

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council meeting of Holton-le-Clay Parish Council, which will be held on Monday 16th July 2018 commencing at 7.30 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 10th July 2018

AGENDA

- 50. CHAIRMANS WELCOME:**
- 51. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 52. TO RECEIVE DECLARATIONS OF INTEREST:**
- 53. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 18TH JUNE 2018:**
- 54. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR:**
- 55. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**
- NDP**
- 56. PLANNING MATTERS E.L.D.C:**

Application reference N/085/01073/18. Planning Permission - Rear and side extension to existing bungalow to provide a bedroom, dining room and an attached single garage. 1 WHISBY COURT, HOLTON LE CLAY, GRIMSBY, DN36 5BG. Deadline extended to 17th July 2018

Application reference N/085/01127/18. Planning Permission - Extension and alterations to the existing dwelling to provide a porch with a first floor bathroom over. 69 LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, DN36 5AA

57. TO ACCEPT DOCUMENTATION FOR REVIEW:

FINANCIAL REGULATIONS – No Change

58. TO ADOPT A CODE OF CONDUCT FOR COUNCILLORS:

59. TO ADOPT A COMMUNITY ENGAGEMENT STRATEGY:

60. TO ADOPT A STRATEGIC BUSINESS PLAN FOR THE YEAR 2018/19:

61. TO ADOPT A TRAINING POLICY WITH ACCOMPANYING TRAINING RECORD FOR CLERK AND COUNCILLORS:

62. PROPOSED BY CLLR REYNOLDS TO DECIDE WHICH TYPE/SIZE OF NOTICEBOARD TO PLACE AT PEPPERCORN WALK. MERC ARE DONATING £1000 FROM AN AWARDS FOR ALL GRANT. THIS WOULD PAY FOR A 3 BAYx4 NOTICEBOARD.

A 3 BAY x9 NOTICEBOARD WOULD BE MORE USEFUL BUT COSTS £2000. IF THE LARGER NOTICEBOARD IS DECIDED UPON IT IS PROPOSED BY CLLR REYNOLDS THAT PARISH COUNCIL CONTRIBUTES £500:

63. THE CLERK HAS APPLIED FOR A COMMUNITY WILDLIFE GRANT ON BEHALF OF THE PARISH COUNCIL. PROPOSED BY CLLR REYNOLDS TO PURCHASE A RECYCLED PLASTIC PICNIC BENCH AT A COST OF £350 - £395, DEPENDING ON WHICH TYPE OF BENCH IS INSTALLED. THERE ARE SUFFICIENT FUNDS IN THE JPF BUDGET FOR THIS:

64. PROPOSED BY CLLR PRATT TO REGISTER WITH NALC TO APPLY FOR THE LOCAL COUNCIL QUALITY AWARD AT A COST OF £50:

65. PROPOSED BY CLLR PRATT TO PURCHASE A STIHL KM-FCB EDGE TRIMMER KOMBI TOOL FOR RITTING OF GRASS VERGES. THE CHEAPEST OF THIS MODEL IS WITH FR JONES AND SON COSTING £79.50 INCLUSIVE OF VAT:

66. PROPOSED BY COUNCILLOR PRATT TO HAVE AN INSPECTION OF THE JPF ZIP WIRE AT A COST OF £120. THE

			89,405.98
Less - Expenditure			
General Payments		6,802.62	
Burial Payments		<u>4,086.00</u>	
			<u>10,888.62</u>
Balance Carried Forward	29/06/2018		<u><u>78,517.36</u></u>
<u>BANK BALANCES as at</u>	29/06/2018		
General Account per Statement		78,285.84	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		0.00	
			78,285.84
Burial Account per Statement		4,317.52	
less - Outstanding Cheques		<u>0.00</u>	
			<u>4,317.52</u>
TOTAL COUNCIL FUNDS AS AT			<u><u>82,603.36</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE			82,603.36
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Village Hall Loan Repayments	13,600.00		
Village improvement	8,219.87		
			34,819.87
Burial Account Bank Balance (upkeep of Cemetary)		<u>4,317.52</u>	
			<u>39,137.39</u>
PRECEPT RECEIVED IN ADVANCE (see below)			
4			
months		<u>19,367.00</u>	
			<u>58,504.39</u>
*APPROX FUNDS AVAILABLE as at	29/06/2018		<u><u>24,098.97</u></u>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

73. FINANCE REPORT:

July 2018 Payments

GENERAL	Payee	Invoice	Total
BACS	oxley shutters	Shutter Repair	£280.50
bacs	amazing glazing	fascias/village hall	£5,400.00
BACS	Dickies Work Wear	Trousers/maint op	£55.50
BACS	Staff	salaries	£1,767.81
bacs	Mowns and Grows	Cemetery Contract	£524.37
DD	Virgin	Broadband Services	£74.36
BACS	konika minolta	printer/copier	£97.22
bacs	Councillor Rowntree	Refund equipment	£9.17
BACS	Viking Direct	1st Class Stamps	£0.00
BACS	glendale	8 acres	£177.60
bacs	glendale	JPF	£56.16
bacs	glendale	amenity area	£1,056.00
BACS	HMRC	PAYE liabilities	£192.73
BACS	glendale	amenity area	£1,056.00
		Total	£10,747.42

74. DATE AND TIME OF NEXT MEETING: