

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
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Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 20th March 2023 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 5th MARCH 2023

AGENDA

- 186. CHAIRMANS WELCOME:**
- 187. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
Councillor Moore and Councillor Springett
- 188. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCALISM ACT 2011:**
- 189. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20th FEBRUARY 2023:**
- 190. TO RECEIVE AN UPDATE FROM MERC:**
- 191. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**
- 192. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 193. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

194. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **FINANCIAL SUPPORT AND GRANT AWARDS**
- **INTERNET AND SOCIAL MEDIA**

195. TO CONSIDER PURCHASING A RED CORONATION FLAG FOR THE VILLAGE HALL AT A COST OF £30 (INC VAT) PLUS POSTAGE:

196. PROPOSED BY COUNCILLOR ROWNTREE TO ADD 'MATTERS OUTSTANDING' TO FUTURE AGENDAS:

197. TO CONSIDER REPLACING TWO CRADLE SWINGS ON THE JUNIOR PLAYING FIELD. ONE OF THE SWINGS HAS A LARGE BOLT MISSING THAT IS NOW OUT OF PRODUCTION AND THE SECOND SWING IS VERY OLD AND WORN. THE COST TO REPLACE BOTH SWINGS BY PLAYDALE IS £256 INC. VAT:

198. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE 6x SWALLOW NEST BOXES AND 6x HOUSEMARTIN NEST BOXES COSTING £200 FROM THE RSPB AND OFFER TO RESIDENTS ON A FIORST COME FIRST SERVED BASIS. THIS WILL HELP WITH THE BEST KEPT VILLAGE ENTRY. FUNDS TO COME FROM THE JPF NEW EQUIPMENT RESERVE:

199. TO CONSIDER QUOTES FOR PLAY INSPECTIONS OF THE THREE PLAY AREAS – MUGA, 8 ACRES AND JUNIOR PLAYING FIELD:

- **THE PLAY INSPECTION COMPANY £250 PLUS VAT FOR ALL THREE AREAS TO BE INSPECTED WITH A DETAILED REPORT FOR EACH AREA**
- **ROSPA PLAY SAFETY £472 PLUS VAT FOR ALL THREE AREAS TO BE INSPECTED WITH A DETAILED REPORT FOR EACH AREA**

200. PROPOSED BY COUNCILLOR REYNOLDS TO HAVE A 'STEPPING STONE' PATH INSTALLED FROM THE ROAD SIDE TO THE BENCHES AT THE A16 MEMORIAL:

- DARREN KIRK BUILDERS £440 (NO VAT)

A SECOND COMPANY WAS APPROACHED FOR A QUOTE BUT THEY DECLINED.

201. FINANCIAL MATTERS:

March 2023 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	
DD	BRITISH GAS	GAS - VILLAGE HALL	£237.72
BACS	WINDOW CLEANER	FASCIAS/SOFFITS/GUTTERS/SHUTTERS	£450
BACS	APEX ENGINEERING	SHUTTER SERVICE	756.00
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,652.21
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	OLDEN THYMES	PLANTS FOR A16 PLANTERS	£132.00
BACS	D KIRK BUILDER	BENCH REMOVAL. NEW BENCH INSTALLATION	£140.00
BACS	GLENDALE	AMENITY GRASS	£678.00
BACS	D KIRK BUILDER	BENCH INSTALLATION - PELHAM RD	£460.00
BACS	SIGNS EXPRESS	DOG FOULING SIGNS	£43.20
DD	PWLB	VILLAGE HALL LOAN	£4,604.31
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - FEB	£252.00
BACS	D KIRK BUILDER	PAVING TO BIN STORE - CEMETERY	£837.00
			£11,350.45
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL SET UP	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	ELDC MOTO	2xGREEN WASTE RENEWAL	£100.00
	SCREWFIX	JUBILEE CLIPS FOR SOLAR SIGNS	£19.99
	ESSO	PETROL FOR STRIMMER	£7.05
			£157.02

202. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 28/02/2023

CASH BOOK

Balance Brought forward	28/02/2023		
General			
Account			55,954.42
Burial Account			<u>5,350.77</u>
			61,305.19
 Add - Income			
General			
Receipts		196.00	
Burial Receipts		<u>332.00</u>	
		528.00	
			<u>61,833.19</u>
 Less - Expenditure			
General			
Payments		5,468.82	
Burial			
Payments		<u>0.00</u>	
			<u>5,468.82</u>
 Balance Carried Forward	28/02/2023		<u><u>56,364.37</u></u>

BANK BALANCES as at 28/02/2023

General Account per Statement		50,681.60	
less - Outstanding			
Cheques		<u>0.00</u>	
plus - Receipts not cleared			50,681.60
 Burial Account per			
Statement		5,682.77	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques		<u> </u>	
			<u>5,682.77</u>
			7,157.55
 TOTAL COUNCIL FUNDS AS AT			<u><u>56,364.37</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		56,364.37
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	1,635.24	
magazine costs reserve	1,325.85	
muga renovation	207.51	
		16,873.60
Burial Account Bank Balance (upkeep of Cemetery)		<u>5,682.77</u>
		22,556.37
PRECEPT RECEIVED IN ADVANCE (see below)		
1 month		<u>6,035.57</u>
		<u>28,591.94</u>
*APPROX FUNDS AVAILABLE as at	28/02/2023	<u>27,772.43</u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

203. DATE AND TIME OF NEXT MEETING 17th APRIL 2023: