

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 17th APRIL 2023 AT 7pm**

Present: Councillor Paul Rowntree
Councillor Helen Reynolds (Vice Chair)
Councillor Mik Boon (Chairman)
Councillor Teresa Dodge
Councillor Anne Wheeler
Councillor Patrick Warrener

Councillor Phyll Smith – East Lindsey District Council
Councillor Terry Aldridge – East Lindsey District Council
One member of the public

Public forum opened at 7pm. One member asked whether any action is being taken with regards to the parking situation on Louth Road – outside the shops. The matter has been referred to the County Councillor who has in turn reported it to a senior member of Highways staff who is currently looking at ways to improve the situation. The parish council is awaiting updates on this.

Public forum closed at 7.10pm

204. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

205. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Councillor Moore and Councillor Springett sent their apologies. Councillor Starr was absent.

**206. TO RECEIVE DECLARATIONS OF INTEREST IN
ACCORDANCE WITH THE REQUIREMENTS OF THE
LOCALISM ACT 2011:**

Councillor Reynolds and Councillor Dodge declared an interest as members of MERC.

**207. TO APPROVE THE MINUTES OF THE FULL
COUNCIL MEETING HELD ON 20th MARCH 2023:**

The minutes for the full council meeting held on 20th March 2023 were approved and accepted as a true record.

208. TO RECEIVE AN UPDATE FROM MERC:

The turnout for the Childrens Easter Party was a little disappointing with fairly low attendance.

The next Afternoon Tea is due to be held on 2nd May and will be a Coronation theme with a street party atmosphere.

The Ladies Group meetings have now come to an end. Discussions are underway regarding the possibility of setting up a WI group.

209. TO RECEIVE AN UPDATE FROM THE MAGAZINE COMMITTEE:

The magazine is now being delivered to the businesses on the industrial estate around the Jug and Bottle. The group is currently trying to find a sponsor to help with printing costs, of which there is a £200 per month shortfall between income and outgoings.

210. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

The district councillors are currently in Purdah (pre-election period) so there is nothing to report at this time.

211. TO RECEIVE AN UPDATE FROM THE COUNTY COUNCILLOR:

County Councillor not present.

212. MATTERS OUTSTANDING: (REPORT CIRCULATED WITH AGENDA):

The clerk updated the report further by adding that the director from the Tribune Trust has added the grant application to the next meeting agenda to be discussed on 18th July and he will be in touch at some point to arrange a site visit at the MUGA.

Also, a second message has been left with Scott's Property Management regarding the request for a copy of the management plan for the maples Estate. Councillors Aldridge and Smith suggested raising a further complaint with the District Council Planning Enforcement Department once elections are finished – and request that they take action in obtaining a copy since Scott's do not seem to be co-operating.

213. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **FINANCIAL SUPPORT AND GRANT AWARDS; NO CHANGE**
- **INTERNET AND SOCIAL MEDIA; NO CHANGE**
- **GRIEVANCE POLICY; NO CHANGE**
- **EQUAL OPPORTUNITIES POLICY; CHANGE TO TITLE OF DOCUMENT TO 'EQUALITY, DIVERSITY AND INCLUSION'**
- **SAFEGUARDING; NO CHANGE**
- **PRESS AND MEDIA; NO CHANGE**

All policies were adopted with suggested changes.

214. PLANNING MATTERS:

*Application reference N/085/00606/23 has been received and is now being considered. Your observations are requested no later than 21/04/2023

Planning Permission - Rear extension to existing dwelling to provide additional living accommodation.

40 EDINBURGH DRIVE, HOLTON LE CLAY, GRIMSBY, DN36 5DF

All agreed that there are no concerns regarding this planning matter. Comments to be submitted to the planning portal.

*Application reference N/085/00585/23 has been received and is now being considered. Your observations are requested no later than 21/04/2023.

Outline erection of 4no. dwellings.

11A TETNEY LANE, HOLTON LE CLAY, GRIMSBY, DN36 5AS

All agreed that this is a tandem build project which should be opposed on the basis that tandem builds are not permitted in the village – as per the adopted Neighbourhood Development Plan. Objection to be submitted to the planning portal.

215. TO APPROVE INTERNAL AUDITOR APPOINTMENT OF SARAH KULWICKI – PRICE £85:

It was

Agreed: to appoint internal auditor Sarah Kulwicki.

216. PROPOSED BY COUNCILLOR MOORE TO INSTALL A 'PEDESTRIANS CROSSING' SIGN TO THE EXIT OF THE VILLAGE HALL CAR PARK TO REMIND DRIVERS OF THE PAVEMENT CROSSING THE ENTRANCE/EXIT:

- **SIGN OF THE TIMES £ PRICE TO FOLLOW**
- **SIGNS EXPRESS £81.68 inc VAT and INSTALLATION**

Counter proposal by Councillor Reynolds to move the speed bump closer to the entrance of the drive. Clerk to obtain quote to move the speed bump.

Agreed.

217. TO CONSIDER PURCHASING EQUIPMENT FOR THE WILDLIFE AREA USING THE DISTRICT COUNCILLORS GRANT OF £700:

- Two outdoor wooden bug houses £249.47 each (exc VAT)
- Three toad houses £20.99 each
- Two small bird boxes £17.85 each (exc VAT)
- Three hedgehog houses £16.66 each (Exc VAT)

It was

AGREED: to purchase all items listed.

218. FINANCIAL MATTERS:

April 2023 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£1,285.37
DD	BRITISH GAS	GAS - VILLAGE HALL	£309.73
BACS	WINDOW CLEANER	bus shelters	£60
DD	VIRGIN	BROADBAND	£50.40

Payments			
Burial			
Payments			0.00
			<u>12,402.16</u>
Balance Carried Forward	31/03/2023		<u>48,840.00</u>
<u>BANK BALANCES as at</u>	31/03/2023		
General Account per Statement		43,005.44	
less - Outstanding			
Cheques		<u>0.00</u>	
plus - Receipts not cleared			43,005.44
Burial Account per			
Statement		5,834.56	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques		<u>5,834.56</u>	
			<u>7,157.55</u>
TOTAL COUNCIL FUNDS AS AT			<u>48,840.00</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 48,840.00

RESERVES

Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	705.00	
Village Improvement		
Reserve	49.58	
magazine costs reserve	1,115.85	
muga renovation	207.51	
		15,077.94
Burial Account Bank Balance (upkeep of Cemetery)		<u>5,834.56</u>
		20,912.50

PRECEPT RECEIVED IN ADVANCE (see below)

0.00

20,912.50

APPROX FUNDS AVAILABLE as at 31/03/2023 **27,927.50*

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

The Finance Report was accepted as a true record of the councils' finances.

220. DATE AND TIME OF NEXT MEETING 15th MAY 2023 – ANNUAL FULL COUNCIL MEETING