

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 17th April 2023 commencing at 7.30pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 12th April 2023

AGENDA

- 204. CHAIRMANS WELCOME:**
- 205. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 206. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCALISM ACT 2011:**
- 207. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20th MARCH 2023:**
- 208. TO RECEIVE AN UPDATE FROM MERC:**
- 209. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:**
- 210. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 211. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:**

212. MATTERS OUTSTANDING: (REPORT CIRCULATED WITH AGENDA)

213. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **FINANCIAL SUPPORT AND GRANT AWARDS; NO CHANGE**
- **INTERNET AND SOCIAL MEDIA; NO CHANGE**
- **GRIEVANCE POLICY; NO CHANGE**
- **EQUAL OPPORTUNITIES POLICY; CHANGE TO TITLE OF DOCUMENT TO 'EQUALITY, DIVERSITY AND INCLUSION'**
- **SAFEGUARDING; NO CHANGE**
- **PRESS AND MEDIA; NO CHANGE**

214. PLANNING MATTERS:

*Application reference N/085/00606/23 has been received and is now being considered. Your observations are requested no later than 21/04/2023

Planning Permission - Rear extension to existing dwelling to provide additional living accommodation.

40 EDINBURGH DRIVE, HOLTON LE CLAY, GRIMSBY, DN36 5DF

*Application reference N/085/00585/23 has been received and is now being considered. Your observations are requested no later than 21/04/2023.

Outline erection of 4no. dwellings.

11A TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AS

215. TO APPROVE INTERNAL AUDITOR APPOINTMENT OF SARAH KULWICKI – PRICE £85:

216. PROPOSED BY COUNCILLOR MOORE TO INSTALL A 'PEDESTRIANS CROSSING' SIGN TO THE EXIT OF THE VILLAGE HALL CAR PARK TO REMIND DRIVERS OF THE PAVEMENT CROSSING THE ENTRANCE/EXIT:

- **SIGN OF THE TIMES £ PRICE TO FOLLOW**
- **SIGNS EXPRESS £81.68 inc VAT and INSTALLATION**

217. TO CONSIDER PURCHASING EQUIPMENT FOR THE WILDLIFE AREA USING THE DISTRICT COUNCILLORS GRANT OF £700:

- Two outdoor wooden bug houses £249.47 each (exc VAT)
- Three toad houses £20.99 each
- Two small bird boxes £17.85 each (exc VAT)
- Three hedgehog houses £16.66 each (Exc VAT)

218. FINANCIAL MATTERS:

April 2023 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£1,285.37
DD	BRITISH GAS	GAS - VILLAGE HALL	£309.73
BACS	WINDOW CLEANER	bus shelters	£60
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,709.55
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£57.61
BACS	GLENDALE	AMENITY GRASS/JPF	£604.08
BACS	ELDC	CEMETERY CTAX	£356.29
BACS	MICK HENRY PLUMBING	BOILER SERVICE/REPAIR/GAS SAFE	£833.58
BACS	TEC PARTNERSHIP	MAGAZINE PRINTING - March	£297.00
BACS	KONIKA MINOLTA	PRINTER HIRE/USE	£99.25
BACS	ICCM	MEMORIALS TRAINING	£222.00
			£6,884.86

CREDIT CARD PAYMENTS

CLOUDNEXT	CLLR EMAIL	£17.98
GIFF GAFF	MOBILE PHONE TOP UP	£12.00
AMAZON	METAL PAINT	£52.83
FOUR CANDLES	PARISH MEETING REFRESHMENTS	£49.00
MCAFFEE	VIRUS SOFTWARE – VALID FOR 2YRS	£17.99
		£149.80

219. FINANCE REPORT:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at 31/03/2023

CASH BOOK

Balance Brought forward	31/03/2023		
General Account			50,681.60
Burial Account			<u>5,682.77</u>
			56,364.37
Add - Income			
General Receipts		4,726.00	
Burial Receipts		<u>151.79</u>	
		4,877.79	<u>61,242.16</u>
Less - Expenditure			
General Payments		12,402.16	
Burial Payments		<u>0.00</u>	
			<u>12,402.16</u>
Balance Carried Forward	31/03/2023		<u><u>48,840.00</u></u>

BANK BALANCES as at 31/03/2023

General Account per Statement		43,005.44	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared			43,005.44
Burial Account per		5,834.56	

Statement		
plus - receipts not cleared		0.00
less - Outstanding		
Cheques		
		<hr/>
		5,834.56
		<hr/>
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u><u>48,840.00</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE		48,840.00
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement Reserve	49.58	
magazine costs reserve	1,115.85	
muga renovation	207.51	
		15,077.94
Burial Account Bank Balance (upkeep of Cemetery)		<hr/>
		5,834.56
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		20,912.50
PRECEPT RECEIVED IN ADVANCE (see below)		
		<hr/>
		0.00
		<hr/>
		20,912.50
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*APPROX FUNDS AVAILABLE as at	31/03/2023	<u><u>27,927.50</u></u>

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

220. **DATE AND TIME OF NEXT MEETING: 15TH MAY 2023 – ANNUAL FULL COUNCIL MEETING**