156. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

**157. PLANNING MATTERS: APPLICATION REFERENCE N/085/02297/22 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 20/01/2023.**

**PLANNING PERMISSION - EXTENSION TO EXISTING DWELLING TO PROVIDE ADDITIONAL LIVING ACCOMMODATION.**

**18 EVENDINE COURT, HOLTON LE CLAY, GRIMSBY, DN36 5BB**

**158. TO RECONSIDER THE CURRENT VARIABLE RATE CONTRACT FOR ELECTRICITY WITH BRITISH GAS AND CONSIDER SWITCHING TO A FIXED RATE CONTRACT FOR ONE YEAR:**

	Current Contract	Fixed contract offer
Standing Charge per day	278.81	40.0
Unit rate evening/weekend	93.84	56.13
Unit rate night consumption	93.84	44.26
Unit rate weekday	93.84	67.76
Estimated annual cost		3618.09

**159. TO CONSIDER AN OFFER OF £4000 FROM MERC AS A CONTRIBUTION TO THE GAS, ELECTRICITY AND WATER FOR THE VILLAGE HALL AS PER AN INFORMAL AGREEMENT BETWEEN THE PARISH COUNCIL AND MERC:**

**160. TO CONSIDER A QUOTE FOR INSTALLING PAVING TO THE CEMETERY BIN STORE FROM D KIRK BUILDERS AT A COST OF £737 PLUS £100 FOR SOIL DISPOSAL IF NOWHERE TO GET RID OF IT. THE JOB WAS PREVIOUSLY GIVEN TO GLENDALE BUT THEY HAVE NOT FULFILLED THEIR OBLIGATIONS TO COMPLETE THE**

**WORK BEFORE CHRISTMAS DESPITE NUMEROUS REQUESTS FROM THE CLERK:**

**161. TO CONSIDER A QUOTE FROM D KIRK BUILDERS TO REMOVE AND DISPOSE OF THE ROTTEN BENCH AT THE CEMETERY AND INSTALL THE NEW COMMEMORATIVE BENCH IN ITS PLACE AT A COST OF £140 (NO VAT):**

**162. PROPOSED BY COUNCILLOR BOON TO REQUEST THAT THE RECYCLING BINS ARE REMOVED FROM PEACEFIELDS NOW THAT RESIDENTS HAVE THE BENEFIT OF KERBSIDE COLLECTIONS:**

**163. TO RETROSPECTIVELY AGREE TO APPLY FOR A FCC COMMUNITIES FOUNDATION GRANT FOR THE AMOUNT OF £75,000 FOR THE CONTINUED RENOVATION OF THE TENNIS COURTS:**

**164. TO REVIEW THE FOLLOWING DOCUMENTS AND IMPLEMENT CHANGES:**

- **PARISH COUNCILLOR PROTOCOL. CONSIDER UPDATING THE EXISTING DOCUMENT WITH THE NALC MODEL PARISH COUNCILLOR PROTOCOL AS PART OF THE CIVILITY AND RESPECT INITIATIVE. COPY CIRCULATED TO MEMBERS.**

**165. FINANCIAL MATTERS:**

JANUARY 2023 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	
DD	BRITISH GAS	GAS - VILLAGE HALL	323.28
BACS	GLENDALE	CUT/TIDY OF DITCH/VERGE A16	£510
DD	UNITY TRUST	SERVICE CHARGE	3.60
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,652.21
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - JAN	£252.00
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - DEC	£288.75

		£4,137.85
CREDIT CARD PAYMENTS		
CLOUDNEXT	CLLR EMAIL SET UP	£17.98
GIFF GAFF	MOBILE PHONE TOP UP	£12.00
POST OFFICE COUNTER	DEFIB PACK POSTAGE	£11.15
SLCC ENTERPRISES	MEMBERSHIP RENEWAL	£222.00
MEMORIAL BENCHES LTD	MEMORIAL BENCH	£767.00
AMAZON MARKETPLACE	JCB SHOVEL	£31.99
		£1,062.12

## **166. FINANCE REPORT:**

### HOLTON LE CLAY PARISH COUNCIL

#### **FINANCIAL REPORT as at                      30/12/2022**

#### **CASH BOOK**

Balance Brought forward	30/12/2022		
General			
Account			61,914.19
Burial Account			<u>5,094.37</u>
			67,008.56
Add - Income			
General			
Receipts		1,744.68	
Burial Receipts		<u>54.00</u>	
		1,798.68	
			<u>68,807.24</u>
Less - Expenditure			
General			
Payments		5,541.09	
Burial			
Payments		<u>0.00</u>	
			<u>5,541.09</u>
<b>Balance Carried Forward</b>	<b>30/12/2022</b>		<b><u><u>63,266.15</u></u></b>

#### **BANK BALANCES as at                      30/12/2022**

General Account per Statement		58,131.78
less - Outstanding		
Cheques		<u>14.00</u>

plus - Receipts not cleared		58,117.78
Burial Account per Statement	5,134.37	
plus - receipts not cleared	14.00	
less - Outstanding Cheques		
		<u>5,148.37</u>
		7,157.55
<b>TOTAL COUNCIL FUNDS AS AT</b>		<b><u><u>63,266.15</u></u></b>

#### **ALLOCATION OF FUNDS -**

TOTAL FUNDS, PER ABOVE		63,266.15
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	2,874.41	
magazine costs reserve	1,912.39	
muga renovation	207.51	
		18,699.31
Burial Account Bank Balance (upkeep of Cemetery)		<u>5,148.37</u>
		23,847.68
PRECEPT RECEIVED IN ADVANCE (see below)		
3 months		
		<u>18,106.71</u>
		41,954.39
<b>*APPROX FUNDS AVAILABLE as at</b>	<b>30/12/2022</b>	<b><u><u>21,311.76</u></u></b>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

**\*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

\*4086.00 of surplus monies is for cemetery upkeep

**167. DATE AND TIME OF NEXT MEETING: 20<sup>th</sup> FEBRUARY 2023**