

HOLTON-LE-CLAY PARISH COUNCIL
Village Hall, Pinfold Lane, Holton-le-Clay, GRIMSBY, Lincolnshire
DN36 5DL Emma Portas - Clerk to the Council Telephone and Fax
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<http://parishes.lincolnshire.gov.uk/holtonleclay>

Dear Councillor

You are hereby summoned to attend the Full Council Meeting of Holton-le-Clay Parish Council, which will be held on Monday 18th December 2023 commencing at 7.30 pm at the Village Hall, Pinfold Lane, Holton-le-Clay.

Prior to the commencement of the meeting, there will be a public forum from 7.15 pm for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

Signed Emma Portas Clerk to the Parish Council. 13th December 2023

AGENDA

- 137. CHAIRMANS WELCOME:**
- 138. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**
- 139. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011:**
- 140. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 27th DECEMBER 2023 AND TO APPROVE THE CONFIDENTIAL MINUTES OF 27th DECEMBER 2023:**
- 141. TO RECEIVE AN UPDATE FROM MERC:**
- 142. TO RECEIVE AN UPDATE FROM DISTRICT COUNCILLORS:**
- 143. TO RECEIVE AN UPDATE FROM COUNTY COUNCILLOR:**
- 144. MATTERS OUTSTANDING – REPORT CIRCULATED TO COUNCILLORS:**

145. PLANNING MATTERS:

Application reference N/085/02333/23 has been received and is now being considered. Your observations are requested no later than 31/12/2023.

Planning Permission - Conversion of existing loft to provide additional living accommodation.

131 LOUTH ROAD, HOLTON LE CLAY, GRIMSBY, DN36 5AD

146. TO REVIEW THE FOLLOWING POLICIES AND IMPLEMENT CHANGES:

STANDING ORDERS PARAGRAPH 18 PART F AMENDED AS PER MODEL Standing Orders: Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. NALC's procurement guidance contains further details.

- **MODEL CODE OF CONDUCT – NO CHANGE**

147. STAFF SALARY: TO NOTE THE NALC REVISED COST OF LIVING SALARY SCALE FOR THE CLERK FOR 2023/24 WHICH WILL BE BACKDATED TO APRIL 2023 AND INCLUDED IN THE DECEMBER PAYROLL:

148. TO AGREE THE PRECEPT REQUEST FOR THE YEAR 2024/25 AS DISCUSSED AT THE INFORMAL FINANCE MEETING HELD ON 15TH DECEMBER 2023.

- **OPTION 1: PRECEPT REMAINS THE SAME AS LAST YEAR RESULTING IN A SHORTFALL OF £17,807 TO BE COVERED BY THE PARISH COUNCIL USING SURPLUS FUNDS.**

Less - Expenditure			
General			
Payments		8,507.47	
Burial			
Payments		<u>0.00</u>	
			<u>8,507.47</u>
Balance Carried Forward	30/11/2023		<u><u>72,848.16</u></u>

<u>BANK BALANCES as at</u>	30/11/2023		
General Account per Statement		66,596.77	
less - Outstanding			
Cheques		<u>0.00</u>	
plus - Receipts not cleared			66,596.77
Burial Account per			
Statement		6,251.39	
plus - receipts not cleared		0.00	
less - Outstanding			
Cheques		<u> </u>	
			<u>6,251.39</u>
			7,157.55
TOTAL COUNCIL FUNDS AS AT			<u><u>72,848.16</u></u>

ALLOCATION OF FUNDS -

TOTAL FUNDS, PER ABOVE			72,848.16
RESERVES			
Parish Council Minimum Reserve	13,000.00		
Junior Playing Field New Equipment	24.04		
Village Improvement			
Reserve	5,626.01		
muga renovation	12,207.51		
			30,857.59
Burial Account Bank Balance (upkeep of Cemetery)		<u>6,251.39</u>	
			<u>37,108.98</u>
PRECEPT RECEIVED IN ADVANCE (see below)			
4			
months		<u>24,142.33</u>	
			<u>61,251.31</u>

*APPROX FUNDS AVAILABLE as at	30/11/2023	<u>11,596.85</u>
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PRECEPT - is received in advance twice a year, therefore we usually have monies in our account representing spend in coming months.

***EXACT SURPLUS CAN NOT BE CALCULATED UNTIL THE END OF THE FINANCIAL YEAR**

*4086.00 of surplus monies is for cemetery upkeep

151. FINANCIAL MATTERS:

December 2023 Payments

GENERAL	Payee	Invoice	
DD	BRITISH GAS	ELECTRICITY VILLAGE HALL	£277.11
DD	BRITISH GAS	GAS - VILLAGE HALL	£476.50
DD	BRITISH GAS	ELECTRICITY - DEFIBRILLATOR	£26.51
DD	VIRGIN	BROADBAND	£50.40
DD	UNITY TRUST	SERVICE CHARGES	£28.35
BACS	GLENDALE	A16 DITCH CLEARANCE	£525.60
BACS/DD	NEST/STAFF/HMRC	PAYE/SALARIES/PENSIONS	£4,069.81
DD	DUNCAN TOPLIS	PAYROLL SERVICES	£66.25
BACS	OLDEN THYMES	CEMETERY MAINTENANCE OCT/NOV	£583.33
BACS	CLLR BOON	TIE WRAPS	£7.98
BACS	VIKING DIRECT	COPY PAPER/1ST CLASS STAMPS	£111.87
BACS	KONIKA MINOLTA	PRINTER USEAGE	£41.58
BACS	WAVE	VILLAGE HALL WATER	£540.62
BACS	SLCC	MEMBERSHIP RENEWAL	£229.00
BACS	CLLR REYNOLDS	DOG POO BAGS	£2.85
BACS	CLLR ROWNTREE	MEMORIAL STONES	£420.00
BACS	KONIKA MINOLTA	PRINTER HIRE	£21.34
DD	ICO	DATA PROTECTION RENEWAL	£40.00
BACS	LINCS MOTORS	EDGE TRIMMER REPLACEMENT	£39.02
BACS	LCC	SPEED SIGN POSTS	£600.00
BACS	LINC MOTORS	REPLACE DRIVE SHAFT ON STRIMMER	£59.64
			£8,217.76
 CREDIT CARD PAYMENTS			
	CLOUDNEXT	CLLR EMAIL	£27.56

GIFF GAFF

MOBILE PHONE TOP UP

£12.00

£39.56

**152. DATE AND TIME OF NEXT MEETING: MONDAY 15th JANUARY
2023 AT 7.15PM**