

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Harris - Clerk to the Council Telephone and Fax
01472 234566

E mail: HLC.PC@btconnect.com Website:
<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council meeting of Holton-le-Clay Parish Council, which will be held on Monday 15th October 2018 commencing at 7.30 pm in the Council Offices, Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting there will be a public forum from 7.00pm for a maximum of 30 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Harris Clerk to the Parish Council. 10th October 2018

AGENDA

- 80. CHAIRMANS WELCOME:**
- 81. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 82. TO RECEIVE DECLARATIONS OF INTEREST:**
- 83. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON MONDAY 17th SEPTEMBER 2018:**
- 84. TO RESOLVE TO GRANT FINANCIAL DISPENSATION TO COUNCILLOR BRAE SO THAT HE MAY VOTE ON FINANCIAL MATTERS:**
- 85. TO RESOLVE TO GRANT FINANCIAL DISPENSATION TO COUNCILLOR BEECH SO THAT SHE MAY VOTE ON FINANCIAL MATTERS:**
- 86. TO RECEIVE A REPORT FROM LINCOLNSHIRE POLICE:**
- 87. TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR:**
- 88. TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR:**

89. TO RECEIVE REPORTS FROM OUTSIDE BODIES:

NDP

90. PLANNING MATTERS:

N/085/01915 DETAILED PARTICULARS RELATING TO THE ERECTION OF AN INDUSTRIAL UNIT AS APPROVED ON 14TH FEB 2018. HOLTON LE CLAY GOLF COURSE. COMMENTS BY 26TH OCTOBER.

N/085/01919 TO ERECT A HOUSE WITH AN INTEGRAL SINGLE GARAGE. LAND ADJACENT TO 1 PELHAM ROAD. COMMENTS BY 22ND OCTOBER.

91. TO RESOLVE TO REMOVE ANDREW DULIEU AS SIGNATORY FROM THE PARISH COUNCILS UNITY ACCOUNT:

92. TO ACCEPT THE FOLLOWING DOCUMENTATION FOR REVIEW:

- **LONE WORKING POLICY**
- **DISCIPLINARY POLICY**
- **HARASSMENT POLICY**
- **COUNCIL FREEDOM OF INFORMATION POLICY**
- **DATA PROTECTION**

No Changes to any of the above policies since last review.

93. TO RESOLVE THE MATTER OF THE CEMETERY TURNING CIRCLE THAT IS NEEDED FOR CARS ENTERING THE CEMETERY. QUOTES RECEIVED:

COMPANY A TO EXCAVATE 45 SQ METRES AND LAY GRASS CRETE BLOCKS £4960 PLUS VAT

COMPANY B – TO EXCAVATE 70 SQ METRES AND LAY CELLPAVE HD £6000-£7,000. AN ALTERNATE TYPE OF MATERIAL CAN ALSO BE USED AT A COST OF £1500 TO £2000.

94. TO CONSIDER A QUOTE FOR PREPARING AND SEEDING A VACANT PARISH GARDEN PLOT AT A COST OF £550

95. PROPOSED BY COUNCILLOR REYNOLDS TO WEED TREAT AND GRASS SEED THE BLOCK CRETE ON PICKSLEY CRESCENT AT A COST OF £320:

96. PROPOSED BY COUNCILLOR ROWNTREE TO HAVE THE BUS SHELTERS AROUND THE VILLAGE CLEANED EVERY 3 MONTHS.

QUOTE A £100

QUOTE B £10 PER SHELTER (£40)

97. FOR PARTICIPATION IN THE WINTER SELF HELP AND MUTUAL AID SCHEME WITH LCC THE FOLLOWING MATTERS NEED TO BE RESOLVED BY 31ST OCTOBER:

- Contact Details of "Snow Warden" to act as principal point of contact
- Delivery location point for 1 tonne bag (marked on a map)
- Proposed priority network of carriageways/footways to be treated with the salt provided (marked on a map)

98. TO RESOLVE WHICH ELECTRICITY SUPPLIER WILL BE USED WHEN THE CURRENT SCOTTISH POWER CONTRACT ENDS IN NOVEMBER 2018: (prices to follow)

99. FINANCIAL MATTERS:

HOLTON LE CLAY PARISH COUNCIL

FINANCIAL REPORT as at

28th September 2018

CASH BOOK

Balance Brought forward	28/09/2018		
General Account			66,962.89
Burial Account			5,020.77
			<hr/>
			71,983.66
Add - Income			
General Receipts		32,385.81	
Burial Receipts		703.00	
		<hr/>	
			105,072.47
Less - Expenditure			
General Payments		3,631.62	
Burial Payments		350.00	
		<hr/>	
			3,981.62
Balance Carried Forward	28/09/2018		<hr/> <hr/>
			101,090.85

<u>BANK BALANCES as at</u>	28/09/2018		
General Account per Statement		93,424.73	
less - Outstanding Cheques		<u>0.00</u>	
plus - Receipts not cleared		2,292.35	95,717.08
 Burial Account per Statement		5,020.77	
less - Outstanding Cheques		<u>0.00</u>	
			<u>5,020.77</u>
TOTAL COUNCIL FUNDS AS AT			<u><u>100,737.85</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE			100,737.85
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Village Hall Loan Repayments	13,600.00		
Village Hall renovation 1st floor	12,500.00		
		39,100.00	
Burial Account Bank Balance (upkeep of Cemetary)		<u>5,020.77</u>	
		44,120.77	
PRECEPT RECEIVED IN ADVANCE (see below)			
1 month		<u>4,800.00</u>	
			<u>48,920.77</u>
* APPROX FUNDS AVAILABLE as at	28/09/2018		<u><u>51,817.08</u></u>

PRECEPT - is received in advance twice a year , therefore we usually have monies in our account representing spend in coming months .

*** EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

(deduct 29000 precept and 10,888 precept shortfall to leave approx 11900)

100. FINANCE REPORT:

101. DATE AND TIME OF NEXT MEETING:

19th NOVEMBER 2018