

**MINUTES OF THE FULL COUNCIL MEETING OF HOLTON LE CLAY
PARISH COUNCIL, HELD AT THE VILLAGE HALL, PINFOLD LANE,
HOLTON LE CLAY, DN36 5DL MONDAY 17th JULY 2023 AT 7.15pm**

Present:

**Councillor Mik Boon (Chairman)
Councillor Teresa Dodge
Councillor Anne Wheeler
Councillor Patrick Warrener
Councillor Paul Rowntree
Councillor Helen Reynolds (Vice Chair)
Councillor Matthew Starr
Councillor Chris Lyons**

Councillor Hugo Marfleet – Lincolnshire County Council

Two members of the public

Public forum opened at 7.15pm.

A member of the public raised a concern with the recent road resurfacing. The resurfacing has raised the height of the tarmac and this is causing issues for cars reversing out of driveways onto the highway. Line markings that were previously on the road have not been replaced. Councillor Marfleet agreed to look into this issue.

Public forum closed at 7.30pm.

52. CHAIRMANS WELCOME:

The Chairman welcomed all those present and thanked them for their attendance.

53. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

Cllr Terry Aldridge, Cllr David Springett sent their apologies and the reasons for absence were accepted.

54. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:

Councillor Reynolds and Councillor Dodge both declared interests as members of MERC. Councillor Boon declared an interest in Item 66 of the agenda.

55. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19TH JUNE 2023:

The minutes of the full council meeting held on 19th June 2023 were accepted as a true record.

56. TO RECEIVE AN UPDATE FROM MERC:

The summer fayre was very well attended this year despite the heavy rain.

There will be a Quiz Night on Saturday 22nd July 2023.

MERC is considering changing its charitable status to a CIO (Charitable Incorporated Organisation).

57. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:

A report was requested from Councillor Stephen Lyons but not received.

58. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:

Councillor Marfleet is looking into having the cycle path on the new housing development installed with a view to connecting it up to the Maples and Louth Road. He has been dealing with the Parish Councils' application to have yellow lines put on the road near the chemist on Louth Road for some time now and this is now with the assessment team. It is hoped that an update will be available by September.

Previous issues raised regarding the flooding in Church Lane are being considered with a view to using new camera equipment that clears any blockages as the camera moves through the drain. It is currently being trialled in other areas of Lincolnshire and will eventually be made available to Holton le Clay.

Councillor Marfleet was asked to look at why the slurry sealing has been marked out in the Pinfold Lane alleyway but no further progress made. He was also asked to find out why the street light in Nursery Gardens that was installed several years ago has never been switched on.

59. TO RECEIVE AN UPDATE FROM MERC REGARDING THE HOLTON NEWS MAGAZINE:

The magazine has been revamped for the August edition and more space has been created for articles. Lots of raffle prizes have been donated. Invoices for advertising have all been paid. The magazine group is hoping to generate interest in advertising within the magazine from businesses outside the village.

60. MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:

Further update to the circulated report – a meeting has been arranged with a Highways Officer on 26th July to discuss the possible locations for the two additional speed signposts. Councillor Lyons and Councillor Reynolds agreed to attend the meeting.

61. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

- **DATA BREACH NO CHANGE**
- **STANDING ORDERS NO CHANGE**

The data breach policy and Standing Orders were adopted.
Resolved.

62. PLANNING MATTERS:

APPLICATION REFERENCE N/085/01107/23 HAS BEEN RECEIVED AND IS NOW BEING CONSIDERED. YOUR OBSERVATIONS ARE REQUESTED NO LATER THAN 20/07/2023.

RESERVED MATTERS APPLICATION RELATING TO THE ERECTION OF 48NO. DWELLINGS WITH ASSOCIATED GARAGES, PLAY EQUIPMENT, ATTENUATION POND, LANDSCAPING AND INTERNAL ACCESS ROADS IN RELATION TO APPLICATION N/085/01207/20.

LAND EAST OF, LOUTH ROAD, HOLTON LE CLAY

The planning application was discussed at length and the following points were raised:

- The details of the application are different to those in the original plan as the cricket club is now remaining in its current location. It appears that since the cricket club is no longer relocating, additional properties

are now planned to utilise the space. The planning committee queried whether the additional properties would mean that more are being built than originally planned. Outline permission was granted for up to 300 houses – will the total figure now be more than the original 300?

- As per the Neighbourhood Development Plan, the sustainability of the village is of utmost importance. There are concerns surrounding the impact that such a large development will have on local infrastructure, doctors, schools and public transport. It is also felt that the increase in properties will have a knock-on effect on traffic congestion – particularly towards Toll Bar roundabout.
- Will the roads on the planned estate be wide enough to accommodate waste and recycling lorries and emergency service vehicles?
- Is there a plan to install a cycle path that will connect to Louth Road?
- Why is there only one single access/exit point on the estate?
- According to the plans S106 will be used to fund an equipped play park/trim trail. Who will maintain the equipment and ensure that annual safety inspections are carried out? How will this be funded – will the responsibility fall to the Parish Council with a view to funding inspections through the parish precept?
- Will there be a covenant with regard to caravans and boats being parked on driveways and the public highway?
- Will the adopted Neighbourhood Plan be taken into consideration?
- Three-storey buildings are not in keeping with the character of the village, yet there are several three-story properties on the plans.

63. DEFERRED FROM JUNE MEETING. PROPOSED BY CLLR ROWNTREE TO PURCHASE THREE SUBSTITUTE CAMERAS FOR DISPLAY AROUND THE VILLAGE COSTING £11.99 EACH inc VAT – AMAZON:

Proposal Withdrawn.

64. TO ADOPT THE TERMS OF REFERENCE FOR THE PLANNING COMMITTEE – CIRCULATED TO COUNCILLORS:

The Planning Committee Terms of Reference were duly adopted.

65. TO ADOPT THE TERMS OF REFERENCE FOR THE HR COMMITTEE – CIRCULATED TO COUNCILLORS:

The HR Committee Terms of Reference were adopted with no delegated powers.

66. PROPOSED BY COUNCILLOR REYNOLDS TO PURCHASE A SPEED BUMP FOR THE FRONT ENTRANCE TO THE VILLAGE HALL CAR PARK:

- **INSTALLATION £150 D KIRK BUILDER**
- **SPEED BUMP 2.34m THE WORKPLACE DEPOT £87.03 PLUS VAT**

It was

Agreed to purchase a second speed bump for the village hall car park and for D Kirk Builders to carry out the installation.

67. FINANCIAL MATTERS:

July 2023 Payments

GENERAL		Invoice	
	Payee		
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£184.79
DD	BRITISH GAS	GAS - VILLAGE HALL	£52.13
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£27.39
DD	VIRGIN	BROADBAND	£50.40
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£2,748.16
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£66.25
BACS	GLENDALE	AMENITY GRASS/JPF/8 ACRES	£697.92
BACS	ELDC	ELECTIONS FEES	£48.50
BACS	PLAY INSPECTION CO	PLAY PARK INSPECTIONS	£300.00
BACS	KONIKA MINOLTA	PRINTER HIRE	£11.33
BACS	GLENDALE	WEED SPRAYING	£1,282.80
BACS	OT GARDENS	CEMETERY MAINTENANCE	£583.33
BACS	D KIRK BUILDERS	MOTORBIKE INHIBITOR	£170.00
BACS	CENTREWIRE	MOTORBIKE INHIBITOR	£546.00
BACS	JACKSONS	FENCE POSTS	£192.00
			£6,961.00
CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£17.98
	GIFF GAFF	MOBILE PHONE TOP UP	£12.00
	AMAZON	WATER CARRIERS	£33.98
	AMAZON	DOG POO BAGS	£18.98

less - Outstanding Cheques	0.00	
plus - Receipts not cleared		60,586.60
Burial Account per Statement	2,861.53	
plus - receipts not cleared	0.00	
less - Outstanding Cheques		2,861.53
		7,157.55
TOTAL COUNCIL FUNDS AS AT		<u>63,448.13</u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE 63,448.13

RESERVES

Parish Council Minimum Reserve	13,000.00	
Junior Playing Field New Equipment	24.04	
Village Improvement Reserve	18,897.63	
muga renovation	207.51	
		32,129.18
Burial Account Bank Balance (upkeep of Cemetery)	2,861.53	
		34,990.71

PRECEPT RECEIVED IN ADVANCE (see below)

4 months		24,142.32
		59,133.03

***APPROX FUNDS AVAILABLE as at 30/06/2023 4,315.10**

PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

The Finance Report was accepted as a true record of the Parish Council finances.

69. **DATE AND TIME OF NEXT MEETING: MONDAY 18TH**
SEPTEMBER 2023 AT 7.15PM