

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council meeting of Holton-le-Clay Parish Council, which will be held on Monday 19th March 2018 commencing at 7.30pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 20 minutes when members of the public may ask questions or make short statements to the Council. A maximum further 10 minutes will be set aside for the meeting to receive reports of the Police and elected Members of Lincolnshire County Council and East Lindsey District Council (oral, tabled or as attached)

Signed Emma Harris Clerk to the Parish Council. 13th March 2018

AGENDA

- 235. CHAIRMAN'S WELCOME:**
- 236. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 237. TO RECEIVE DECLARATIONS OF INTEREST:**
- 238. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19th February 2018:**
- 239. TO RECEIVE REPORTS FROM OUTSIDE BODIES:**
 - Dereth Morgan and David Morgan from Dong Energy**
 - NDP**

240. PLANNING MATTERS:

TO RECEIVE CONSULTEE COMMENTS ON PLANNING APPLICATIONS:

N/085/00514/17 Outline erection of 9no. dwellings (including garages), erection of 3 light industrial (use class B1) buildings and attenuation pond on the site of an existing dwelling and outbuildings which are to be demolished (with means of access to be considered).

1 Louth Road, Holton Le Clay (22 March 2018)

241. TO ACCEPT DOCUMENTATION REVIEW FOR THE FOLLOWING:

- **Asset Register – updated to include recent purchases: noticeboards, WW2 Bench and information display tables; 2x defibrillators, new roundabout.**
- **Grievance Policy – no change**
- **Social Media Policy – new policy to be adopted**
- **Financial Support and Grants – No change**

242. PROPOSED BY COUNCILLOR REYNOLDS TO SET UP COUNCILLORS EMAILS.

ASGARD SYSTEMS £35 TO SET UP

MARINER COMPUTER SERVICES £900 PLUS VAT INCLUDING WEB REDESIGN (ALTHOUGH THIS WAS NOT REQUESTED)

243. PROPOSED BY COUNCILLOR REYNOLDS TO ACCEPT A QUOTE FOR THE CEMETERY CONTRACT FOR 2018/19 FROM ONE OF THE FOLLOWING:

COMPANY A - £4086 PLUS £11 PER GRAVE TOP UP

(3 YEAR CONTRACT OPTION: 2019/20 £4208; 2020/21 £4334)

COMPANY B - £7,200 PLUS £15 PER GRAVE TOP UP. NO OPTION GIVEN FOR A THREE YEAR CONTRACT.

244. PROPOSED BY COUNCILLOR WEBSTER TO CREATE A 'MAINTENANCE ASSESSMENT' FORM FOR OUTDOOR AREAS UNDER THE CONTROL OF THE PARISH COUNCIL. THIS CAN

THEN BE USED FOR H&S, PREVENTATIVE MAINTENANCE AND ACTION PLANS:

- 245. PROPOSED BY COUNCILLOR WEBSTER TO OBTAIN PRICES FOR CREATING A DISABLED ENTRANCE TO THE EIGHT ACRES PLAYING FIELD AND TO RESURFACE THE AREA SURROUNDING THE ENTRANCE:**
- 246. PROPOSED BY COUNCILLOR ROWNTREE TO APPLY FOR THE COMMUNITY WILDLIFE GRANT FOR PURCHASE AND INSTALLATION OF AN OWL BOX AND TWO BIRD/BAT BOXES, IN CONJUNCTION WITH THE COMMUNITY ORCHARD:**
- 247. PROPOSED BY COUNCILLOR REYNOLDS TO ENTER THE BEST KEPT VILLAGE COMPETITION 2018:**
- 248. TO DISCUSS OUTSTANDING ITEMS ON THE WISH LIST – COMMUNITY ORCHARD £300 AND CRICKET NET BAYS £1,200:**
- 249. PROPOSED BY COUNCILLOR PRATT TO SPEND £5,000 TOWARDS THE REFURBISHMENT OF THE VILLAGE HALL FIRST FLOOR:**
- 250. PROPOSED BY COUNCILLOR PRATT TO ALLOCATE £2,000 FOR THE PRODUCTION OF DESIGNS, DRAWINGS AND PLANNING APPLICATION FOR THE REFURBISHMENT OF THE UPSTAIRS AREA PLUS ANY ADDITIONAL COSTS CHARGED BY THE LOCAL AUTHORITY:**
- 251. PROPOSED BY COUNCILLOR PRATT TO RING FENCE A SUM OF £5,000 AS A CONTINGENCY FIGURE SHOULD THERE BE ANY PROBLEMS THAT ARE CURRENTLY UNKNOWN:**
- 252. FINANCE REPORT:**

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

27th February 2018

CASH BOOK

Balance Brought forward	27/02/2018	
General Account		112,090.68
Burial Account		<u>6,684.24</u>

		118,774.92
Add - Income		
General Receipts	311.45	
Burial Receipts	14.00	
		<u>119,100.37</u>
Less - Expenditure		
General Payments	26,902.72	
Burial Payments	0.00	
		<u>26,902.72</u>
Balance Carried Forward	27/02/2018	<u><u>92,197.65</u></u>
<u>BANK BALANCES as at</u>	27/02/2018	
General Account per Statement	85,499.41	
less - Outstanding Cheques		
plus - Receipts not cleared	0.00	
		85,499.41
Burial Account per Statement	6,698.24	
less - Outstanding Cheques	0.00	
		<u>6,698.24</u>
TOTAL COUNCIL FUNDS AS AT		<u><u>92,197.65</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS , PER ABOVE		92,197.65
RESERVES		
Parish Council Minimum Reserve	13,000.00	
Village Hall Loan Repayments	15,300.00	
Village improvement	11,056.51	
8 Acres Tesco Grant	10,271.40	
		49,627.91
Burial Account Bank Balance (upkeep of Cemetary)	6,698.24	
		<u>56,326.15</u>
PRECEPT RECEIVED IN ADVANCE (see below)		
1 month	4,833.00	
		<u>4,833.00</u>

61,159.15

***APPROX FUNDS AVAILABLE** as at **27/02/2018**

31,038.50

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*3637.00 of surplus monies is for cemetery upkeep

253. FINANCIAL MATTERS:

254. AGENDA ITEMS FOR NEXT MEETING: