HOLTON-LE-CLAY PARISH COUNCIL Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax 01472 234566

E mail: <u>HLC.PC@btconnect.com</u> Website: <u>http://parishes.lincolnshire.gov.uk/holtonleclay</u>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 20th February 2023 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 1st February 2023

AGENDA

- 169. CHAIRMANS WELCOME:
- **170. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- **171. TO RECEIVE DECLARATIONS OF INTEREST:**
- 172.TO APPROVE THE MINUTES OF THE FULL
COUNCIL MEETING HELD ON 16th JANUARY 2023:
- **173. TO RECEIVE AN UPDATE FROM MERC:**
- 174. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:
- **175. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- **176. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

177. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- FINANCIAL RISK MANAGEMENT (NO CHANGE)
- HEALTH AND SAFETY (NO CHANGE)
- <u>PUBLICATION POLICY UPDATED WITH NEW COUNCILLOR</u> <u>DETAILS</u>

178.PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASEHALF A DOZEN 'NO DOG FOULING' SIGNS TO REPLACE THE OLDONES AROUND THE VILLAGE:

- SAFETY SIGNS 4 LESS: 6x RIGID PLASTIC 150mmX200mm £27.12 PLUS VAT
- SIGNS EXPRESS £36.00 PLUS VAT 6 x RIGID PLASTIC –
 SUPPLIED WITH DRILLED HOLES AT TOP AND BOTTOM AND TWO CABLE TIES PER SIGN

179.TO CONSIDER ALLOWING THE CLERK TO ATTENDMEMORIALS TESTING TRAINING AT SCOTTER VILLAGE HALL ON 24THAPRIL 2023 AT A COST OF £185.00 PLUS VAT. THERE IS CURRENTLY£200 REMAINING IN THE TRAINING BUDGET:

180.PROPOSED BY COUNCILLOR REYNOLDS TO MAKE AFORMAL COMPLAINT TO ELDC REGARDING THE LACK OF RESPONSETO QUESTIONS RAISED OVER THE LAST THREE YEARS ON THESNAPE DEVELOPMENT. THE REPLY RECEIVED ON 30/01/23 DID NOTADDRESS THE QUESTIONS THAT WERE POSED TO ANDREW BOOTHAND THE LENGTH OF TIME THAT IT HAS TAKEN TO GET ANYRESPONSE IS NOT ACCEPTABLE:

181.PROPOSED BY COUNCILLOR REYNOLDS TO PROVIDEOLDEN THYMES GARDENERS WITH A FURTHER £100 BUDGET FORTHE NEW PLANTERS. IT IS ALSO PROPOSED THAT CORDYLINE ANDLAVENDER ARE AMONG THE PLANTS THAT ARE PURCHASED INORDER TO MAKE THE PLANTERS MORE EYE CATCHING TO PASSERSBY:

182.TO CONSIDER COMPLETING AN 'EXPRESSION OFINTEREST' FORM WITH REGARDS TO APPLYING FOR FUNDING FORTHE SKATE PARK THROUGH THE SHARED RURAL PROSPERITY FUND:

183. FINANCIAL MATTERS:

GENERAL

Invoice

	Payee		
DD			NOT YET
00	BRITISH GAS	ELECTRICITY VILLAGE HALL	RECD
DD	BRITISH GAS	GAS - VILLAGE HALL	357.4
BACS	OLDEN THYMES	CEMETERY MAINTENANCE - JAN	£552
BACS	OLDEN THYMES	CEMETERY MAINTENANCE - FEB	£552
BACS	SIGNS EXPRESS	8 ACRES SIGNAGE	139.63
BACS	KONIKA MINOLTA	PRINTER HIRE/USAGE	41.58
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,652.21
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	VIKING DIRECT	LARGE STAPLER	£38.12
BACS	VIKING DIRECT	6x PACKS STAPLES	£16.82
BACS	VIKING DIRECT	FIRST CLASS STAMPS	£59.50
BACS	BURDENS GROUP	3x STIHL EDGER BLADES	£36.97
			£4,196.84
CREDIT CA	RD PAYMENTS		
	CLOUDNEXT	CLLR EMAIL SET UP	£17.98

GIFF GAFF	MOBILE PHONE TOP UP	£12.00
AMAZON	WHITE ENVELOPES	£20.97
AMAZON	RADIATOR BLEED KEY	£7.28
AMAZON	MCAFEE ANTIVIRUS PROTECTION	£9.95
		£68.18

<u>184.</u> <u>FINANCE REPORT:</u>

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at	31/01/2023
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CASH BOOK

Balance Brought forward General Account Burial Account 31/01/2023

58,117.78 5,148.37 63,266.15

Add - Income General Receipts

3,066.16

Burial Receipts			202.40	
			3,268.56	
				66,534.71
Less - Expenditure				
General				
Payments Burial			5,229.52	
Payments			0.00	
				5,229.52
Balance Carried Forward	31/01/2023		:	61,305.19
BANK BALANCES as at	31/01/2023			
General Account per Statement			55,954.42	
less - Outstanding				
Cheques			0.00	
plus - Receipts not cleared				
Burial Account per				55,954.42
Statement			5,350.77	
plus - receipts not cleared			0.00	
less - Outstanding				
Cheques				
				5,350.77
TOTAL COUNCIL FUNDS AS AT				7,157.55 61,305.19
TOTAL COUNCIL FUNDS AS AT			•	01,303.19
ALLOCATION OF FUNDS -				
TOTAL FUNDS, PER ABOVE				61,305.19
RESERVES				
Parish Council Minimum Reserve		13,000.00		
Junior Playing Field New Equipme	ent	705.00		
Village Improvement				
Reserve		2,235.24		
magazine costs reserve		1,371.64		
muga renovation		207.51	17 510 20	
			17,519.39	
Burial Account Bank Balance (upk	eep of Cemetery)		5 <i>,</i> 350.77	
			22,870.16	
			22,070.10	

PRECEPT RECEIVED IN ADVANCE (see below) 2 MONTHS 12,071.14

34,941.30

*APPROX FUNDS AVAILABLE as at 31/01/2023

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming

months.

*EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR

*4086.00 of surplus monies is for cemetery upkeep

<u>185.</u> DATE AND TIME OF NEXT MEETINGS:

ANNUAL PARISH MEETING 13TH MARCH 2023.

FULL COUNCIL MEETING 20TH MARCH 2023

26,363.89